

**STER BOARD OF COMMISSIONERS REGULAR MEETING HELD  
AUGUST 2, 2016 - 5:30 pm**

**PLEDGE OF ALLEGIANCE - Commissioner Cox  
INVOCATION - Commissioner Beach**

**PRESIDING:**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner Rick Beach  
Commissioner Kenny Book  
Commissioner Shannon Cox  
Commissioner Kitty Strode

City Manager Matt Belcher, City Attorney William A. Dykeman, and City Clerk Marilyn Rowe were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the August 2, 2016 regular meeting to order at 5:30 pm in the Commission Chambers of City Hall.

**NEW BUSINESS**

**Consideration of Additional Paving a  
Portion of College Street from Alley to South Maple Street**

On motion by Commissioner Book, seconded by Commissioner Strode, with unanimous vote, the Board approved the recommendation of the City Manager to pave College Street from the alley to South Maple with a cost of \$3,920.00 for milling and \$6,988.89 for paving (\$10,808.89 total).

**Street Closing - Portion of Wheeler Avenue on September 5, 2016  
Bluegrass Cycling Club**

Don Cartwright was present representing the Bluegrass Cycling Club. Mr. Cartwright noted that the club has provided liability insurance.

On motion by Commissioner Book, seconded by Commissioner Beach, with unanimous vote the Board approved the request of the Bluegrass Cycling Club to close a portion of Wheeler Avenue on September 5, 2016 from 8:00 am - 1:00 pm for a bike ride and picnic lunch at College Park. The Board directed Mr. Cartwright to notify the residents on Wheeler Avenue of the event and work out the details with Police Captain Harvey Craycraft.

**Street Closing - Portion of North Highland Street  
First Baptist Church**

On motion by Commissioner Cox, seconded by Commissioner Strode, with unanimous vote, the Board approved the request from First Baptist Church, 17 N. Highland Street, to close a portion of North Highland Street from the intersection of Washington Street and North Highland Street to the intersection of East Broadway and North Highland Street on Sunday, September 4, 2016 from 3:00 pm to 9:00 pm conditioned upon the following:

- Not block the business on the southwest corner of Highland Street and Washington Street
- Allow the Winchester-Clark County Parks and Recreation Department to get equipment out of the building the City owns at 34 N. Highland Street
- Submit a Certificate of Liability Insurance with the City of Winchester named as certificate holder
- Contact Thoroughbred Gymnastics regarding the event to make sure there are no conflicts relating to use of the parking lot that fronts Highland Street

**ORDINANCES ( Second Reading)**

The following ordinance was read in summary:

**STER BOARD OF COMMISSIONERS REGULAR MEETING HELD  
AUGUST 2, 2016 - 5:30 pm**

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF WINCHESTER, KENTUCKY, RELATING TO AMENDMENT OF TRANSFER STATION USER FEES.** On motion by Commissioner Cox, seconded by Commissioner Beach, with unanimous vote, the Board adopted Ordinance No. 8-2016.

**GENERAL ORDERS**

**AN ORDER AWARDDING A BID FOR DEMOLITION OF 102 LINDEN AVENUE TO HESS CONSTRUCTION .** On motion by Commissioner Book, seconded by Commissioner Beach, with unanimous vote, the Board adopted Order No. 2016-98.

**AN ORDER AWARDDING A BID FOR DEMOLITION OF 518 N. MAPLE STREET TO HOUSTON CONTRACTING .** On motion by Commissioner Strode, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-99.

**AN ORDER APPROVING LETTER OF ENGAGEMENT BETWEEN THE CITY OF WINCHESTER AND GRW ENGINEERS, INC. FOR ARCHITECTURAL DESIGN SERVICES FOR THE SPHAR BUILDING PROJECT AND AUTHORIZING THE MAYOR TO SIGN ANY AND ALL RELATED DOCUMENTS PERTAINING TO THE SCOPE OF WORK INDICATED THEREIN.** On motion by Commissioner Strode, seconded by Commissioner Book, with unanimous vote, the Board adopted Order No. 2016-100.

**AN ORDER PROVIDING FOR THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2017 TO THE WINCHESTER-CLARK COUNTY FARMERS MARKET WHICH WILL PERFORM PUBLIC PURPOSES AND FUNCTIONS .** On motion by Commissioner Beach, seconded by Commissioner Strode, with unanimous vote, the Board adopted Order No. 2016-101.

**PERSONNEL ORDERS**

**AN ORDER GRANTING LONGEVITY SALARY INCREASES TO CERTAIN PERSONNEL .** On motion by Commissioner Book, seconded by Commissioner Cox, with unanimous vote, the Board adopted Order No. 2016-102. This order grants one-step longevity salary increases to Glendon Robinson, Communications Officer II; Thomas Napier, II, Firefighter III/EMT; Nicholas Riggs, Lieutenant/EMT; and Virgil Estes, Mechanic and two-step salary increases to Sharon Harrison, HR/Risk Manager/LAN-Administrator; Debra Bailey, Treasurer; Jeanna Gwynne, Communications Officer I; Rebecca Power, Meter Attendant I; Toni Clayton, Lieutenant/EMT; Ian Skinner, Firefighter III/EMT; Beverly Ackerman, Administrator Assistant II (Public Works); and Jesse Jarman, Operator II.

**COMMITTEE REPORTS**

Commissioner Beach made the following remarks:

- Reminded the Board of the Joint City/County Meeting to be held August 9, 2016 starting at 5:30 pm at the Clark County Extension Office, 1400 Fortune Drive
- Advised the Winchester and Clark County Revenue Sharing Committee will be meeting on August 9, 2016 starting at 5:00 pm at the Clark County Extension Office.
- Both meetings are open to the public.

**GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER .**

Commissioner Cox made the following comments:

- Advised school will be starting shortly
- Expressed his appreciation for “high water” signs placed in various areas of the city during recent heavy rains

Commissioner Strode made the following comments:

- Stated the “Farm to Table” event on Depot Street was well attended and great event. Commissioner Strode expressed her appreciation to the community for their support.
- Advised the Daniel Boone Pioneer Festival will be starting on September 3, 2016
- Stated “Rock the Block” will start at 6:30 pm on August 13, 2016. Commissioner Strode advised it was the consensus of Winchester First to start the event later due to the heat

With no further business, on motion by Commissioner Cox, seconded by Commissioner Book, with unanimous vote, the meeting was adjourned.

/s/ Edallen York Burtner

---

Edallen York Burtner, Mayor

ATTEST:

/s/ Marilyn Rowe

---

Marilyn Rowe, City Clerk

Minutes approved, as presented, at the August 16, 2016 City Commission Meeting.