

**PLEDGE OF ALLEGIANCE - Commissioner Flynn**  
**INVOCATION - Mayor Burtner**

**PRESIDING:**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner Shannon Cox  
Commissioner Ramsey Flynn  
Commissioner JoEllen Reed

City Manager Matt Belcher, City Attorney William A. Dykeman, and City Clerk Joy Curtis were present.

Commissioner Kitty Strode was absent and excused.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the February 18, 2020 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

**MINUTES**

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, the minutes of the February 4, 2020 special (4:30 pm), and regular (5:30 p.m.) meetings, and the February 10, 2020 special meeting were approved as presented.

**DEPARTMENTAL AND AGENCY REPORTS**

- A. EMA/CSEPP minutes from the January 13, 2020 meeting
- B. W/CC Parks & Recreation Attendance Log for 2019-2020
- C. W/CC Parks & Recreation minutes from the January 13, 2020 meeting
- D. W/CC Parks & Recreation Profit & Loss Report for July 2019-January 2020
- E. W/CC Parks & Recreation Balance Sheet as of January 31, 2020
- F. W/CC Parks & Recreation Financial Statements and Supplementary Information - Seven Month Period Ended January 31, 2020 and 2019
- G. W/CC Parks & Recreation 10-Minute Walk Program - July 2019 through January 2020
- H. Winchester Municipal Utilities minutes from the January 16, 2020 meeting
- I. Winchester Municipal Utilities Commission Accounts Payable - Transactions for the Period January 13 to January 31, 2020
- J. W/CC Chamber of Commerce Financial Statements as of December 2019
- K. Clark County Geographic Information System Consortium minutes from the December 20, 2019 meeting
- L. Clark County Geographic Information System Consortium Accounts Payable - December 31, 2019
- M. Clark County Geographic Information System Consortium Staff Report - January 2020
- N. Clark County Geographic Information System Financial and Budget Summary -December 2019

On motion by Commissioner Flynn, seconded by Commissioner Cox, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

**INFORMATIONAL ITEMS**

- A. Notice of paper recycling is back at six locations in Lexington and what you need to know
- B. Notice of the Chamber of Commerce Breakfast March 4, 2020 at the Winchester Police Department

**PRESENTATION**

**Winchester/Clark County Planning & Zoning Commission Update**

Mr. Robert Jeffries, Planning Director updated the Board on projects going on within the City/County. He referenced the report he distributed regarding the work the Planning  
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**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD**

**February 18, 2020**

**4:30 PM**

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Commission and the Board of Adjustments had completed and the projects they are still working on for 2019:

- 23 Development Plan Hearings
- 6 Public Hearings on Zoning
- 6 Conditional Uses Hearings
- 11 Public Hearings on Variances
- 76 Record Plat Approvals
- 3 Home Office Approvals

With regard to building inspections, Mr. Jeffries noted there were 64 Certificate of Occupancies issues as well as 28 Business License Inspections. Property Maintenance involved 104 Property Maintenance and Repair Notices, four Demolition notices, one Curbit Violation, and two sidewalk violation notices.

Mr. Jeffries noted there was an increase in construction in the last several years with 163 Residential, 32 Commercial, and 36 Mobile Homes in 2019 with the total construction costs being \$77,474,000. Fees collected for 2019 was \$100,377.

Mr. Dwain Wheeler, Chairperson of the Planning & Zoning Commission was present.

**ADJOURN TO CLOSED SESSION**

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned to closed session to discuss the following:

XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)

Mayor Burtner called the meeting back into open session.

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

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Edallen York Burtner, Mayor

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Joy Curtis, City Clerk