

WINCHESTER HISTORIC PRESERVATION COMMISSION

Minutes for the meeting held on August 25th, 2016

A special called meeting of the Winchester Historic Preservation Commission was held on Thursday, August 25th @ 6:00 p.m. at City Hall in the Planning Conference room. J.R. Wilhite, Chairman, presided.

Commissioners present: Chairman J. R. Wilhite, Mark Arnold, Chris Thornbury, Jack Jones & Bobby Shook. Commissioner Drew Graham was absent. **Additional attendees:** *Planning Staff* – Debbie Greene

COA – HD-07-16 – Bee & Clover – 9 & 11 S. Main St. – Peggy & Wendy McAllister had attended the last meeting on August 18th we did not meet quorum but told them they wouldn't have to come back and repeat their presentation. Proposed improvements to the front of the building include removal of wood cladding over glass panels and replacement of side entry door and transom. Improvement at the rear include a new deck and patio for access to both floors, with access doors replacing some windows on upper floor, and replacing bricks with full-size windows at former window openings on lower floor. The only other comment was they would be using fiberglass materials on the new door and it is in line with the HPC guidelines. This is the first door the commission has approved since the revised guidelines were put in place. Mr. Jones made a motion to approve, Mr. Thornbury made a 2nd motion to approve the COA. The COA for 9 & 11 S. Main St. was approved unanimously.

Documentary Video update: Chairman Wilhite has been forwarding the video clips to the commission members to view. He said he had talked to Arthur Rouse about a few changes. The 2nd invoice would need to be approved tonight the amount is \$3,183.00. Mr. Thornbury said he has really enjoyed the video clips. Mr. Shook made a motion to pay the 2nd invoice, Mr. Arnold made a 2nd motion. Motion carried unanimously.

Public Comments: There were none.

Staff Comments: There were none.

Adjournment: Mr. Thornbury made a motion to adjourn, Mr. Jones 2nd the motion. Meeting was adjourned at 6:20 pm.

Planning Director

Chairman