

**PLEDGE OF ALLEGIANCE - Commissioner Cox
INVOCATION - Commissioner Beach**

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Shannon Cox
Commissioner Kenny Book
Commissioner Kitty Strode
Commissioner Rick Beach

City Attorney William A. Dykeman, City Manager Matt Belcher, and City Clerk Joy Curtis were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the May 15, 2018 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

PROCLAMATION

**“OFFICE OF THE MAYOR
CITY OF WINCHESTER, KENTUCKY**

TO ALL WHOM THESE PRESENTS SHALL COME:

WHEREAS, Clark County, Kentucky is the birthplace of beer cheese with many secret family recipes and successful commercial producers; and

WHEREAS, the Winchester Beer Cheese Festival is the only festival in the world that celebrates the culinary culture of beer cheese; and

WHEREAS, the Winchester Beer Cheese Festival is a fundraiser that supports the work of Main Street Winchester; and

WHEREAS, the funds raised through the Winchester Beer Cheese Festival are reinvested in beautiful, historic downtown Winchester; and

WHEREAS, the Winchester Beer Cheese Festival has attracted thousands of visitors to beautiful, historic downtown Winchester; and

WHEREAS, the Winchester Beer Cheese Festival is a popular and unique opportunity to highlight our unique and delicious culinary culture and promote our downtown; and

WHEREAS, Kentucky Tourism declared 2018 the “year of Kentucky food;” and

WHEREAS, 2018 marks the 10th anniversary of the Beer Cheese Festival

NOW, THEREFORE, I, Edallen York Burtner, Mayor of the City of Winchester, Kentucky do hereby proclaim Saturday, June 9, 2018 as

BEER CHEESE FESTIVAL DAY IN WINCHESTER

And request that the citizens of Winchester support and enjoy this great community festival.”

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this proclamation was approved as presented.

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
MAY 15, 2018 5:30 P.M. 356**

Mayor Burtner read correspondence to the Kentucky Alcohol Beverage Control for the UK Alumni Association Clark County to serve beer at the Beer Cheese Festival on June 9, 2018 in the designated area on Lexington Avenue.

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this matter was adopted.

Main Street Winchester Director Rachel Alexander and Cindy Juett were present.

NEW BUSINESS

- City Manager Belcher distributed the draft FY 2019 operating budget to the Commission.
- Request from Communications Officer Rhonda Rogers to send Communications Officers to the National Emergency Numbers Association Conference June 17-21, 2018 in Nashville, Tennessee.

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this request was approved.

Communications Supervisor Rhonda Rogers was present.

- Consideration of City of Winchester application for restaurants to sell and serve alcohol at outside cafes and patios in the downtown area.

This item was deferred. Mayor Burtner instructed the City Clerk to add this item to the May 23, 2018 Special Commission meeting to discuss when Police Chief Kevin Palmer was present.

- Request from the County Attorney to close Cleveland Street and Court Street from Main Street to Wall Street for a Drug Awareness Event, May 19, 2018 from 4:30 to 8:30 p.m.

On motion by Commissioner Beach, seconded by Commissioner Strode, and with unanimous vote, this request was approved.

- Consideration of Request for Proposals for the Downtown Streetscape and Linear Park.

On motion by Commissioner Strode, seconded by Commissioner Book, and with unanimous vote, the Board approved the Main Street Winchester to start the RFP process.

Main Street Winchester Director Rachel Alexander was present.

- Request from Chlandra Chenault to close West Washington Street from Maple Street to Oliver Street on Saturday, June 16, 2018 for the Community Fathers' Day Cookout/Grill Off.

On motion by Commissioner Beach, seconded by Commissioner Cox, and with unanimous vote, this request was approved.

- Request from Robert and Melanie Pritchett to close Broadway from Main Street to Highland including City Parking Lot.

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this request was approved.

ORDINANCES (First Reading)

These Ordinances were read in summary.

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
MAY 15, 2018 5:30 P.M.**

AN ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY CREATING SECTION 11.29 OF CHAPTER 11, OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE 1, DISPOSAL OF LARGE OR ABANDONED ITEMS

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this Ordinance passed first reading.

Winchester Municipal Utilities General Manager Mike Flynn was present.

AN ORDINANCE AMENDING SECTION 11-18(a) OF THE CODE OF ORDINANCES OF THE CITY OF WINCHESTER, KENTUCKY THAT WILL ALLOW SIDEWALK DINING, THE PLACEMENT OF AN AUTHORIZED ADVERTISING DEVICE, SOLICITATION OF CONTRIBUTIONS OR OTHER APPROVED MATERIALS AS LONG AS THE DOCUMENT IS AFFIXED TO A KIOSK WHICH HAS BEEN APPROVED BY THE CITY AND INSTALLED OR PLACED BY THE CITY WITHIN A PUBLIC RIGHT-OF-WAY

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, this Ordinance passed first reading.

ON ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY AND THE COUNTY OF CLARK, KENTUCKY AMENDING ARTICLE 11, SIGN REGULATIONS OF THE WINCHESTER/CLARK COUNTY ZONING ORDINANCE TO PROVIDE CONTENT NEUTRAL SIGN STANDARDS, LIGHT POLE SIGNS, REMOVE CONDITIONAL USE AND DEFINITION FOR OFF-SITE DIRECTIONAL SIGNS, ALLOW BILLBOARDS WITH ELECTRONIC MESSAGE DISPLAYS IN B-4, I-1, AND I-2 ZONING DISTRICTS, AND THE REMOVAL OF SIGNAGE FOR BUSINESSES NO LONGER IN OPERATION WITHIN THE CITY OF WINCHESTER AND COUNTY OF CLARK, KENTUCKY

Mr. Warren Skinnemoen, 4065 Colby Road, representing the Central Baptist Church spoke regarding the electronic sign they wanted to install on the Church Annex Building on Lexington Avenue. Mr. Skinnemoen reported the zoning for the church was B-2. The zoning for the downtown business district stopped at Maple Street so should not affect the church.

Mr. Scott Hisle, 504 Morgan Court, spoke on the size of the content neutral or temporary signs, asking that these signs be made standard sized in the residential and business areas. He thought a 3'x6' sign would be a reasonable compromise. He is concerned about the time frame of the sign being out. It has been extended from 35 days to 45 days and he thought it should be the lesser of the time frame.

Mayor Burtner asked to defer this Ordinance due to the fact the Planning Director was not present to provide insight on this. He requested the Draft Sign Ordinance be docketed to the June 5, 2018 4:30 p.m. Special meeting and then have the Ordinance ready for the 5:30 meeting for first reading. The Commissioners concurred.

This Ordinance was deferred until the June 5, 2018 Special 4:30 p.m. meeting for discussion and 5:30 p.m. meeting for first reading.

RESOLUTIONS

A RESOLUTION IN REGARD TO THE CITY OF WINCHESTER LINCOLN STREET REDEVELOPMENT PROJECT PHASE I - GUIDEFORM RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN UNDER SECTION 104 (d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, Resolution No. R2018-2 was adopted.

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
MAY 15, 2018 5:30 P.M. 358**

A RESOLUTION BY THE CITY OF WINCHESTER, KENTUCKY ACCEPTING THE CITY OF WINCHESTER LOW-TO-MODERATE INCOME (LMI) HOUSING REVOLVING FUND

On motion by Commissioner Beach, seconded by Commissioner Strode, and with unanimous vote, Resolution No. R2018-3 was adopted.

A RESOLUTION OF THE CITY OF WINCHESTER, KENTUCKY ON THE COST OVERRUN OF THE WINCHESTER LINCOLN STREET REDEVELOPMENT PROJECT

On motion by Commissioner Strode, seconded by Commissioner Book, and with unanimous vote, Resolution No. R2018-4 was adopted.

A RESOLUTION OF THE CITY OF WINCHESTER, KENTUCKY ACCEPTING AND ADOPTING THE FAIR HOUSING STANDARDS

On motion by Commissioner Beach, seconded by Commissioner Strode, and with unanimous vote, Resolution No. R2018-5 was adopted.

A RESOLUTION ACCEPTING AND ADOPTING THE CDBG PROCUREMENT STANDARDS

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, Resolution No. R2018-6 was adopted.

A RESOLUTION OF THE CITY OF WINCHESTER, KENTUCKY ACCEPTING THE GENERAL REQUIREMENTS OF THE SECTION 504 SELF EVALUATION FOR THE LINCOLN STREET REDEVELOPMENT PROJECT

On motion by Commissioner Beach, seconded by Commissioner Cox, and with unanimous vote, Resolution No. R2018-7 was adopted.

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE DOCUMENTS RELATED TO THE CDBG LINCOLN STREET REDEVELOPMENT PROJECT

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, Resolution No. R2018-8 was adopted.

ORDERS (General)

AN ORDER APPROVING KRISS LOWRY OF KRISS LOWRY & ASSOCIATES AS GRANT ADMINISTRATOR FOR THE LINCOLN STREET REDEVELOPMENT PROJECT (17-037)

On motion by Commissioner Cox, seconded by Commissioner Beach, and with unanimous vote, this order was adopted. Order No. 2018-65.

Ms. Kriss Lowry with Kriss Lowry & Associates was present.

AN ORDER APPROVING A GRANT AGREEMENT FOR THE LINCOLN STREET CDBG REDEVELOPMENT PROJECT (17-037)

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2018-66.

AN ORDER PROVIDING FOR THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2018 TO THE NURSING HOME OMBUDSMAN AGENCY OF THE BLUEGRASS, INC. WHICH WILL PERFORM PUBLIC PURPOSES AND FUNCTIONS

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2018-67.

AN ORDER AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF WINCHESTER AND KENTUCKY BANK FOR FINANCING THE AMBULANCE REMOUNTS

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
MAY 15, 2018 5:30 P.M. 359**

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2018-68.

AN ORDER APPROPRIATING \$50,000 OF CITY OF WINCHESTER "BEER CHEESE FESTIVAL FUNDS" TO THE CITY OF WINCHESTER DOWNTOWN DEVELOPMENT INVESTMENT FUND

On motion by Commissioner Strode, seconded by Commissioner Beach, and with unanimous vote, this order was adopted. Order No. 2018-69.

AN ORDER APPROVING A LEASE AGREEMENT WITH THE WINCHESTER/CLARK COUNTY FARMERS MARKET FOR USE OF DEPOT STREET AND THE CANOPY FOR EVENTS FOR THE FARMERS MARKET

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2018-70.

Ms. Molly Stotts and Ms. Julie Staton were present.

AN ORDER APPROVING AN AGREEMENT FOR CONCESSIONS FOR MAIN STREET WINCHESTER ROCK THE BLOCK CONCERT SERIES FOR 2018

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2018-71.

PERSONNEL ORDERS

AN ORDER ACCEPTING THE RESIGNATION OF TIASON LOCKRIDGE, FFIII/EMT (Fire Department)

On motion by Commissioner Strode, seconded by Commissioner Beach, and with unanimous vote, this order was adopted. Order No. 2018-72.

AN ORDER ACCEPTING THE RESIGNATION OF SCOTTIE BENNETT, PART TIME PARAMEDIC

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2018-73.

AN ORDER ACCEPTING THE RETIREMENT OF LARRY BOWLING, FFIII/EMT (Fire Department)

This order was deferred.

AN ORDER PROMOTING LAURA E. POE FROM FINANCE CLERK TO LICENSE CLERK

On motion by Commissioner Book, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2018-74.

AN ORDER TRANSFERRING TERESA HENRY FROM CODES ENFORCEMENT OFFICER TO PURCHASING OFFICER

On motion by Commissioner Beach, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2018-75.

AN ORDER EMPLOYING CODY L. EPPERSON TO FILL THE POSITION OF FIREFIGHTER I

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2018-76.

AN ORDER EMPLOYING DALLAS S. GROSS TO FILL THE POSITION OF FIREFIGHTER I/EMT

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2018-77.

COMMITTEE REPORTS

Commissioner Beach reported the Revenue Sharing Committee met on Tuesday, May 8, 2018. The County received a check for \$90,904.87. The Committee scheduled the yearly joint City/County meeting at the Clark County Extension Office on August 14. The topics will be economic development, downtown progress, and Tourism.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Strode:

- The Rock the Block Committee and Main Street have scheduled their first Rock the Block Concert for this Friday. The Committee is trying to add more activities every year and encouraged everyone to come down. The time is 7-9 p.m.
- The Chamber of Commerce Banquet is scheduled for May 17th and there were some tickets left if anyone hadn't gotten one.

Commissioner Beach:

- Reminded citizens that school would be out soon and to watch for children playing.

Mayor Burtner:

- Reminded citizens to use the Community Calendar and asked City Manager Belcher to task Ms. Dianna Layne to tag the Community Calendar in any emails that are sent out on the Mayor's E-Line.

City Manager Belcher:

- Noted that the week of May 20-26, 2018 is National Public Works Week and commended Public Works Director Pat Clark and his department for their hard work.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner

City Clerk