

**WINCHESTER BOARD OF COMMISSIONERS MEETING HELD
FEBRUARY 6, 2018 5:30 P.M.**

**PLEDGE OF ALLEGIANCE - Commissioner Cox
INVOCATION - Commissioner Beach**

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Shannon Cox
Commissioner Rick Beach
Commissioner Kenny Book

City Commissioner Kitty Strode was absent and excused.

City Attorney William A. Dykeman, City Manager Matt Belcher, and City Clerk Joy Curtis were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the February 6, 2018 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

PRESENTATION

Gary Epperson, EMS/CSEPP Coordinator commended the Beacon of Hope for their continued assistance with the homeless, especially during the freezing temperatures this past January.

Mayor Burtner presented Ms. Susan M. Bradford (Michele) with the Honorable Order of Kentucky Colonel certificate for her dedicated service to the Beacon of Hope Homeless Shelter. Volunteers and friends of the Shelter were present.

NEW BUSINESS

Ms. Syndy Deese requested that Depot Street be closed for the Farm to Table event. She requested a change of date from July 28th to July 21, 2018. Proper application was made and approved by the Police Department and Main Street Winchester.

City Manager Belcher noted the Cruise In Car Show organizer had been contacted and was amenable to changing their date in July to accommodate the Farm to Table event.

On motion by Commissioner Beach, seconded by Commissioner Book, and with unanimous vote, the request was approved with the noted change of date.

ORDINANCES (First Reading)

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A JOINT ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY AND THE COUNTY OF CLARK, KENTUCKY AMENDING ARTICLE V, MAJOR AND MINOR CLASSES OF SUBDIVISIONS ESTABLISHED FOR PROCESSING PURPOSES, OF THE WINCHESTER/CLARK COUNTY SUBDIVISION REGULATIONS CLARIFYING THE PROCEDURES AND DEFINITIONS ASSOCIATED WITH MAJOR AND MINOR CLASSES OF SUBDIVISIONS

On motion by Commissioner Book, seconded by Commission Beach, and with unanimous vote, this ordinance passed first reading. Planning Director Robert Jeffries was present.

ORDINANCES (Second Reading)

AN ORDINANCE APPROVING THE CHANGE OF ZONING CLASSIFICATION OF A TRACT OF LAND CONTAINING .573 ACRES, MORE OR LESS, LOCATED AT 125-127 EAST BROADWAY, WINCHESTER, KENTUCKY FROM A ZONING CLASSIFICATION OF RESIDENTIAL (R-1-D) TO GENERAL BUSINESS DISTRICT (B-4)

On motion by Commissioner Cox, seconded by Commissioner Beach, and with unanimous vote, this Ordinance was adopted as presented. Mr. John Rompf was present. Ordinance No. 2-2018.

REVIEW OF PARKS & RECREATION AUDIT

Mayor Burtner noted on January 22, 2018 a final audit report was submitted to the Parks Board. Subsequent to this submission, the Winchester Sun had a very detailed story regarding this this past week. The audit was strongly suggested and requested by the City Commission two years ago. As a Special Purpose Governmental Entity (SPGE), they are required by law to have an audit. That is not optional but mandatory. It is also mandatory that an SPGE, when audits occur, have to be filed with the Department for Local Government.

The audit identified several major issues that need to be addressed and are being addressed. Mayor Burtner noted with regard to matters relating to the misappropriation of funds, the matter should be turned over to the County Attorney’s, Commonwealth Attorney’s, Sheriff’s Offices, and the Police Department. Mayor Burtner advised the Parks Board on January 22nd, the date the audit was presented at a special meeting of the Parks Board that he felt like it was important for them to do.

- On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote, the City Manager was instructed to transmit by the close of business on Wednesday, February 7, 2018 a full copy of the audit report to the County Attorney, Commonwealth Attorney, Sheriff, and Police to take whatever actions are within their authority and whatever actions that they deem appropriate.
- On motion by Mayor Burtner, seconded by Commissioner Book, and with unanimous vote, the Parks Board was instructed to prepare an action plan for all identified findings in the audit, identify what corrective action will be taken for each finding and the timeline for doing that and that report will be made to the legislative bodies once a month.

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- The Parks Department for the indefinite future should consider and accept an offer that the City has made through the City Manager and Mayor to either 1) the City Finance Department be the fiscal agent or 2) an outside accounting firm to handle expenditures, payrolls, and prepare financial reports. The City is willing to assist in paying for the firm, independent of the parks board.
- After construction of the Natatorium, there were found to be mechanical issues associated with the operation of the pool that the Parks Board is still struggling to deal with and the financial obligations created by this issue.
- Commended the Parks Department on all the activities that go on at College Park Gym, GRC holds swim meets, first responder training, the warm water pool for the elderly, and lifeguard training since the Natatorium was constructed.

Clark County Judge Executive Henry Branham and Parks Director Jeff Lewis were present.

ORDERS (General)

AN ORDER AMENDING ORDER NO. 2015-28 AS AMENDED BY ORDER NO. 2016-12 AND ORDER NO. 2017-7 TO ACCEPT PORTIONS OF CROXTON WAY AND HOSPITAL DRIVE AS CONTAINED IN PARCEL 1-C OF KENTUCKY HOSPITAL, LLC INTO THE CITY STREET SYSTEM FOR MAINTENANCE AND REPAIR

On motion by Commissioner Book, seconded by Commissioner Beach, and with unanimous vote, this order was adopted. Order No. 2018-14

AN ORDER NAMING A SECTION OF AN UNNAMED AND UNDEDICATED STREET ON CLARK REGIONAL MEDICAL CENTER PROPERTY FLOYD CLAY DRIVE

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2018-13

Public Works Director Pat Clark was present.

PERSONNEL ORDERS

AN ORDER ACCEPTING THE RESIGNATION OF BRADLEY DANNER, PATIENT TRANSFER SPECIALIST

On motion by Commissioner Cox, seconded by Commission Book, and with unanimous vote, this order was adopted. Order No. 2018-15

AN ORDER EMPLOYING MIRANDA J. ELLIOT TO FILL THE POSITION OF CROSSING GUARD

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On motion by Commissioner Beach, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2018-16

COMMITTEE REPORTS

Commissioner Beach noted the next meeting of the Revenue Sharing Committee is scheduled for Tuesday, February 13th at 5:00 p.m. in the Commission Chambers. An agenda will be provided and all documents will be prepared for the meeting.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Cox:

- Two programs the community can get involved in 1) Samaritan’s Feet, affiliated with Samaritan’s Purse, an organization of Franklin Graham.

Debbie Fatkin with the Clark County Community Services was present to discuss a program that will bring shoes into the community for those in need. This program would be for adults and children. There is a need to find a place to store the shoes, find people, and find funding.

- Group Work Camps will be in the community in June 2019. They will work on between 75-90 homes for the elderly. He wants to make the emphasis on grandparents raising grandchildren. A year and a half to prepare for this community-wide effort.

Commissioner Beach:

- Commended the Public Works Department for their work during the snow events.
- Commended the Fire Department and Police Department for their work.

Commissioner Book:

- Commended Public Works Department, Fire and Police Departments for their work.

Mayor Burtner:

- Noted the Cities Day and Night on Wednesday, February 7th in Frankfort. The Legislature has many items on their agenda. There is still not a bill for the Pension System. One of the more important items on their agenda concerns Winchester - Dam 10.

ADJOURN

With no further business, on motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, the meeting was adjourned.

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Edallen York Burtner

City Clerk