

PLEDGE OF ALLEGIANCE - Commissioner Flynn
INVOCATION - Mayor Burtner

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner JoEllen Reed
Commissioner Kitty Strode

City Manager Matt Belcher, City Attorney William A. Dykeman, and City Clerk Joy Curtis were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the March 3, 2020 special meeting to order at 4:00 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, the minutes of the February 18, 2020 special (4:30 pm), and regular (5:30 p.m.) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Perry's Inspection Bureau LLC electrical inspections for November and December 2019
- B. Clark County KY-ASAP minutes from the January 16, 2020 meeting
- C. Winchester Municipal Utilities Balance Sheet as of January 31, 2020
- D. Winchester Municipal Utilities minutes from the February 6, 2020 meeting
- E. Winchester Municipal Utilities Accounts Payable - Transactions for the Period February 3 to February 14, 2020
- F. Winchester Municipal Utilities Financial and Budget Summary - January 2020
- G. Winchester Municipal Utilities Departmental Report of February 6, 2020
- H. Winchester/Clark County Planning Commission 2019 Annual Report
- I. Winchester/Clark County Industrial Development Authority Internal Financial Report for Period Ending January 31, 2020
- J. Winchester/Clark County Industrial Development Authority minutes from the regular January 27 and special February 6, 2020 meetings
- K. Winchester/Clark County Joint EMS Committee minutes from the January 22, 2020 meeting
- L. EMA/CSEPP minutes from the January 13, 2020 meeting
- M. Winchester/Clark County Tourism Commission Financial Report for the Years June 30, 2019 and 2018
- N. Clark County Geographic Information System Consortium Staff Report for February 2020
- O. Clark County Geographic Information System Consortium Financial and Budget Summary January 2020
- P. Clark County Geographic Information System Consortium Accounts Payable - January 31, 2020
- Q. Clark County Geographic Information System Consortium Financial Statements for January 2020
- R. Winchester/Clark County Tourism Commission Financial Statements for January 2020
- S. Winchester Municipal Utilities Solid Waste Utility Rate Schedule - change for 2020 (Sec. 14-81.6)
- T. Winchester Municipal Utilities Water Utility Rate Schedule - change for 2020 (Sec. 14-81.1)
- U. Winchester Municipal Utilities Wastewater Utility Rate Schedule - change for 2020 (Sect. 14-81.5)

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On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Clark County Harm Reduction Program reports for December 2019 and January 2020
- B. Downtown Development Investment Fund Grant Program Certificate of Completion - DAM Holdings, LLC - Demetrius Fassa (Façade Grant)
- C. Achieving Recovery Together (ART) 2019 at a glance report

PRESENTATION

Administrative Hearing Board Ordinance Update

City Attorney Dykeman reviewed the Administrative Hearing Board ordinance and requests to add to the ordinance for delinquent business licenses taxes, room tax for Tourism, and other issues.

Mr. Dykeman noted the goal was “to use the Administrative Hearing Board as the primary enforcement body of the City. The Administrative Hearing Board is empowered to issue citations for both statutory and ordained violations. The citations can result in the remediation of the violation/arrearage, assessment of fines, and imposition of liens, which may be assessed upon the property owned or occupied by violators.”

He noted the purpose of modifications were to amend the Administrative Hearing Board Ordinance as well as ordinances for occupational license fees (9-67 et seq), Tree Board penalties (2-315), transient room taxes (2-228 et seq. 2-33), and enforcement of final actions of the Planning Commission and Board of Adjustments.

This amended ordinance would give the Administrative Hearing Board authority to review and pass judgement on those residents and businesses that come before the Administrative Hearing Board with violations. He also noted the City has adopted the Electronic Lien Notification System under Section 2 of KRS 65.8836.

The Commission requested Mr. Dykeman update the Administrative Hearing Board Ordinance to review with the AHB Board at the Tuesday, March 17th 4:00 p.m. meeting.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Flynn, seconded by Commissioner Cox, and with unanimous vote, the meeting was adjourned to closed session to discuss the following:

- XX POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)
- XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)
- XX INDUSTRIAL PROSPECTS KRS CHAPTER 61.810 (g)

Mayor Burtner called the meeting back into open session.

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

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Joy Curtis, City Clerk