

**PLEDGE OF ALLEGIANCE - Commissioner Flynn
INVOCATION - Mayor Burtner**

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Ramsey Flynn
Commissioner JoEllen Reed
Commissioner Kitty Strode

City Manager Matt Belcher and City Clerk Joy Curtis were present. City Attorney William A. Dykeman was present via conference call.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the June 16, 2020 special meeting to order at 4:00 p.m. in the Commission Chambers of City Hall. This meeting was recorded for playback on Cable Channel 378 and Facebook Live.

Commissioner Shannon Cox joined the meeting already in progress.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Winchester/Clark County Tourism Director Nancy Turner inquired of City Attorney Dykeman regarding Tourism Commissions sanctioned events that did not comply with the Governor's standards, the Commissions could also be held liable if a Covid outbreak erupts from that event.

City Attorney remarked the Commissions could be responsible for those Covid outbreaks.

MINUTES

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, the minutes of the June 2, 2020 special (4:30) and the June 2, 2020 regular (5:30 pm) meeting were approved.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester Municipal Utilities Commission minutes from the May 21, 2020 meeting
- B. Winchester Municipal Utilities Commission Accounts Payable - Transactions for Period May 15-29, 2020
- C. Winchester Licensing Board minutes from the February 3, 2020 meeting
- D. Winchester Municipal Utilities Balance Sheet as of April 30, 2020
- E. Winchester/Clark County Parks & Recreation Balance Sheet as of May 31, 2020
- F. Winchester/Clark County Parks & Recreation Profit & Loss July 2019 through May 2020
- G. Winchester/Clark County Parks & Recreation Financial Statements and Supplementary Information Eleven-Month Periods Ended May 31, 2020 and 2019
- H. Winchester/Clark County Parks & Recreation minutes from the May 11, 2020 meeting
- I. Winchester/Clark County Parks & Recreation Accounting Workplan - CPA costs
- J. Winchester/Clark County Board of Adjustments minutes from the May 21, 2020 meeting

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

WORK SESSION

**Joint City/County Administrative Hearing Board
Ordinance Amendment**

The draft joint City/County ordinance was reviewed. Mr. Dykeman remarked this ordinance was amended to reflect other boards, Tourism Commission and Licensing Board, in getting businesses to comply with the statutes that are in place for the City. Amending this amendment would give the Administrative Hearing Board so they can be the fact-finders and can be a much more efficient method of enforcement.

This matter will be taken up at the 5:30 meeting for first reading. Since this is a joint City/County ordinance, it will need to be share with the Fiscal Court.

**Recreation, Tourist and Convention Commission
Ordinance No. 3-2005 Amendment**

The draft ordinance was reviewed. Mr. Dykeman noted this ordinance was being amended to give the Administrative Hearing Board more teeth to go after those hotels/motels that are always behind on their room tax. This ordinance makes it so that the delinquent proprietors can be brought before the Administrative Hearing Board so they can find facts and administer proper enforcement procedures before having to take the proprietors before the court system.

This matter will be taken up at the 5:30 meeting for first reading.

Ms. Rebecca Power, Codes Enforcement Officer and Ms. Nancy Turner, Tourism Director were present.

**Occupation License Fees Ordinance
Article V, Section 9-76 Amendment**

The draft ordinance was reviewed. Mr. Dykeman explained this amendment to the License Fees Ordinance would have the Administrative Hearing Board involved when other avenues have failed with non-compliant businesses. He noted the Administrative Hearing Board would be able to levy fines after investigations into businesses that are delinquent in business license fees and payroll taxes. He noted the Administrative Hearing Board would also be able to confiscate equipment/buildings for non-compliance.

This matter will be taken up at the 5:30 p.m. meeting for first reading.

Mr. Roy Hudson, Winchester Licensing Board Chairperson was present.

ADJOURN TO CLOSED SESSION

With no further business, on motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, the meeting was adjourned to closed session to discuss

XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)

CALL MEETING BACK INTO OPEN SESSION

Mayor Burtner called the meeting back into open session.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned to the 5:30 p.m. Regular meeting.

Edallen York Burtner, Mayor

Joy Curtis, City Clerk