

PLEDGE OF ALLEGIANCE - Commissioner Flynn
INVOCATION - Interim City Manager Mike Flynn

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner Kitty Strode

Interim City Manager Mike Flynn, Personnel Director Tammy Shelton, Interim Finance Director Michelle Lucas, and City Clerk Joy Curtis were present.

City Attorney William A. Dykeman was absent and excused.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the September 1, 2020 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the minutes of the August 18, 2020 special (4:30 pm) and regular (5:30 pm) meetings were approved.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester Municipal Utilities Commission Balance Sheet as of June 30, 2020
- B. Winchester Municipal Utilities Commission Balance Sheet as of July 31, 2020
- C. Winchester Municipal Utilities Commission minutes from the August 6, 2020 Zoom meeting
- D. Winchester Municipal Utilities Commission Accounts Payable - Transactions for the Period August 3-August 14, 2020
- E. Winchester Municipal Utilities Commissioner's Financial and Budget Summary for July 2020
- F. Winchester Municipal Utilities Commission August 20, 2020 Departmental Report
- G. Clark County Geographic Information System Consortium Staff Report for July and August 2020
- H. Clark County Geographic Information System Consortium Financial and Budget Summary for June and July 2020
- I. Clark County Geographic Information System Consortium Accounts Payable as of June 30, 2020 and July 31, 2020
- J. Clark County Geographic Information System Consortium minutes from the June 23, 2020 meeting

On motion by Commissioner Strode, seconded by Commissioner Flynn, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. City of Winchester, Kentucky Cash Report for Month Ending 7/31/2020
- B. Correspondence dated Tuesday, August 18, 2020 regarding the BJA Coronavirus Emergency Supplemental Funding Award Notification
- C. Clark County Health Department Harm Reduction Program Report for July 2020
- D. Clark County ASAP Medication for Opioid Use Disorder (MOUD) Half & Half Waiver Training - September 17, 2020
- E. W/CC Planning Commission Meeting Agenda for September 1, 2020
- F. Correspondence from Interim City Manager Mike Flynn to Mr. George Stamper regarding Royal Oaks Subdivision

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
SEPTEMBER 1, 2020 4:30 PM**

- G. Kentucky American Water "Water Works" Summer 2020 newsletter
- H. Request for Proposal for Consulting Engineering Services for the W/CC Farmers Market Pavilion Project on Depot Street

Commissioner Flynn inquired if the Rails to Trails funds could be used for other projects.

Mayor Burtner noted the Rails to Trails funds can only be used for trail projects.

Interim Finance Director Michelle Lucas noted there are restrictions for use of the funds and they can only be used for walking paths/trails.

WORK SESSION

**Lincoln Street CDBG Redevelopment Project
Kriss Lowry, Kriss Lowry & Associates**

Ms. Lowry updated the Commission on the Lincoln Street CDBG Redevelopment Project, Phase I. She noted there were 14 out of 16 properties acquired and the other two are in foreclosure, with the Foreclosure Commissioners putting values on the properties, one valued at \$14,500 and the other valued at \$2,500.

Ms. Lowry noted nine houses had been cleared and notices for bidding would be in Friday's newspaper and bids would be opened September 25th for street widening and sidewalks.

Ms. Lowry noted there was a balance of \$124,540 after obligations are taken care of.

Mayor noted the City was obligated to provide a match of \$600,000 and the City had the funds ready when needed.

Commissioner Cox requested Ms. Lowry keep Ms. Cunningham and Mr. Larry Lynn with Habitat for Humanity of Madison/Clark Counties updated on the project.

**Main Street Sidewalk Bids
Engineering Tech Daron Stephens**

Mr. Daron Stephens, Engineering Technician updated the Board on sidewalk repair/replacement on Main Street and in front of the McEldowney Building on Cleveland noting there was not a handicapped access on in front of the McEldowney Building to Main Street. He also stated there was no handicapped access on Lexington Avenue at Main Street.

Mr. Stephens noted the cinder block structure on both Cleveland and Main Street in front of the courthouse need to be repaired. He stated there are cinder blocks that are starting to lean out from the retaining wall.

Mr. Stephens reported bids had gone out for sidewalk repair/replacement for these sidewalks and there was one bid that came in at \$298,400. The Cleveland ramp, stairs, handrail and retaining wall was estimated at \$120,000. The Main Street at Lexington Avenue ramp, handrail, steps, and curbing was estimated at \$80,000, the masonry - cinder block ramp, six brick planter boxes, and concrete caps was estimated at \$25,200; and miscellaneous repair work was estimated at \$73,400. Mr. Stephens noted this bid for the project is good until November 10th. He reported that with the cost being over \$250,000 they would have to review the prevailing wage law with regard to the workers doing the project.

Mr. Stephens reported Mr. Demetrius Fassas stated he would be willing to help with the work on Cleveland Avenue but with in-kind match. Mr. Stephens stated the owners of the McEldowney Building had agreed to let the City take out part of the underground parking structure to pour a wall under the foundation to separate the sidewalk and handicapped structure.

Mr. Stephens noted he and Interim City Manager Flynn would be meeting with Main Street Winchester at their September meeting to discuss the project.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned to the 5:30 p.m. Regular meeting.

Edallen York Burtner, Mayor

Joy Curtis, City Clerk