

**STER BOARD OF COMMISSIONERS REGULAR MEETING HELD
OCTOBER 18, 2016 - 5:30 pm**

**PLEDGE OF ALLEGIANCE - Commissioner Kitty Strode
INVOCATION - Commissioner Rick Beach**

PRESIDING:

PRESENT:

Mayor Edallen York Burtner

Commissioner Rick Beach
Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Matt Belcher, City Attorney William A. Dykeman, and City Clerk Marilyn Rowe were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the October 18, 2016 regular meeting to order at 5:30 pm in the Commission Chambers of City Hall.

PRESENTATION

Preservation Award for Depot Street

J. R. Wilhite, Chair of the Winchester Historic Preservation Commission, presented the City with a 2016 Historic Preservation Award from the Clark County/Winchester Heritage Commission and the Winchester Historic Preservation Commission in recognition and appreciation of the rehabilitation of Depot Street, one of Winchester’s historic sites.

RECOGNITION

Fire/EMS Achievement Commendation Medals

Fire/EMS Chief Cathy Rigney made the following statement:

“On July 4, 2016 at 1335, EC- 2 and E-2 were dispatched to assist Clark County Fire Department in the report of two injured hikers who had fallen at Hall’s Falls and were trapped with rising waters from heavy rain. Upon arrival EC-2 entered the area by ground and had to walk about 1.5 miles in to make contact with hikers. The trail was approximately 1 foot wide and directly on the cliff side. In some sections, with the heavy rain, it required crawling on the hands and knees to make access to the rescue location. The ground and trails were rapidly getting worse with the constant rain. EC2 was able to locate the victims with CCFD. The victims received treatment of possible head injuries and leg fractures. This made “walking” the victims out impossible. The victims were treated and packaged for extraction. E-2 was advised of the need for technical rescue equipment. E2 crew entered the area packing in all required equipment. Lt. Matt Blöse was assigned to E-2 and Lt Scott Bell responded while off duty to assist in the reported injured hikers. Upon arrival to the rescue sight, Lt Bell and Lt Blöse assessed the situation then began to rig the rescue system which required a great amount of technical skill that few in the department maintain. E-2 crew made contact with CCFD and EC2 and

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started establishing a 2 line rescue system that consisted of high angle and steep angle components. The first line was approximately 120' steep angle with slate rock and heavy mud conditions. Then the crews had to convert to the second line being a high angle system for a 50' descent over a rock wall with multiple negative and positive angles. With limited man power and during a severe thunderstorm warning conditions with heavy rain, the crews on scene conducted two (2) extremely difficult rescues with no footing, poor anchor points, and dangerous edge transitions. This incident quickly became a high risk low frequency event that was conducted with professionalism and great technical skill. Crews continued working on rescuing the victims in rising water conditions and terrible weather conditions. The crews were in continuous operations for approximately 6-1/2 hours with no relief in operations.

The system difficulties included multiple difficult components of their technician level training. From the heavy rain and thunderstorms to slick rock and heavy mud; all elements of this incident were difficult and did not allow for easy solutions. Without the dedication, technical skill and professionalism shown by these officers, it would have made a difficult scenario much harder. Their leadership and training prevented the delay of waiting for other qualified rescue technicians to arrive from Lexington. Furthermore this incident demonstrated their continuous efforts to improve rescue company operations at WFD. This was evident by the conduct of those on scene that assisted in the rescue and the operational ability.

Through their leadership, a successful rescue operation was completed and the 2 hikers were transported to UKMC for treatment.

It is my belief; they acted in the highest standards of the Winchester Fire Department and the fire service.

We did receive mutual aid from surrounding counties and had over 50 people involved in all areas of the operation. All parties involved performed with outstanding professionalism and dedication to providing care to these victims. Our community is very thankful for their help.

Other WFD members involved in the operation:

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|-------------------|--------------------|--------------------|
| FF Scotty Highley | FF Heath Castle | FF Bryan Schallner |
| FF Dan Gurecky | FF Patrick Roberts | FF Tommy Napier |
| FF Matt Beard | Major Gary Henry | FF Billy Leslie |
| FF Logan Henry | | |

WFD is presenting the Fire/EMS Achievement Commendation Medal to the following individuals:

- Lt. Scott Bell and Lt. Matt Blöse

NEW BUSINESS

Consideration of cancelling the December 6 and 20, 2016

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City Commission Meetings

On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board cancelled the December 6 and 20, 2016 City Commission meetings and rescheduled the meeting to December 13, 2016 starting at 10:00 am.

Set Employee Christmas Breakfast date

On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board set the Employee Christmas Breakfast for December 13, 2016 from 7:30 to 9:00 am.

**Increase Compensation of Planning Commission and
Board of Adjustments Members**

On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board approved the proposal to increase the compensation of the Planning Commission from \$50.00 per meeting to \$100.00 per meeting and the Board of Adjustments from \$25.00 to \$50.00 per meeting.

The Board directed City Attorney William Dykeman to prepare an ordinance to reflect the changes to the Planning Commission and the Board of Adjustments.

GENERAL ORDERS

AN ORDER AUTHORIZING THE DISPOSITION OF CITY-OWNED REAL ESTATE (37 SIXTH STREET - PARCEL 1 AND 949 MUDDY CREEK ROAD - PARCEL 2). On motion by Commissioner Strode, seconded by Commissioner Beach, with unanimous vote, the Board adopted Order No. 2016-136.

AN ORDER AWARDING A BID FOR DEMOLITION OF 107 SOUTH HIGHLAND STREET TO SUPERIOR DEMOLITION. On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-137.

AN ORDER APPROVING A MASTER AGREEMENT BETWEEN THE CITY OF WINCHESTER AND OFFICIAL PAYMENTS CORPORATION FOR CREDIT CARD PAYMENTS OF LICENSES, TAXES, AND OTHER PERMIT FEES BOTH ONLINE AND IN OFFICE. The Board deferred action on this order until additional information can be obtained.

PERSONNEL ORDERS (First Reading)

AN ORDER AMENDING THE POSITION DESCRIPTION OF MAIN STREET WINCHESTER EXECUTIVE DIRECTOR (Main Street Winchester) (Personnel and Pay Classification Plan). On motion by Mayor Burtner, seconded by Commissioner Strode, with unanimous vote, this Order passed first reading.

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AN ORDER ADOPTING THE POSITION DESCRIPTION OF SINGLE ROLE PARAMEDIC (Fire Department) (Personnel and Pay Classification Plan). On motion by Commissioner Cox, seconded by Commissioner Beach, with unanimous vote, this Order passed first reading.

Fire Chief Cathy Rigney was present.

AN ORDER AMENDING CODE 280, OUT-OF-CITY TRAVEL (Personnel Policies and Procedures). On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, this Order passed first reading.

PERSONNEL ORDERS

AN ORDER PROMOTING GREGORY S. BELL FROM LIEUTENANT TO BATTALION CHIEF. On motion by Mayor Burtner, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2016-138. Battalion Chief Bell and family were present.

AN ORDER APPROVING A STANDARD CONDITIONAL CONTRACT OF EMPLOYMENT FOR NEW HIRES OF THE FIRE DEPARTMENT. On motion by Commissioner Cox, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2016-139.

AN ORDER EMPLOYING JONATHAN BEAM, JONATHAN HUGHES, AND ANDREW ROYCE TO FILL THE POSITION OF FIREFIGHTER I/EMT. On motion by Commissioner Cox, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2016-140.

AN ORDER TRANSFERRING JOHN GALLAGHER, BRIAN HART, AND MATTHEW VANHAUTER FROM PATIENT TRANSFER SPECIALIST TO FIREFIGHTER I/EMT. On motion by Commissioner Cox, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2016-140A.

Firefighter I/EMT Brian Hart was present.

AN ORDER EMPLOYING JESSIE SMITH AND QUINN WRIGHT TO FILL THE POSITION OF FIREFIGHTER I. On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-141.

AN ORDER RECLASSIFYING JAMES SCHALLNER FROM FIREFIGHTER III/PARAMEDIC TO FIREFIGHTER III/EMT. On motion by Mayor Burtner, seconded by Commissioner Beach, with unanimous vote, the Board adopted Order No. 2016-142.

AN ORDER EMPLOYING DARLA G. HAMILTON AND STEVIE L. HAMILTON TO FILL THE POSITION OF CROSSING GUARD. On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-143.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

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Commissioner Strode made the following remarks:

- Stated the Jamboree at the Leeds Center for the Arts will be held October 21 and 22, 2016 starting at 7:30 pm
- Stated Saint Agatha Academy’s Annual Spaghetti Supper will be held Thursday, October 27, 2016 from 11:00 am - 1:00 pm for lunch and 4:30 - 8:00 pm for dinner
- Commended the Winchester Fire Department for the Chamber’s breakfast
- Commended the Public Works Department for taking care of the plants in the downtown area during the summer months and all the other work the Department does around the City

Commissioner Cox made the following remarks:

- Advised supplies are needed for areas damaged from Hurricane Michael. Supplies can be donated to local participating non-profit organizations and churches.
- Stated volunteers are needed on October 28 and 29, 2017 to assist with a Habitat for Humanity home
- Requested status on the project by the Department of Transportation at the corner of Belmont Avenue and Boone Avenue. Commissioner Cox stated he had received several complaints on the project.
- Requested status on the Mast Arm project at the intersection of Broadway and Main Street

Commissioner Beach made the following remarks:

- Stated he had also received complaints about the project on the corner of Belmont Avenue and Boone Avenue
- Expressed his thanks to Fire Chief Cathy Rigney and staff for the Chamber Breakfast

Commissioner Book also expressed his appreciation to the Fire Department for the Chamber Breakfast.

Mayor Burtner made the following remarks:

- Stated the Comprehensive Planning Committee had been selected as follows: Steven Berryman, Christie Bush, Nick Comer, Mike Flynn, Deborah Garrison, Eddie Gilkinson (Chair), Sarah Glenn, Dale Gough, Tim Green, Scott Lockard, Mark Mayer, Paul Merit, William Newell, Cherie Sibley, and Craig Stott

Mayor Burtner stated that the committee consisted of joint appointments made by Clark County Judge-Executive Henry Branham and himself. The Comprehensive Plan will serve as a guide for community development to help with policy in the local planning and zoning process. Bids are being accepted for a firm to work with the Planning Commission and Comprehensive Planning Committee to make recommendations to update the Comprehensive Plan as required every five years by State Statute.

- Encouraged everyone to attend the Jamboree at the Leeds Center for the Arts on October 21 and 22, 2016 starting at 7:30 pm. Mayor Burtner stated the Hew Haw crew, consisting of local officials, would be performing.

With no further business, on motion by Commissioner Cox, seconded by Commissioner Book, with unanimous vote, the meeting was adjourned.

/s/ Edallen York Burtner

Edallen York Burtner, Mayor

ATTEST:

/s/ Marilyn Rowe

Marilyn Rowe, City Clerk

Minutes approved as presented at the November 15, 2016 City Commission Meeting