

STER BOARD OF COMMISSIONERS REGULAR MEETING HELD

AUGUST 16, 2016 - 5:30 pm

106

PLEDGE OF ALLEGIANCE - Commissioner Cox

INVOCATION - Commissioner Beach

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Rick Beach
Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Matt Belcher, City Attorney William A. Dykeman, and City Clerk Marilyn Rowe were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the August 16, 2016 regular meeting to order at 5:30 pm in the Commission Chambers of City Hall.

PRESENTATIONS

Workers Compensation Safety Incentive Program

Brian Dickey and Doug Goforth, Kentucky League of Cities (KLC), made a presentation regarding the City of Winchester’s (City) loss control. Mr. Dickey stated the City has an above average accident claims and KLC has recommended an incentive program to help promote accident prevention.

City Manager Matt Belcher stated the following order had been prepared at the recommendation of KLC.

PERSONNEL ORDER (First Reading)

AN ORDER AMENDING CODE 260, SAFETY/USE OF CITY VEHICLES/ EQUIPMENT (Personnel Policies and Procedures). On motion by Commissioner Strode, seconded by Commissioner Beach, with unanimous vote, this order passed first reading.

Winchester-Clark County Active Transportation Plan

Clark County Health Department Director Scott Lockard presented the Winchester-Clark County Pedestrian Bicycle Master Transportation Plan Final Draft - August 11, 2016 for the City’s review. Clark County Judge/Executive Henry Branham, Clark County Geographic Information System Consortium Director Stephen Barry, Program Officer-Built Environment Beth W. Jones with the Greater Clark Foundation, and Claire Sipple were present. The master plan will allow the Health Department to apply for transportation grants.

County TAP Grant Proposal

Clark County Health Department Director Scott Lockard stated the Clark County Health Department would like to apply for a 2016 Transportation Alternatives Program (TAP) Grant for a Community Connectivity to George Rogers Clark High School via Old Boonesboro Road. The TAP Grant requires a 20% match with a projected cost of \$1,100,000 (\$212,000 match). Site Preparation, Land Acquisition, donation of land/easement can be considered as “in-kind” match. The next steps will be as follows:

- Obtain Clark County Fiscal Court’s approval to apply for the TAP Grant and a commitment letter for in-kind and cash match
- Obtain a letter of commitment from the Clark County Board of Education for in-kind land transfer and cash support
- Engineer’s estimate of project cost
- Application Completion
- Walk-Bike Plan Project with public support

NEW BUSINESS

**Request to Install a Streetlight at the Intersection of
Rowland Avenue and Burton Court**

On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board approved the request to install a streetlight at the intersection of Rowland Avenue and Burton Court. The Board directed City Staff to prepare an order for consideration at the September 6, 2016 City Commission meeting.

AHP Application for Habitat for Humanity of Madison and Clark Counties

Commissioner Cox stated he is on the Habitat for Humanity Board and would recuse himself from any vote that may be required.

On motion by Commissioner Beach, seconded by Commissioner Strode, with a 4-0 vote, the Board approved the request for the City to submit a letter of commitment for the AHP Application by Habitat for Humanity of Madison and Clark Counties, KY that would waive building permit fees for units to be built in Winchester.

**Request for Street Closings for the 112th Labor Day Festival
and Parade Anniversary**

On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board approved the following requests from the Winchester Labor Day Committee, Inc. to close streets for the 112th Labor Day Festival and Parade Anniversary:

- Festival - From West Washington Street and Maple Street to the top of West Washington Street, Burns Avenue and First Street, also closing Oliver Street at West Washington Street, if necessary, on Friday, September 2, 2016 starting at 6:00 pm, Saturday, September 3, 2016 starting at 11:00 am until Monday evening, September 5, 2016
- Parade line-up will be on West Broadway in front of Broadway Baptist Church starting at noon on Monday, September 5, 2016. The parade will turn right onto Maple Street, then left on Lexington Avenue, left onto Main Street, proceed down Main Street, make a left on Washington Street, proceed down Washington Street through the stop light and make a left on Oliver Street then a left on West Broadway

Restaurant Tax Option

On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board approved the request from Mayor Steve Austin, City of Henderson, as follows:

- Commit \$2,000 to help present and promote the Restaurant Tax option on behalf of cities. The funding will be used for the addition of a professional PR/Marketing firm to promote the effort. The firm will assist the Kentucky League of Cities legislature, tax reform taskforce lobbying, and provide marketing on behalf of Cities.
- Commit to attending the September meeting as it will be a single subject event that will be held in a central location and last no more than two hours.

ORDINANCE (First Reading)

The following ordinance was read in full text:

AN ORDINANCE IMPOSING AN AD VALOREM TAX ON MOTOR VEHICLES AND WATERCRAFT FOR THE CALENDAR YEAR 2017. On motion by Commissioner Beach, seconded by Commissioner Book, with unanimous vote, this ordinance passed first reading.

This ordinance sets the ad valorem tax of 19.5 cents upon each One Hundred Dollars (\$100.00) of assessed value of all motor vehicles and watercraft subject to taxation for the calendar year 2017.

RESOLUTION

A RESOLUTION BY THE CITY OF WINCHESTER, KENTUCKY TO ENTER INTO A LEGALLY BINDING AGREEMENT BETWEEN THE CITY OF WINCHESTER AND CLARK COUNTY FISCAL COURT FOR THE KENTUCKY CDBG SPHAR BUILDING REHABILITATION/STABILIZATION PROJECT. On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board adopted Resolution No. R2016-13.

GENERAL ORDERS

AN ORDER AWARDING A BID FOR THE 2017 PAVING PROGRAM (Allen Company, Inc.). On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-103.

AN ORDER AUTHORIZING THE CITY OF WINCHESTER TO EXECUTE AN AGREEMENT BY AND BETWEEN THE CITY OF WINCHESTER AND THE ALLEN COMPANY, INC. FOR MATERIAL MILLED FROM THE STREETS OF WINCHESTER . On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-104.

AN ORDER AWARDING A BID FOR THE FY2017 CRACK SEALING PROGRAM. On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-105.

AN ORDER PROVIDING FOR THE APPROPRIATION OF FUNDS TO THE WINCHESTER LABOR DAY COMMITTEE, INC. FOR THE WINCHESTER LABOR DAY ACTIVITIES WHICH WILL PERFORM PUBLIC PURPOSES AND FUNCTIONS. On motion by Mayor Burtner, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-106. This order amended the Fiscal Year 2017 appropriation from \$1,000 to \$1,700.

PERSONNEL ORDERS

AN ORDER ACCEPTING THE RESIGNATION OF COREY THOMPSON FIREFIGHTER II/EMT. On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-107.

AN ORDER EMPLOYING MATTHEW R. VAN HAUTER TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST. On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-108.

AN ORDER EMPLOYING JAMES C. BROWN AND STEVEN R. MORRIS TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST. On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-109.

AN ORDER RECLASSIFYING ASHLEY C. TACKETT FROM PATIENT TRANSFER SPECIALIST/EMT TO PATIENT TRANSFER SPECIALIST/PARAMEDIC . On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-110.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER.

Commissioner Strode made the following remarks:

- Stated the Daniel Boone Pioneer Festival will be held September 3rd and 4th
- Commended the Winchester Fire Department on containing the fire at 31 East Broadway

- Stated “Rock the Block” Friday night events have been successful and plans are to continue this event next summer

Commissioner Cox stated the sidewalks on Flanagan Street are not safe, especially with school starting, and asked City Staff to look into the matter.

Commissioner Beach made the following remarks:

- Stated last Friday was the final “Rock the Block” for the summer and was well attended
- Requested that public look out for children going and coming from school
- Requested the City inform the County, prior to their budget process, the projected amount for Fire/EMS and Communications as their budget has to be finalized by June 1st

City Manager Matt Belcher stated he and city staff had addressed the Clark County Fiscal Court prior to their budget process. Commissioner Cox stated the County was asked for final numbers.

Commissioner Book made the following remarks:

- Requested status of the Mt. Sterling Road easement necessary to construct the walking path to Lykins Park

City Manager Matt Belcher stated this issue needs to be discussed with City Attorney William Dykeman prior to proceeding with the project.

- Requested ~~Kentucky Utilities~~ Winchester Municipal Utilities fix the street cut on Washington Street near Crawford Avenue

Mayor Burtner made the following remarks:

- Expressed appreciation to the Winchester Sun for their articles relating to the removal of the cabin at College Park owned by the Bluegrass Heritage Museum. Dan Hall, DMH Corporation, is moving the cabin, marking each log, to his property. The work is to be completed prior to the Daniel Boone Pioneer Festival.
- Advised the demolition of the 102 Linden Avenue and 518 North Maple Street will start shortly
- Stated the Generations Center Board has been able to totally rebuild the areas in the parking lot that have failed at a cost of \$33,780. The Kentucky River Foothills, Bluegrass Area Development District, and the local James B. Allen Generations Center paid for the repairs with no funds needed from the Clark County Fiscal Court or City. Mayor Burtner stated that former Clark County Judge/Executive James B. Allen was instrumental in establishing the facility for preschool children and the elderly and our prayers are with the family in his recent death.

Commissioner Beach stated the Generations Center has minimized the cost of the facility to the City and County.

With no further business, on motion by Commissioner Strode, seconded by Commissioner Book, with unanimous vote, the meeting was adjourned.

/s/ Edallen York Burtner

Edallen York Burtner, Mayor

ATTEST:

/s/ Marilyn Rowe

Marilyn Rowe, City Clerk

Minutes approved, as corrected, at the September 6, 2016 City Commission Meeting.