

**WINCHESTER BOARD OF COMMISSIONERS MEETING HELD  
APRIL 3, 2018 5:30 P.M.**

**PLEDGE OF ALLEGIANCE - Commissioner Cox  
INVOCATION - Commissioner Beach**

**PRESIDING:**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner Shannon Cox  
Commissioner Rick Beach  
Commissioner Kenny Book  
Commissioner Kitty Strode

City Attorney William A. Dykeman, City Manager Matt Belcher, and City Clerk Joy Curtis were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the April 3, 2018 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

**COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA**

**NEW BUSINESS**

**Request for Funding for the July 4, 2018 Independence Day Program**

Mayor Burtner reported that last year the community put together a celebration for the Fourth of July held at Lykins Park. He stated the event started at 5 p.m. years before but not last year. Magistrate Daniel Konstantopoulos was the fireworks coordinator. The City split the total cost for the Fourth of July event last year. Magistrate Konstantopoulos will be the fireworks coordinator this year. The committee is looking to make it a family friendly and children friendly event. The total cost will be \$8,000 and the City would pay half and make a \$4,000 appropriation for this event. The committee is also looking at sponsorships and fundraising for this event.

On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote the request was approved.

**ORDINANCES ( Second Reading) (Joint)**

**A JOINT ORDINANCE AMENDING THE CITY OF WINCHESTER ORDINANCE NO. 10-2011 AND CLARK COUNTY ORDINANCE 11-07 BY CREATING A NEW SECTION 2-408A (A JOINT ORDINANCE ESTABLISHING AN ADMINISTRATIVE HEARING BOARD PROVIDING FOR THE ENFORCEMENT OF UNIFORM STANDARDS, VIOLATIONS AND PENALTIES, PROVIDING FOR JUDICIAL REVIEW, APPEALS, ISSUANCES OF LIENS, ADOPTING A NUISANCE CODE TO**

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**BE INCLUDED, PROPERTY MAINTENANCE CODE, DANGEROUS AND STRUCTURALLY UNSAFE BUILDINGS, PUBLIC NUISANCE, LITTER, ABANDONED VEHICLES AND APPLIANCES, OUTDOOR AND OPEN BURNING)**

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this Ordinance was adopted after second reading. Ordinance No. 5-2018. Joe Barnes, Victor Camp, Julie Kerber, Tracey Miller, and Erica Warland were present and commended the Commission for enacting this ordinance.

Commissioner Beach reported he spoke to Chief Palmer regarding the Department’s ability to cross check and keeping track of those doing the violations.

Commissioner Strode thanked those who shared their concerns and reported that the downtown and the community still needs to continue the work and thanked everyone for their support.

**ORDINANCES (First Reading) (Joint)**

**A JOINT ORDINANCE AMENDING ORDINANCE NO 4-2009 OF THE CITY OF WINCHESTER, KENTUCKY AND ORDINANCE NO. 2009-8 OF THE COUNTY OF CLARK, KENTUCKY (A JOINT ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY AND THE COUNTY OF CLARK, KENTUCKY ADOPTING CODES AND REGULATIONS OF CONDUCT FOR THE CITY AND COUNTY PARKS)**

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this Ordinance passed first reading.

Mayor reported that residents in the area of the College Park spoke to the City Commission and W/CC Parks & Recreation regarding the hours of the parks being open and the park patrons blocking driveways. Mrs. Robin Trimble was instrumental in having the Parks & Recreation, City, and County investigate and make changes to the hours of operation.

Commissioner Cox reported this ordinance amendment had to do with the activities going on in the College Park and Wiseman Park areas.

Commissioner Beach requested that the Parks Board make sure there is signage up to make patrons aware of the new hours.

Commissioner Strode requested in the busier times for the parks, that Chief Palmer have extra patrol around the park, including foot and bicycle patrol.

**ORDERS (General)**

**WINCHESTER BOARD OF COMMISSIONERS MEETING HELD  
APRIL 3, 2018 5:30 P.M.**

**AN ORDER AWARDING A BID TO OLYMPIAN CONSTRUCTION, LLC FOR  
RENOVATIONS OF RESTROOMS AT THE WINCHESTER KROGER YOUTH SOCCER  
COMPLEX (Change Order No. 2)**

On motion by Commissioner Beach, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2018-27.

City Manager Belcher reported the new items listed on change order would be paid for from the funds received from the Land & Water Conservation Fund grant.

**AN ORDER RESCINDING ORDER NO. 2018-29 PROVIDING FOR THE  
APPROPRIATION OF FUNDS FOR FISCAL YEAR 2018 TO THE FRIENDS OF THE  
CLARK COUNTY ANIMAL SHELTER, INC. TO PROVIDE ASSISTANCE IN A  
TRANSPORTATION VAN FOR THE CLARK COUNTY ANIMAL SHELTER WHICH WILL  
PERFORM PUBLIC PURPOSES AND FUNCTIONS**

On motion by Commissioner Strode, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2018-35.

**AN ORDER PROVIDING FOR THE APPROPRIATION OF FUNDS TO THE CLARK  
COUNTY FISCAL COURT IN THE AMOUNT OF \$3,000 FOR THE CLARK COUNTY  
ANIMAL SHELTER FOR ANIMAL CONTROL**

On motion by Commissioner Beach, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2018-36

**AN ORDER DECLARING AN EMERGENCY AND APPROVING A CONTRACT FOR  
STORM WATER SEWER REPAIR ON NORTH MAIN STREET**

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2018-33.

Mayor Burtner authorized staff to make sure the total in the order included the bond. Instead of the total of \$73,638.00, the total with the bond included would be \$74,670.00.

Brian Ward with Palmer Engineering was present.

**PERSONNEL ORDERS (Second Reading)**

**AN ORDER AMENDING THE POSITION DESCRIPTION OF LICENSE CLARK (Finance  
Dept.) (Personnel and Pay Classification Plan)**

On motion by Commissioner Beach, seconded by Commissioner Strode, and with unanimous vote, this order passed second reading and was adopted as presented. Order No. 2018-39.

**AN ORDER REPEALING THE POSITION DESCRIPTION OF FINANCE CLERK (Finance  
Dept.) (Personnel and Pay Classification Plan)**

**WINCHESTER BOARD OF COMMISSIONERS MEETING HELD  
APRIL 3, 2018 5:30 P.M.**

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, this order passed second reading and was adopted as presented. Order No. 2018-38.

**AN ORDER AMENDING THE POSITION DESCRIPTION OF MECHANIC II AND MECHANIC III (Public Works Dept.) (Personnel and Pay Classification Plan)**

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order passed second reading and was adopted as presented. Order No. 2018-40.

**PERSONNEL ORDERS**

**AN ORDER ACCEPTING THE RESIGNATION OF JOSHUA WEBB, PATROLMAN I**

On motion by Commissioner Beach, seconded by Commissioner Book, and with unanimous vote, this order was adopted as presented. Order No. 2018-41.

**AN ORDER ACCEPTING THE RETIREMENT OF DEBRA J. BAILEY, CITY TREASURER (Finance Department)**

On motion by Mayor Burtner, seconded by Commissioner Book, and with unanimous vote, this order was adopted as presented with extreme regret. Order No. 2018.42.

Mayor Burtner commended Ms. Bailey for her 34 years of service to the City.

**AN ORDER GRANTING LONGEVITY SALARY INCREASES TO CERTAIN PERSONNEL**

On motion by Commissioner Strode, seconded by Commissioner Book, and with unanimous vote, this order was adopted as presented. Order No. 2018-43.

**AN ORDER ACCEPTING THE RESIGNATION OF BROOKLYN KHLOE KELLEY, PATIENT TRANSFER SPECIALIST**

On motion by Commissioner Strode, seconded by Commissioner Beach, and with unanimous vote, this order was adopted as presented. Order No. 2018-44.

**AN ORDER PROMOTING TAMMY SHELTON FROM PURCHASING OFFICER TO HR/RISK MANAGER**

On motion by Commissioner Beach, seconded by Commissioner Strode, and with unanimous vote, this order was adopted as presented. Order No. 2018-45

**WINCHESTER BOARD OF COMMISSIONERS MEETING HELD  
APRIL 3, 2018 5:30 P.M.**

**325**

**AN ORDER EMPLOYING ETHAN B. O'BOYLE AND HAMID S. UMAR TO FILL THE  
POSITION OF PATIENT TRANSFER SPECIALIST**

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted as presented. Order No. 2018-46.

**GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY,  
AND CITY MANAGER**

Commissioner Strobe:

- May 1, 2018 meeting is during the week of the Election Forum.

Mayor Burtner asked the City Clerk to note the May 1, 2018 meeting will be moved to April 30, 2018.

- Commended staff for their hard work on the storm water issues in the City.

Commissioner Book:

- Asked citizens to be aware of the storms heading to Winchester and that April 3-4 was the 44<sup>th</sup> anniversary of the tornadoes that hit Kentucky in 1974.
- Advised citizens in the City to call WMU for any large items they might have to pick-up.

**ADJOURN**

With no further business, on motion by Commissioner Cox, seconded by Commissioner Strobe, and with unanimous vote, the meeting was adjourned.

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Edallen York Burtner

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City Clerk