

**PLEDGE OF ALLEGIANCE - Commissioner Shannon Cox
INVOCATION - Commissioner Rick Beach**

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Rick Beach
Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Kitty Strode

City Attorney William A. Dykeman and City Clerk Marilyn Rowe were present.

City Manager Matt Belcher was not present and excused.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the June 6, 2016 special meeting to order at 5:30 pm in the Commission Chambers of City Hall.

PRESENTATION

**2015 Winchester Plaza Tax Increment Finance District (TIF) Annual Report
for the City of Winchester and Clark County**

Director of Economic Development, Winchester & Clark County Industrial Development Authority, presented the follow 2015 Annual Report for the Winchester Plaza Tax Increment Finance District (TIF):

“This annual report is required by the Local Participation Agreement adopted by the City of Winchester on January 5th, 2010, Ordinance Number 1-2010, (the Development Area Ordinance), and pursuant to Ordinance Number 2009-24 authorized by the County establishing the Winchester Plaza Development Area as an area established for mixed use redevelopment.

Under Section IV of the Agreement, “Duties and Responsibilities of the City, the City shall pledge 100% of the incremental revenues from City real ad valorem taxes and 50% of the City’s incremental revenues from occupational taxes from payroll taxes generated within the Development Area from the date of Activation for a 20 year period.”

Under Section V of the Agreement, “Duties and Responsibilities of the County, the County shall pledge 100% of the incremental revenues from County real ad valorem taxes within the Development Area from the date of Activation for a 20 year period.”

Year end 2009 is the Baseline Year for which all calculations will be derived beginning with the Activation Year of 2010. The Development Area consists of the Winchester Plaza & the Community Trust Bank (CTB) property.

The Baseline numbers are as follows:

PVA assessment 2009 for Plaza =	\$2.95 million
PVA assessment 2009 CTB =	\$290,000
Occupational Taxes Collected =	\$22,923.32

At the end of 2015 the following were located in the Development Area:

- Tokyo Hibachi & Sushi
- Encore Shoes/Shoe Department

- Movies 9/Malco Theaters
- Sherwin Williams
- StaffMark
- Peeble's
- First Fire Church (no employees there so they are not included in any occupational tax numbers)
- Audibel
- Edward Jones
- Verizon
- Factory Connection
- PT Nails
- Fitness Solutions
- Community Trust Bank

In 2015 there were no new businesses that opened in the Development Area.

In 2015, total occupational taxes collected in the Development Area equaled \$75,506.49. This was an increase of \$52,583.17 over what was collected during the baseline year of 2009 (\$22,923.32). The Developer receives half (50%) of the \$29,660 increase and the city keeps the remainder.

The total rebate of occupational taxes due to the Developer for 2014 equals \$14,830.

The agreement also calls for a 100% rebate in the incremental increase of City ad valorem taxes collected in the development area.

The Winchester Plaza property tax for 2015 was \$5,408.00 compared to \$4,100.00 for the baseline year of 2009. This represents an increase of \$1,308.00 and shall be refunded back to the developer.

In 2015 the Community Trust Bank generated ad valorem taxes of \$1,168.00 for a \$765 increase. The \$765 will be rebated to the Developer.

The total City ad valorem tax rebate for 2015 to the Developer equals \$2,073.00.

Because of the County's willingness to encourage investment in this development area it has led to an increase in 2015 ad valorem taxes generated in the development area.

In 2015, the Plaza generated an increase in ad valorem taxes from \$2,448.50 to \$3,445 for a rebate of \$996.50. The Community Trust Bank generated an increase in ad valorem taxes from \$240.70 to \$744.00 for an increase of \$503.30.

The County's portion of rebate for ad valorem taxes for 2015 comes to \$1,500.00.

The Grand Total of rebates back to the developer for City (\$2,073) and County (\$1,500) participation is \$3,573.00."

The Board expressed their appreciation to Mr. Denham for the presentation.

NEW BUSINESS

5K Race Sponsored by Amazon

The Board considered the request from Amy E. Young, Amazon, to close streets in the Industrial Park for a 5K race starting at Amazon, 1919 Rolling Hills Lane, to the 96 Truck Stop, 510 Rolling Hills Lane, and back to Amazon on Wednesday, August 17, 2016 from 6:00 to 8:00 pm. The event will be hosted by Amazon Customer Service.

It was the consensus of the Board to defer the request and directed that Ms. Young contact the Winchester Police Department regarding the request. The Board will revisit the matter at the June 21, 2016 City Commission meeting.

Ms. Young was present.

“Cruise Inn” on Depot Street

Commissioner Cox made a motion to approve the request from Rick Ballard to hold a “Cruise Inn” on Depot Street every third Saturday of the month from 5:00 - 9:00 pm conditioned upon the following:

- The City of Winchester is listed as an additional insurer on the liability insurance
- Close only one-half of Depot Street on the north side and not block IGA entrance and exit
- Depot Street will be turned into a one-way street from Highland Street in a westerly direction to Main Street
- Allow the Police Department to adjust or amend the motion as necessary for the event

Mayor Burtner noted Main Street Winchester Director Rachael Alexander had reviewed the request and advised there were no conflicts.

With Commissioner Book making a second, with unanimous vote, the Board approved the request.

Out-of-State Travel - Fire Department

On motion by Commissioner Book, seconded by Commissioner Beach, with unanimous vote the Board approved the requests from Fire Chief Cathy Rigney for out-of-state travel as follows:

- Fire Marshall Gary Henry to attend a National Association of Fire Investigator certification class in Tampa, Florida from July 17 - July 22, 2016
- Lieutenant Matt Blose to attend a Haz-Mat Conference sponsored by IAFC in Baltimore, Maryland from June 15 - June 19, 2016 (all expenses paid by Kentucky Emergency Management)
- Tommy Napier to attend a Tank Car Specialist Class sponsored by Homeland Security in Pueblo, Colorado from July 23 - July 29, 2016 (all expenses are paid for by Homeland Security)

ORDINANCES (First Reading)

The following ordinance was read in summary:

AN ORDINANCE ADOPTING THE CITY OF WINCHESTER, KENTUCKY ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2016 THROUGH JUNE 30, 2017, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT. On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, this Ordinance passed first reading.

The following ordinance was read in full text:

AN ORDINANCE ADOPTING A PAY CLASSIFICATION PLAN THAT CONFORMS WITH THE FY2017 BUDGET. On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, this Ordinance passed first reading.

The following ordinance was read in summary:

AN ORDINANCE AMENDING ORDINANCE NO. 5-2015 AS AMENDED BY ORDINANCE NO. 2-2016 WITH RESPECT TO CERTAIN APPROPRIATIONS IN THE CITY OF WINCHESTER, KENTUCKY FY2016 BUDGET. On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, this Ordinance passed first reading.

GENERAL ORDERS

WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD

JUNE 6, 2016 - 5:30 pm

AN ORDER AWARDING A BID FOR DEMOLITION OF 102 LINDEN AVENUE TO THE HAGGARD COMPANY . The Board deferred this order.

AN ORDER AWARDING A BID FOR DEMOLITION OF 518 N MAPLE STREET TO DMH CONSTRUCTION . The Board deferred this order.

AN ORDER REAPPOINTING STACY LISLE TO A THREE-YEAR TERM ON THE WINCHESTER/CLARK COUNTY RECREATIONAL, TOURIST AND CONVENTION COMMISSION REPRESENTING THE RESTAURANT ASSOCIATION WITH SAID TERM TO COMMENCE ON JULY 1, 2016 AND EXPIRE ON JUNE 30, 2019. On motion by Mayor Burtner, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-66A.

AN ORDER REAPPOINTING CINDY JUETT TO A THREE-YEAR TERM ON THE WINCHESTER/CLARK COUNTY RECREATIONAL, TOURIST AND CONVENTION COMMISSION REPRESENTING THE HOTEL/MOTEL ASSOCIATION WITH SAID TERM TO COMMENCE JULY 1, 2016 AND EXPIRE ON JUNE 30, 2019. On motion by Mayor Burtner, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-67.

AN ORDER REAPPOINTING NEAL OLIVER TO THE LOCAL CODES APPEALS BOARD FOR A THREE YEAR TERM TO COMMENCE JULY 1, 2016 AND EXPIRE ON JUNE 30, 2019. On motion by Mayor Burtner, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2016-68.

AN ORDER REAPPOINTING BRIAN WARD TO THE LOCAL CODES APPEALS BOARD FOR A THREE YEAR TERM TO COMMENCE JULY 1, 2016 AND EXPIRE ON JUNE 30, 2019. On motion by Mayor Burtner, seconded by Commissioner Beach, with unanimous vote, the Board adopted Order No. 2016-69.

AN ORDER REAPPOINTING CHARLES EURY TO THE WINCHESTER/CLARK COUNTY PARKS AND RECREATION BOARD FOR A FOUR YEAR TERM WITH SAID TERM TO COMMENCE ON JULY 1, 2016 AND EXPIRE ON JUNE 30, 2020. On motion by Mayor Burtner, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2016-70.

AN ORDER APPROVING A STANDARD AGREEMENT BETWEEN THE CITY OF WINCHESTER AND WRECKER SERVICE OPERATORS . On motion by Commissioner Beach, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-71.

PERSONNEL ORDERS (First Reading)

AN ORDER REPEALING THE POSITION DESCRIPTION OF STRODES CREEK CONSERVANCY COORDINATOR (Strodes Creek Conservancy) (Personnel and Pay Classification Plan). On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, this Order passed first reading.

AN ORDER ADOPTING THE POSITION DESCRIPTION OF STORMWATER COORDINATOR/CODES ENFORCEMENT SUPPORT (Planning Department) (Personnel and Pay Classification Plan). On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, this Order passed first reading.

AN ORDER AMENDING THE POSITION DESCRIPTION OF WINCHESTER FIRST EXECUTIVE DIRECTOR TO MAIN STREET WINCHESTER DIRECTOR (Main Street Winchester) (Personnel and Pay Classification Plan). On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, this Order passed first reading.

PERSONNEL ORDERS

AN ORDER GRANTING LONGEVITY SALARY INCREASES TO CERTAIN PERSONNEL . On motion by Commissioner Beach, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-72. This order grants one- step longevity salary increases to

WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD

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Tammy Butler, Finance Clerk; Caleb Goodrich, Police Officer I; Wendy Horseman, Administrative Assistant II (Police Department); Paul Manning, Firefighter III/EMT; and Paul Richardson, Firefighter III/EMT and two-step longevity salary increases to Anita Schommer, License Clerk; Teresa Henry, Code Enforcement Officer; Shanda Cecil, Strodes Creek Conservancy Coordinator; Rondi Leslie, Communications Officer; Rhonda Rogers, Communications Supervisor; Christian Belcher, Police Officer I; Chris Cantor, Police Officer I/EMT; Robert Conlee, Police Officer I; Larry Bowling, Jr., Firefighter III/EMT; Christopher Crockett, Firefighter III/EMT; Eric Daniels, Training Officer; August Fisher, Lieutenant/EMT; Jason Keller, Battalion Chief; Cathy Rigney, Fire Chief; Kevin Stephens, Lieutenant/EMT; James Townsend, Firefighter III/EMT; Edward Barnes, Lieutenant/Paramedic; and Ronnie Manns, Public Works Operator II.

AN ORDER RECLASSIFYING JON BEST, JESSICA JONES, AND TRISTAN ROGERS FROM COMMUNICATIONS OFFICER III TO COMMUNICATIONS OFFICER II (Communications) . On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-73.

COMMITTEE REPORTS

Commissioner Beach stated the joint meeting of the Winchester Board of Commissioners and Clark County Fiscal Court will be held August 9, 2016 starting at 6:00 pm at the Clark County Extension Center.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Beach congratulated Commissioner Book on his retirement as an independent business owner for the past thirty-eight (38) years.

Commissioner Strobe made the following remarks:

- Echoed Commissioner Beach’s remark regarding Commissioner Book
- Reminded the public of the Beer Cheese Festival on Saturday, June 11, 2016. Commissioner Strobe stated there would be sixteen (16) beer cheese vendors.
- Commended the work done by the Work Release Prisoners in planting flowers in the baskets and containers in the downtown area
- Commended the Public Works Department for watering the plants
- Expressed appreciation to the volunteer groups, ROTC, and Explorers for all their assistance during the City’s festivals

Mayor Burtner made the following remarks:

- Stated he will be attending a Kentucky League of Cities Board of Directors meeting this Thursday to start work on the 2017 Legislative Agenda
- Advised the Bluegrass Mental Health and Aging Coalition will be holding the 9th Annual Empowering Mindfulness Conference at the Clark County Extension Office on June 16, 2016 from 8:30 am - 4:30 pm
- Advised the annual Kentucky River Sweep will be held June 18, 2016

With no further business, on motion by Commissioner Cox, seconded by Commissioner Beach, with unanimous vote, the meeting was adjourned.

/s/ Edallen York Burtner

Edallen York Burtner, Mayor

ATTEST:

/s/ Marilyn Rowe

Marilyn Rowe, City Clerk

WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD

JUNE 6, 2016 - 5:30 pm

73

The June 6, 2016 Special meeting minutes were approved as presented at the June 21, 2016 City Commission meeting.