

**PLEDGE OF ALLEGIANCE - Commissioner Reed
INVOCATION - Patrick Clark, Public Works Director**

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner Kitty Strode

Interim City Manager Mike Flynn and City Clerk Joy Curtis were present. City Attorney William A. Dykeman was present via conference call.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the August 4, 2020 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

PRESENTATION

**Recognition of Deputy City Clerk
Dianna Lee Layne
Certified Kentucky Municipal Clerk**

Mayor Burtner presented Dianna Layne, Administrative Assistant/Deputy City Clerk with her Certified Kentucky Municipal Clerk certification. He noted she had spent 120 hours of intensive training, with the last 40 hours being virtual training.

Mayor Burtner presented Deputy City Clerk Layne with a Service to Winchester Award for her dedicated service to the City. He also noted she is now Secretary to the Bluegrass Clerks Association for two years and if willing can be reappointed for another two year term. He noted she is also working on her Athenian Fellow certification through the International Institute of Municipal Clerks, finishing three out of ten courses. She is also working on her Certified Municipal Clerk certification through the International Municipal Clerks Association.

Mayor Burtner explained Ms. Layne had for the past two years, collected over \$41,000 in maintenance liens that essentially were not being collected. He then explained the process for obtaining maintenance liens. He noted in a professional manner she had aggressively collected the funds due the City.

Ms. Layne noted there was close to \$250-260,000 in maintenance liens.

NEW BUSINESS

**Crosswalk Proposal
Wall Street/Lexington Avenue**

Interim City Manager Mike Flynn spoke regarding the proposal of Mr. Chad Walker of the Engine House Pub in which he wanted to install sidewalk safety features on West Lexington Avenue and Wall Alley. He stated in order to construct the facilities, Mr. Walker would have to have Kentucky Transportation Cabinet approval and construct it in accordance with the Manual on Uniform Traffic Control (MUTCD) devices. Mr. Flynn stated Mr. Walker would bear all the costs in constructing those facilities.

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this request was approved.

OLD BUSINESS

Seventh Street Improvements

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Mayor Burtner reported correspondence dated August 5th would be sent to Shane Tucker with the Department of Transportation, District #7. This correspondence consists of the City accepting the new portion of Seventh Street into the City street system for maintenance and repair, and also that the City would provide \$300,000 as a match for the existing \$500,000 for this project.

On motion by Commissioner Reed, seconded by Commissioner Flynn and with unanimous vote, the Board approved sending correspondence to Mr. Tucker at District #7 regarding Seventh Street.

**Church Alley
Installation of Rumble Strips**

Mayor Burtner noted the issue of rumble strips on Church Alley and reviewed a map and quote from M&M Services dated March 18, 2020 for installing rumble strips.

With recommendation by the Public Works Committee, on motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, it was the consensus of the Board to defer this issue until a later date.

Mayor Burtner read into the record a comment from former City Commissioner Kenny Book in which he requested the Board consider installing the rumble strips after paving was completed on Church Alley.

ORDINANCE S (First Reading)

AN ORDINANCE AMENDING ORDINANCE NO. 2-93 OF THE CODE OF ORDINANCES OF THE CITY OF WINCHESTER, AMENDING THE ZONING ORDINANCE BY AMENDING SECTION 9.7 USE AND PARKING AND RECREATIONAL VEHICLES IN THE CITY LIMITS

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this ordinance passed first reading.

AN ORDINANCE IMPOSING AN AD VALOREM TAX ON MOTOR VEHICLES AND WATERCRAFT FOR THE CALENDAR YEAR 2021

On motion by Commissioner Flynn, seconded by Commissioner Strode, and with unanimous vote, this ordinance passed first reading.

ORDINANCES (Second Reading)

AN ORDINANCE AMENDING THE CITY OF WINCHESTER, KENTUCKY ORDINANCE NO. 10-2011 AND ORDINANCE NO. 5-2018 TO INCLUDE SWIMMING POOLS, TEMPORARY STORAGE CONTAINERS, EXCESS VINES, AND PRESSURE WASHING IN THE CITY LIMITS

On motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, this Ordinance passed second reading and was adopted. Ordinance No. 12-2020.

AN ORDINANCE AMENDING SECTION 14-81.3 (FIRE HYDRANT RENTAL AND USE) OF THE CODE OF ORDINANCES OF THE CITY OF WINCHESTER, KENTUCKY

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, this ordinance passed second reading and was adopted. Ordinance No. 13-2020.

AN ORDINANCE AMENDING SECTION 10-101 "PENALTIES" OF ORDINANCE NO 23-89 OF THE CODE OF ORDINANCES

On motion by Commissioner Flynn, seconded by Commissioner Cox, and with unanimous vote, this ordinance passed second reading and was adopted. Ordinance No. 14-2020.

ORDERS (General)

AN ORDER ACCEPTING THE RESIGNATION OF AMY EVANS FROM THE MAIN STREET WINCHESTER BOARD

On motion by Mayor Burtner, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2020-141.

AN ORDER AWARDING THE SALE OF THE PROPERTY LOCATED AT 337 HILL STREET TO KENTUCKY FERTILIZER, LLC

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this order was adopted. Order No. 2020-142.

AN ORDER ENTERING INTO A PERPETUAL PROPERTY MAINTENANCE AGREEMENT BETWEEN THE CITY OF WINCHESTER, KENTUCKY AND WILLIAM & DEATRA NEWELL FOR MAINTENANCE OF CITY PROPERTY

This order was deferred. Mayor Burtner requested City Attorney Dykeman review and amend this agreement and have Mr. & Mrs. Newell be present when this order is taken up for adoption.

AN ORDER APPOINTING JENNIFER KLINGLESMITH TO FILL THE UNEXPIRED TERM OF AMY EVANS ON THE MAIN STREET WINCHESTER BOARD (AT LARGE)

On motion by Mayor Burtner, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2020-143.

AN ORDER APPOINTING CHAD WALKER TO FILL THE UNEXPIRED TERM OF TODD DENHAM ON THE MAIN STREET WINCHESTER BOARD (INDUSTRIAL DEVELOPMENT SLOT)

On motion by Mayor Burtner, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2020-144.

AN ORDER APPOINTING REBECCA CAMPOMANES TO A THREE YEAR TERM ON THE MAIN STREET WINCHESTER BOARD (AT LARGE)

On motion by Mayor Burtner, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2020-145.

AN ORDER AWARDING SEVENTY-FIVE VINTAGE 24"X24" METAL/TIN TILES TO ERIC GREGORY

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2020-146.

AN ORDER APPROVING AN AGREEMENT WITH SUMMERS, MCCRARY, AND SPARKS, PSC FOR AUDIT CONSULTANT SERVICES

On motion by Commissioner Strode, seconded by Commissioner Flynn, and with unanimous vote, this order was adopted. Order No. 2020-147.

AN ORDER AWARDING A BID FOR THE DEMOLITION OF 36 MAGNOLIA STREET TO HOUSTON CONTRACTING

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order no. 2020-148.

PERSONNEL ORDER (First Reading)

AN ORDER AMENDING THE POSITION DESCRIPTION OF CITY MANAGER (Personnel and Pay Classification Plan)

On motion by Commissioner Flynn, seconded by Commissioner Cox, and with unanimous vote, this order passed first reading.

PERSONNEL ORDERS (General)

AN ORDER RECLASSIFYING SHONDRA MOSHER

On motion by Commissioner Flynn, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2020-149.

AN ORDER RECLASSIFYING BRIDGET STIDHAM

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2020-150.

AN ORDER RECLASSIFYING RACHAEL BOYD

On motion by Commissioner Flynn, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2020-151.

ORDER RECLASSIFYING JESSICA JONES FROM COMMUNICATIONS OFFICER III TO COMMUNICATIONS OFFICER II

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2020-152.

ORDER RECLASSIFYING TONYA JUDY FROM COMMUNICATIONS OFFICER III TO COMMUNICATIONS OFFICER II

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2020-153.

AN ORDER RECLASSIFYING TRAVIS ASHCRAFT FROM COMMUNICATIONS OFFICER III TO COMMUNICATIONS OFFICER II

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2020-154.

AN ORDER RECLASSIFYING DIANNA LAYNE

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2020-155.

AN ORDER ACCEPTING THE RESIGNATION OF GEOFFERY BREEDEN, FIREFIGHTER III/PARAMEDIC

On motion by Commissioner Strode, seconded by Commissioner Flynn, and with unanimous vote, this order was adopted. Order No. 2020-156.

AN ORDER EMPLOYING GEOFFERY BREEDEN TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2020-157.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Strode:
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- Thanked the Public Works Department for their continued care of the plants downtown.
- Stated that Rock the Block was still scheduled but had not heard if the Sip & Stroll was still going to take place the same day. She noted there were no children’s activities happening that night.

Commissioner Cox:

- Reported there were “Stuff the Bus” containers at Wal-Mart and College Park for the community to donate school supplies for the children of the community and would be handed out at the drive-through Readi-fest on August 28th.
- Noted there is a possibility of having a Covid-19 vaccine in October.

Commissioner Reed:

- Reported during one of the Covid-19 Wrap Around sessions that Jen Algire mentioned that several cities are using federal funds received to help with homeless and rental assistance and requested the City consider this issue.
- Requested a plaque be obtained and presented to former City Manager Matt Belcher at a future Commission meeting for his seven years of service.
- Wished City Attorney William Dykeman a happy birthday for August 7th.
- Received information that the State Legislature is not going to accept interns for the 2021 Legislative session.

Commissioner Flynn:

- Requested School Superintendent Paul Christy or other school personnel come to a future meeting to discuss needs for the students to begin the new school year.
- Noted the parking lot on North Main Street is coming along good.

Mayor Burtner:

- Reported the annual Kentucky League of Cities Convention was going to be held virtually this year. He noted the convention is good for networking opportunities.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy Curtis, City Clerk