

PLEDGE OF ALLEGIANCE - Commissioner Cox
INVOCATION - Commissioner Beach

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Rick Beach
Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Matt Belcher, City Attorney William A. Dykeman, and Deputy City Clerk Sharon Harrison were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the March 1, 2016 meeting to order at 5:30 pm in the Commission Chambers of City Hall.

PRESENTATION

Nursing Home Ombudsman Agency

Gene Layne, who serves as an Ombudsman for elderly assisted living care facilities in the City of Winchester and Clark County, expressed his appreciation to the Board for the funding and support provided by the City to the Ombudsman Agency.

The Board thanked Mr. Layne for his dedicated service as an Ombudsman in Winchester and Clark County.

NEW BUSINESS

Depot Street Closing "Remember When Cruiserz "

The Board deferred the request from Todd Plummer to hold a car show on Depot Street, June 25, 2016 from 1:00 - 5:00 pm. Mayor Burtner directed City Manager Matt Belcher to contact Main Street Winchester and Farmer's Market prior to any action by the Board to determine if there would be any conflict with the Farmer's Market activities.

US 60 6' Easement - Lykins Park Walking Trail

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Mayor Burtner stated Shane Wiseman, owner of the property on the south side of Lykins Park, has agreed to sell an easement of 6 feet by 1,200 feet for \$4.00 per foot with a total cost of approximately \$4,800. Mr. Wiseman has agreed to move the fence at his expense. The easement would address safety concerns the City has for the Lykins Park Walking Trail.

City Manager Matt Belcher stated the \$4,800 would come from a combination of a budgeted item, skate park funds, and Bluegrass Rails-to-Trails funds.

On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board approved moving forward with the project and directed the City Attorney to prepare any legal documents necessary for the purchase of the easement.

5K Race to Benefit Relay for Life Clark County

It was the consensus of the Board to defer the request from Mandy Watts, KORT Physical Therapy - Winchester, to close Rolling Hills Lane from the Bluegrass Community & Technical College to Winchester Farms Dairy on April 17, 2016 for a 5K race to benefit Relay for Life Clark County. The Board was concerned about safety issues and blocking the roadway for 3 hours.

Bulldog Jog 3K

On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board approved the request from Susan Jacobs, Assistant Principal at Baker Intermediate, to close Martin Luther King, Jr. Drive from the Shoppers Drive intersection and close the entrance to Strode Station at the Frontier Drive entrance from 9:00 - 11:00 am on April 16, 2016 for the Bulldog Jog 3K. Commissioner Beach requested the Winchester Police Department be notified.

ORDINANCE (Second Reading)

AN ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY AMENDING THE WINCHESTER CODE OF ORDINANCES, CHAPTER 11 TO ADD SECTION 11-19, REQUIREMENTS FOR REPOSSESSION OF MOTOR VEHICLES WITHIN CITY LIMITS.

On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the Board adopted Ordinance No. 3-2016.

ORDERS

AN ORDER BY THE CITY OF WINCHESTER, KENTUCKY AUTHORIZING THE MAYOR TO EXECUTE AN ACCREDITED PROGRAM ANNUAL LETTER OF COMMITMENT FOR CERTIFICATION FOR THE KENTUCKY MAIN STREET PROGRAM FOR JANUARY 15,

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2016 THROUGH JANUARY 30, 2017. On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-22.

Main Street Winchester Director Rachel Alexander stated that previously the Main Street Winchester program was a designated Main Street program and did not fulfill all of the requirements for accreditation. Mrs. Alexander stated this accreditation was earned a year earlier than expected.

Main Street Winchester Chair Graham Johns was also present.

AN ORDER RESCINDING ORDER NO. 2015-159 AWARDED THE PURCHASE OF 6 IV PUMPS FROM NURSEBOOK LLC/ALERE . On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-23.

EMS/Major Brad Case stated the equipment was not delivered as promised and a stop payment on the check was issued. EMS/Major Case stated another vendor has been contacted.

AN ORDER APPROVING A BUSINESS ASSOCIATE AGREEMENT BETWEEN THE CITY OF WINCHESTER AND ENERGY INSURANCE AGENCY TO BE IN COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) REQUIREMENTS . On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-24.

AN ORDER APPROVING A BUSINESS ASSOCIATE AGREEMENT BETWEEN THE CITY OF WINCHESTER AND BROWN & BROWN OF KENTUCKY, INC. TO BE IN COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) REQUIREMENTS . On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-25.

PERSONNEL ORDER (First Reading)

AN ORDER AMENDING SECTION 5, PROMOTIONS, OF THE FIRE DEPARTMENT RULES AND REGULATIONS. On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, this order passed first reading.

Fire Chief Cathy Rigney was present.

PERSONNEL ORDERS

AN ORDER ACCEPTING THE RESIGNATION OF ANDREW BLEVINS, FIREFIGHTER III/PARAMEDIC. On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-26.

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AN ORDER EMPLOYING JAMES T. GRIFFITHS AND KYLE J. WITTE TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST (EMT). On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-27.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Cox commended the George Rogers Clark High School Lady Cardinals for winning the district.

Mayor Burtner stated he had attended the Community Forum held at the Clark Regional Medical Center on February 25, 2016. There was an open discussion about injectable drug use, a needle exchange program, and related health problems in Clark County including the increase of Hepatitis-C. The forum was sponsored by the Clark County Agency for Substance Abuse Policy (CCASAP), Clark Regional Medical Center, Clark County Health Department, and Home Health Agency. Mayor Burtner stated plans are to have Clark County Health Department Director Scott Lockard attend the March 15, 2016 City Commission meeting to make a presentation on the needle exchange program.

Mayor Burtner stated he had received a request from Magistrate Robert Blanton to consider funding \$8,000 for the purchase of a pickup truck for the animal control staff. The Clark County Fiscal Court budgeted \$20,000 for the purchase and the cost of the truck will be in excess of \$28,000 (State Contract price) excluding the cost of the box to hold the animals. It was the consensus of the Board to place this item on the March 15, 2016 agenda for consideration.

City Manager Matt Belcher made the following remarks:

- Stated engineering recommendations for the mast arm poles for traffic signals at the intersection of Main Street and Broadway are currently under review by the Kentucky Department of Transportation
- Work on the South Maple Street Sanitary Sewer and Storm Water Program has started. Signs have been placed in the work area (South Maple Street, College Street and Boone Avenue) to alert the public of the work and possible lane closings.

Mayor Burtner stated Winchester Municipal Utilities is the lead agency for this project.

With no further business, on motion by Commissioner Beach, seconded by Commissioner Cox, with unanimous vote, the meeting was adjourned.

/s/ Edallen York Burtner

Edallen York Burtner, Mayor

ATTEST:

/s/ Sharon Harrison

Sharon Harrison, Deputy City Clerk

Minutes approved as presented at the March 15, 2016 City Commission Meeting