

**PLEDGE OF ALLEGIANCE - Commissioner Cox**  
**INVOCATION - Mayor Burtner**

**PRESIDING:**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner Ramsey Flynn  
Commissioner JoEllen Reed  
Commissioner Kitty Strode  
Commissioner Shannon Cox

City Manager Matt Belcher and City Clerk Joy Curtis were present. City Attorney William A. Dykeman was present via conference call.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the July 7, 2020 special meeting to order at 4:00 p.m. in the Commission Chambers of City Hall.

**MINUTES**

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, the minutes of the June 16, 2020 special (4:00 pm) and the June 16, 2020 regular (5:30 pm) meetings and the June 30, 2020 special (5:30 pm) meeting were approved.

**DEPARTMENTAL AND AGENCY REPORTS**

- A. Winchester Municipal Utilities Commission minutes from the June 6, 2020 meeting
- B. Winchester Municipal Utilities Commission Departmental Report for June 18, 2020
- C. Winchester Municipal Utilities Commission Financial & Budget Summary for May 2020
- D. Winchester Municipal Utilities Commission Accounts Payable - Transactions for May 2020
- E. Winchester Industrial Development Authority minutes from the May 18, 2020 meeting
- F. Winchester Industrial Development Authority Internal Financial Report for Period Ending May 31, 2020
- G. Winchester Industrial Development Authority Audited Financial Statements for the Year Ended June 30, 2019
- H. Generations Center minutes from the November 19, 2019 meeting
- I. Winchester Municipal Utilities Commission Balance Sheet as of May 31, 2020
- J. Clark County Geographic Information System Consortium Staff Report for June 2020
- K. Clark County Geographic Informational System Consortium Financial and Budget Summary, May 2020
- L. Clark County Information System Consortium Accounts Payable as of May 31, 2020
- M. Clark County Geographic Information System Consortium minutes from the May 26, 2020 meeting
- N. Winchester/Clark County Parks & Recreation minutes from the June 8, 2020 meeting
- O. Winchester/Clark County Parks & Recreation FY 2020-2021 Final Reduced Operations Budget
- P. Winchester/Clark County Parks & Recreation Final Recreation Budget

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

**INFORMATIONAL ITEMS**

- A. Article from the Richmond Register dated June 26, 2020 regarding “Chemical Weapons Destruction Halfway Complete”
- B. Thank you note to Fire Station #1 Ecton Station for a recent tour they performed for Isabella, Michael, and Shyann
- C. Clark County Harm Reduction Program Report for May 2020

**WORK SESSION**

**Joint City/County Administrative Hearing Board  
Ordinance Amendment**

Mayor Burtner opened for discussion a draft copy of the newest Administrative Hearing Board Ordinance in which Detached Trailers, Removal of Vines, Swimming Pools, and Pressure Washing was discussed.

“Section 2-406 (3): Detached Trailers. A trailer, defined as any wheeled vehicle without motor power and designed to be drawn by a motor vehicle, shall not be parked detached from a towing vehicle in any public right-of-way in the city limits, unless such a trailer is being utilized for the delivery or collection of goods or equipment; or being utilized for building repairs, service, or moving operations. Then not for a period of over 24 hours.”

Commissioner Strode noted this would give the Codes Enforcement Officer more power to get trailers off of public streets.

Codes Enforcement Officer Rebecca Power noted this section would assist her with getting trailers and/or smokers off public streets. She noted this did not include work trailers that are parked on streets during the work day and then driven off. She stated this did not include people that used smokers as part of their business, as those downtown restaurants.

“Section 2-408 - Other Nuisances: #5 Removal of Vines. The property owner or occupant of property with overgrown and out of control vines and/or vegetation growing on the building or the property shall remove the vines and/or vegetation to a manageable and controlled condition.”

City Attorney Dykeman recommended adding to this section “if these vines are adversely affecting the integrity of the structure unless meant to be ornamental.”

“Section 2-408 - Other Nuisances: #8 Swimming Pools. Defined as any structure intended for swimming, recreational bathing, or wading that contains water over 24 inches (610 mm) deep. Above ground and in-ground pools: Location, Filtration, Chemical Treatment, et al.”

Codes Enforcement Officer Power stated the Health Department does not have any regulations regarding swimming pools when asked by Mayor Burtner. She stated the only time the Health Department would be involved would be involved when someone complains about mosquitoes.

Recommended to delete “(d) The provisions of this section shall not apply to any swimming pool of a permanent nature which has been constructed prior to the effective date of this chapter.

Recommended to remove “required” from (e), which shall now say “No pool may be located in any front yard or between any principal structure on any zoning lot and any adjacent right-of-way.”

Codes Enforcement Officer Power requested the “Winter Storage” be deleted from the ordinance.

“Section 2-408 - Other Nuisances: #9 Temporary Storage Containers: “Temporary Storage Container” shall be defined as: a container fabricated for the purpose of transporting freight or goods on a truck, railroad or ship, including cargo containers, shipping containers, storage units, storage moving “Pods”, or other portable structures that are placed on private property and used for storage of items, including, but no limited to, clothing, equipment, goods, household or other fixtures and furnishings, materials, and merchandise.”

Residential Zones - #3: remove “residence” which shall now say “If a building permit has been issued for the construction or remodeling of a structure, then the container must be removed within ten (10) days of the final building inspection.”

“Section 2-408 - Other Nuisances: #10 Pressure Washing.” This section shall now say “Property owners or occupants of property shall make every effort to keep the property from becoming unsightly. If the building on said property becomes covered with algae, mold, mildew, or other organic material, the property owner or occupant shall make every effort to have the building ~~pressure washed~~ or cleaned of such material.”

Codes Enforcement Officers Rebecca Power and Shanda Cecil were present.

**ADJOURN TO CLOSED SESSION**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, the meeting was adjourned to closed session to discuss

XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)

**CALL MEETING BACK INTO OPEN SESSION**

Mayor Burtner called the meeting back into open session.

**ADJOURN**

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned to the 5:30 p.m. Regular meeting.

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Edallen York Burtner, Mayor

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Joy Curtis, City Clerk