

**PLEDGE OF ALLEGIANCE - Commissioner Book**  
**INVOCATION - Commissioner Beach**

**PRESIDING:**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner Shannon Cox  
Commissioner Rick Beach  
Commissioner Kenny Book

Commissioner Kitty Strode was absent and excused.

City Manager Matt Belcher, City Attorney William A. Dykeman, and City Clerk Joy Curtis were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the February 6, 2018 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

**MINUTES**

On motion by Commissioner Book, seconded by Commissioner Beach, and with unanimous vote, the Board approved the minutes from the January 23, 2018 Special Meeting (4:30 p.m.), the January 23, 2018 special meeting (5:30 p.m.), and the January 26, 2018 special meeting (10:00 a.m.) as presented.

**DEPARTMENTAL AND AGENCY REPORTS**

- Clark County Geographic Information System minutes of the special called January 9, 2018 meeting
- Clark County Geographic Information System Financial & Budget Summary, December 2017
- Clark County Geographic Information System Staff Report for Services
- Winchester Municipal Utilities Balance Sheet and Combined Utilities for the month ending December 31, 2017
- Winchester/Clark County Industrial Development Authority minutes from the November 27, 2017 meeting
- Winchester/Clark County Industrial Development Authority Internal Financial Report for periods ending November 30 and December 31, 2017
- Winchester/Clark County Tourism Commission minutes from the November 21, 2017 meeting
- Winchester/Clark County Tourism Commission financial statement as of December 31, 2017
- Winchester Municipal Utilities Commission Transactions for the Period January 02, through January 19, 2018

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD  
FEBRUARY 6, 2018 4:30 P.M.**

- Winchester Municipal Utilities Commission General Manager’s Report for January 25, 2018
- Winchester Municipal Utilities Commission Financial and Budget Summary for December 2017
- Winchester Municipal Utilities Commission minutes from the January 4, 2018 meeting

On motion by Commissioner Beach, seconded by Commissioner Cox, and with unanimous vote, the Board approved the Departmental and Agency Reports as submitted.

**INFORMATIONAL ITEMS**

- Department of the Army, US Army Corps of Engineers public notice on unnamed ephemeral and intermittent tributaries to Red Oak Creek (a perennial stream) Owen County, Kentucky to provide aquatic habitat re-establishment, rehabilitation, enhancement, and preservation (sponsored by the Kentucky Department of Fish and Wildlife Resources)
- Thank you note to Fire Chief Cathy Rigney from Ken Greves on use of Winchester Fire personnel to make a safety video
- Winchester/Clark County Chamber of Commerce newsletter January 22, 2018
- Clark County Health Department Needle Exchange Program report July 1, 2017 to January 12, 2018
- Winchester Municipal Utilities Newsletter

**NEW BUSINESS**

- Correspondence to Shanda Cecil from Palmer Engineering for engineering services proposal for a North Winchester - Upper Evans Street Storm Water Study

City Manager Belcher noted this was part of a subcommittee of the Public Works Committee for our continued MS4 stormwater program. The City has to do some evaluation to see if more engineering and modeling is needed for areas of complaint for stormwater.

City Manager Belcher noted another area of concern had come up regarding the Buffalo Trace area. The original Evans Street stormwater project was part of the 2010 Disaster Recovery CDBG project.

Commissioner Beach noted the drainage issues in the Hampton Avenue area. Ms. Cecil reported there was a survey done last summer, polling the residents in the watershed and completed a list of all their flooding issues.

This correspondence was sent back to the Public Works Committee for re-evaluation.

- Correspondence to Shanda Cecil from Palmer Engineering for engineering services proposal LHC Storm Water Model Extension and Study

This correspondence was sent back to the Public Works Committee for re-evaluation.

**ADJOURN TO CLOSED SESSION**

On motion by Commission Cox, seconded by Commissioner Book, and with unanimous vote, the meeting was adjourned to closed session to discuss

- XX POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)
- XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)
- XX INDUSTRIAL PROSPECTS KRS CHAPTER 61.810 (g)

Mayor Burtner called the meeting back into open session.

With no further business, on motion by Commissioner Beach, seconded by Commissioner Book, and with unanimous vote, the meeting was adjourned to the 5:30 p.m. meeting.

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Edallen York Burtner, Mayor

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City Clerk