

**PLEDGE OF ALLEGIANCE - Commissioner Shannon Cox
INVOCATION - Commissioner Rick Beach**

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Rick Beach
Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Matt Belcher, City Attorney William A. Dykeman, and Deputy City Clerk Joy Curtis were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the November 1, 2016 regular meeting to order at 5:30 pm in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

The following individuals addressed the Board regarding the condition of streets, no natural gas service, and lack of street lighting in the Plantations area of Royal Oaks:

- Nancy Fulks, 121 Teakwood Court, representing the Homeowners Association
- Frank Kraft, Plantations Homeowner
- Phillip Broadus, 111 Teakwood Court
- Debbie Gumber, 218 Ashton Oak

City Manager Matt Belcher explained the streets in question have not been accepted into the City Street system and contact should be made with Developer George Stamper.

City Attorney William Dykeman stated the City might be able to look into the complaints of the homeowners that live on streets not accepted into the City street system.

NEW BUSINESS

**Planning Assistance through Local Foods, Local Places
Main Street Winchester**

On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the Board approved the request from Main Street Winchester Director Rachel Alexander to apply for Planning Assistance through Local Foods, Local Places (no match required).

Police Escort for an Outreach March by Christ Temple Apostolic Church

Apostolic Church in Winchester, regarding the Outreach March planned for Saturday, November 5, 2016 starting at 1:45 pm. Mr. Belcher advised Ms. Wilson is not requesting any street closures, but rather a police escort. There will be about twenty participants in the Outreach March which will start on West Washington Street.

On motion by Commissioner Beach, seconded by Commissioner Cox, with unanimous vote, the Board approved the request from Florine Wilson, Christ Temple Apostolic Church in Winchester, to have a police escort for the Outreach March starting on West Washington Street on Saturday, November 5, 2016 at 1:45 pm.

**Final Report for Lower Howards Creek Watershed Improvement
Initiative (13-02)**

On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the Board reviewed and accepted the final report for the Lower Howards Creek Watershed

Improvement Initiative (13-02) as outlined in the October 25, 2016 letter from the Kentucky Department for Environmental Protection.

Assistance to Firefighters Grant (AFG) - Replace Engine #4 (1984 Seagraves)

On motion by Commissioner Cox, seconded by Commissioner Book, the Board approved the request from Cathy Rigney, Winchester Fire/EMS Fire Chief, to apply for an Assistance to Firefighters Grant to replace the 1984 Seagraves, Engine #4. The grant requires a 90/10 split on financial responsibility with the AFG Grant (FEMA) paying \$427,500. The City's match would be \$47,500.

ORDINANCE (First Reading)

AN ORDINANCE AMENDING SECTIONS 12-24 AND 12-43 OF THE CODE OF ORDINANCES OF THE CITY OF WINCHESTER, KENTUCKY INCREASING COMPENSATION FOR THE WINCHESTER-CLARK COUNTY PLANNING COMMISSION AND THE WINCHESTER-CLARK COUNTY BOARD OF ADJUSTMENT. On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, this Ordinance passed first reading.

GENERAL ORDER

AN ORDER APPROVING A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE DEPARTMENT FOR LOCAL GOVERNMENT AND THE CITY OF WINCHESTER, KENTUCKY FOR THE WINCHESTER YOUTH SOCCER COMPLEX - RESTROOM/CONCESSION PROJECT (2014 LAND AND WATER CONSERVATION FUND PROJECT) IN THE AMOUNT OF \$75,000. On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-144.

PERSONNEL ORDERS (Second Reading)

AN ORDER AMENDING THE POSITION DESCRIPTION OF MAIN STREET WINCHESTER EXECUTIVE DIRECTOR (Main Street Winchester) (Personnel and Pay Classification Plan). On motion by Commissioner Cox, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2016-145.

AN ORDER ADOPTING THE POSITION DESCRIPTION OF SINGLE ROLE PARAMEDIC (Fire Department) (Personnel and Pay Classification Plan). On motion by Commissioner Cox, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-146.

AN ORDER AMENDING CODE 280, OUT-OF-CITY TRAVEL (Personnel Policies and Procedures). On motion by Commissioner Book, seconded by Commissioner Beach, with unanimous vote, the Board adopted Order No. 2016-147.

PERSONNEL ORDER

AN ORDER EMPLOYING STEVEN HARDY TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST (Paramedic). On motion by Commissioner Strode, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-148.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioners Book and Beach stated Halloween Mania went well with a safe event for the children.

Commissioner Cox advised Habitat for Humanity will possibly build 10 houses in the next three years in Winchester.

Commissioner Strode made the following remarks:

**STER BOARD OF COMMISSIONERS REGULAR MEETING HELD
NOVEMBER 1, 2016 - 5:30 pm**

- Echoed Commissioners Book and Beach’s remarks regarding Halloween Mania
- Stated the Public Works Department has started leaf collection
- Advised the Downtown Christmas Open House will be next weekend
- The downtown area will have new Christmas decorations this year

Mayor Burtner made the following remarks:

- Stated there will be no lights across Main Street this Christmas due to work being done at the Courthouse
- Advised Halloween Mania has been a downtown event for several years and provides children a safe environment for Trick or Treating
- Stated the Jamboree was held 2 weeks ago at the Leeds Theater and Paul Martin was at the event. Mayor Burtner stated a hometown hero banner will be ordered to be displayed on Main Street to honor Mr. Martin*. (*Winchester native Paul Martin has been performing with country musician Marty Stuart for years, and plays bass for “The Marty Stuart Show.” Previously, he has performed with the Oak Ridge Boys and Exile.)
- Stated Veteran Day activities will occur on November 11, 2016. A community event will be held at the College Park Gymnasium on November 11, 2016 starting at 11:00 am. Several local schools are planning events to honor Veterans.
- Expressed appreciation for individuals involved with the Honor Flight program for Veterans. Top priority is given to World War II and terminally ill veterans from all wars.

With no further business, on motion by Commissioner Cox, seconded by Commissioner Beach, with unanimous vote, the meeting was adjourned.

/s/ Edallen York Burtner

Edallen York Burtner, Mayor

ATTEST:

/s/ Joy L. Curtis

Joy L. Curtis, Deputy City Clerk

Minutes approved as presented at the November 15, 2016 City Commission Meeting