



**CITY OF WINCHESTER-MS4 STORM WATER PROGRAM  
 EROSION PREVENTION & SEDIMENT CONTROL (EPSC) and  
 POST CONSTRUCTION STORMWATER MANAGEMENT  
 PROJECT INFORMATION GUIDE  
 (For Commercial/Industrial/Linear Construction Projects > 1 acre)**

PROJECT NAME: \_\_\_\_\_  
 LOCATION: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_  
 PHONE NUMBER: \_\_\_\_\_

**PLAN REVIEW & PERMITTING PROCESS**

1. **NOTE:** Linear projects do not require Planning & Zoning Technical Review Committee's plan review.
  2. Copy of KPDES Storm Water General Permit Notice of Intent (**NOI**). Responsible party requests from State and provides **copy** of State approval letter to City. Date: \_\_\_\_\_
  3. Complete City's Grading Permit Application. Submitted date: \_\_\_\_\_
  - 3a. Grading Permit **Fiscal Surety Bond** Require. (Bond, cashers check. Amount equals two times the estimated **EPSC** cost - \$1000 minimum. (City's finance department holds the Fiscal Surety.) Submitted date: \_\_\_\_\_
  - 3b. Copy of field inspector's certification Date: \_\_\_\_\_
  4. Stormwater Pollution Prevention Plan (**SWPPP**) review is \$75.00 hr. (Erosion Prevention & Sediment Control (EPSC) is part of the SWPPP.) Independent engineer (PE) to review. Review fee payable to P.E. Date paid: \_\_\_\_\_  
**(Copy of review invoice to City of Winchester.** Submitted date: \_\_\_\_\_  
**(Alternate: Certified Professionals in Erosion & Sediment Control for review is acceptable.) Copy of review invoice to City of Winchester.** Date paid: \_\_\_\_\_
  5. **In-lieu fee.** (A payment of money in place of meeting all of the stormwater performance standards **for Post Construction when applicable**) Date Paid: \_\_\_\_\_
  6. **Conference meeting** with contractor. Date: \_\_\_\_\_
  7. Contractor installs Best Management Practices (**BMPs**) and notifies City for field inspection. (24hr. notice required.)
  8. First field inspection. Date inspected: \_\_\_\_\_
  9. **SUMMARY OF FEES (Payable to the City of Winchester):**
    - a. Grading permit fee (\$25.00) Date Paid: \_\_\_\_\_
    - b. O&M Agreement fee (\$4.00 per sheet) Date Paid: \_\_\_\_\_
    - c. First inspection fee (\$200.00) Date Paid: \_\_\_\_\_
- (Note: SWPPP & SWMP review fees are payable to the independent reviewer)**
10. City Issues Grading Permit # \_\_\_\_ Date: \_\_\_\_\_

**CLERICAL:**

11. Copy of Grading Permit to City Manager/P&Z Director (when applicable) Date: \_\_\_\_\_

