



**WINCHESTER BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
TUESDAY, JANUARY 3, 2023
5:30 P.M.**

PLEDGE OF ALLEGIANCE

INVOCATION - Jerry Johns, Pastor, First Christian Church, Disciples of Christ

1. CALL TO ORDER

2. COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

3. PRESENTATION

Clark County Schools - Dustin Howard, Clark County School Superintendent

4. MINUTES

Minutes from the December 13, 2022 Special (9:30 am) meeting and the December 20, 2022 Special (2:00 pm) Swearing-In Ceremony

5. DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester Municipal Utilities Commission Financial and Budget Summary for November 2022
- B. Winchester Municipal Utilities Accounts Payable - Transactions for the Periods November 14-25, 2022 and November 28-December 9, 2022
- C. Minutes from the November 8, 2022 Winchester First Board meeting
- D. Winchester Municipal Utilities Departmental Report for December 15, 2022
- E. Winchester Municipal Utilities Commission minutes from the November 17, 2022 meeting
- F. Monday Morning Memo for the Weeks December 5, 12, and 19, 2022 from Brad Sowden, Industrial Development Authority Director
- G. Winchester/Clark County Transit Monthly Ridership Trends and Report
- H. Winchester/Clark County Parks & Recreation Board minutes from the November 21, 2022 meeting
- I. Winchester/Clark County Parks & Recreation Attendance Log for July-November 2022
- J. Winchester/Clark County Parks & Recreation Financial Report for July-November 2022
- K. Winchester/Clark County Parks & Recreation Profit & Loss Report from November 1-December 19, 2022
- L. Winchester/Clark County Parks & Recreation Balance Sheet as of November 30, 2022

- M. Winchester/Clark County Administrative Hearing Board minutes from the November 14, 2022 meeting
- N. Clark County Geographic Information System Consortium minutes from the November 22, 2022 meeting
- O. Clark County Geographic Information System Consortium Staff Report for December 2022

- P. Clark County Geographic Information System Consortium Financial and Budget Summary - November 2022
- Q. Clark County Geographic Information System Consortium Accounts Payable as of November 30, 2022

6. INFORMATIONAL ITEMS

- A. Correspondence from Charter Communications regarding upcoming changes to programming
- B. Correspondence from Brian Sewell, Interim Public Works Director regarding Electricity Bill Verification and Breakdown
- C. Correspondence from Doug Goforth, Kentucky League of Cities, regarding a 2022 Liability Grant Award from the KLC Insurance Services in the amount of \$3,000
- D. Correspondence from Deputy Finance Director Tammy Butler regarding the receipt of Opioid Settlement funds in the amount of \$214,679.61
- E. Correspondence from Katherine D. Myers, Area Retail Manager, Kentucky Utilities Company on the closing of the Winchester Kentucky Utilities office

7. NEW BUSINESS

Request from Police Chief James Hall for out-of-state travel for four departmental personnel to travel to Gatlinburg, Tennessee January 26-29, 2023 for the Explorers Winterfest Competition

8. ORDINANCE (First Reading)

- A. AN ORDINANCE ANNEXING TO THE CITY OF WINCHESTER, KENTUCKY CERTAIN LAND IN CLARK COUNTY, KENTUCKY IDENTIFIED AS ALL THAT CERTAIN TRACT OR PARCEL OF LAND LYING AND BEING IN CLARK COUNTY, KENTUCKY, BEING 6.5108 ACRES, MORE OR LESS, SITUATED ON THE WESTERN SIDE OF THE CORPORATE LIMITS OF THE CITY OF WINCHESTER, KENTUCKY
- B. AN ORDINANCE CLOSING A PORTION OF NEW STREET EXTENDING ABOUT 816 FEET IN LENGTH AND ABOUT 20 FEET IN WIDTH RUNNING IN AN EASTERLY DIRECTION FROM FRANKLIN AVENUE AND TERMINATING IN THE VICINITY OF THE LEGGETT & PLATT PROPERTY

9. ORDERS (General)

- A. AN ORDER ACCEPTING THE RESIGNATION OF TIM SMITH FROM THE WINCHESTER FIRST BOARD
- B. AN ORDER REAPPOINTING ROBERT PRITCHETT TO THE ADMINISTRATIVE HEARING BOARD FOR A THREE-YEAR TERM
- C. AN ORDER APPOINTING CITY COMMISSIONERS SHANNON COX AND KENNY BOOK TO THE INSURANCE COMMITTEE FOR A TWO-YEAR TERM
- D. AN ORDER APPOINTING CITY COMMISSIONER KENNY BOOK TO THE CLARK COUNTY GENERATIONS CENTER BOARD OF DIRECTORS

- E. AN ORDER APPOINTING CITY COMMISSIONER HANNAH TOOLE TO THE WINCHESTER/CLARK COUNTY PARKS AND RECREATION BOARD FOR A TWO-YEAR TERM
- F. AN ORDER APPOINTING CITY COMMISSIONER KITTY STRODE TO THE CLARK COUNTY-WINCHESTER HERITAGE COMMISSION FOR A TWO-YEAR TERM
- G. AN ORDER APPOINTING CITY COMMISSIONERS KITTY STRODE AND HANNAH TOOLE TO THE PUBLIC WORKS COMMITTEE FOR A TWO-YEAR TERM
- H. AN ORDER APPOINTING CITY COMMISSIONERS SHANNON COX AND KENNY BOOK TO THE REVENUE SHARING COMMITTEE FOR A TWO-YEAR TERM
- I. AN ORDER APPOINTING BEN PASLEY TO FILL THE UNEXPIRED THREE-YEAR TERM OF REBECCA CAMPOMANES ON THE WINCHESTER FIRST BOARD
- J. AN ORDER APPOINTING MEGAN HENDRICKS TO FILL THE UNEXPIRED THREE-YEAR TERM OF TIM SMITH ON THE WINCHESTER FIRST BOARD

10. PERSONNEL ORDERS (Second Reading)

- A. AN ORDER AMENDING THE POSITION DESCRIPTIONS OF PARKING/CODE ENFORCEMENT (Police Department) (Personnel and Pay Classification Plan)
- B. AN ORDER AMENDING THE POSITION DESCRIPTION OF ADMINISTRATIVE ASSISTANT (Public Works) (Personnel and Pay Classification Plan)
- C. AN ORDER AMENDING THE POSITION DESCRIPTION OF MAINTENANCE WORKER (Public Works) (Personnel and Pay Classification Plan)
- D. AN ORDER AMENDING THE POSITION DESCRIPTIONS OF EQUIPMENT OPERATOR I, II, AND III (Public Works) (Personnel and Pay Classification Plan)
- E. AN ORDER AMENDING THE POSITION DESCRIPTIONS OF MECHANIC I, II, AND III (Public Works) (Personnel and Pay Classification Plan)
- F. AN ORDER AMENDING THE POSITION DESCRIPTION OF DEPUTY STREET FOREMAN (Public Works) (Personnel and Pay Classification Plan)
- G. AN ORDER AMENDING THE POSITION DESCRIPTION OF STREET FOREMAN (Public Works) (Personnel and Pay Classification Plan)
- H. AN ORDER AMENDING THE POSITION DESCRIPTION OF DIRECTOR OF PUBLIC WORKS (Public Works) (Personnel and Pay Classification Plan)

11. PERSONNEL ORDER (First Reading)

AN ORDER ADOPTING THE POSITION DESCRIPTION OF ENGINEERING TECH/BACK UP BUILDING INSPECTOR (To be laid on table)

12. PERSONNEL ORDERS (General)

- A. AN ORDER EMPLOYING THOMAS WHITE TO FILL THE POSITION OF MAINTENANCE
- B. AN ORDER PROMOTING JACOB JONES FROM OPERATOR II TO MECHANIC I
- C. AN ORDER PROMOTING BRIAN SEWELL FROM FOREMAN TO PUBLIC WORKS DIRECTOR
- D. AN ORDER ACCEPTING THE RESIGNATION OF MICHELLE LUCAS, FINANCE DIRECTOR
- E. AN ORDER RECLASSIFYING JOANNA BRADY
- F. AN ORDER RECLASSIFYING TRAVIS ASHCRAFT
- G. AN ORDER RECLASSIFYING ELIZABETH BEGLEY
- H. AN ORDER RECLASSIFYING BRYCE HARRISON
- I. AN ORDER RECLASSIFYING LEON HUNT
- J. AN ORDER RECLASSIFYING JANSEN THOMAS
- K. AN ORDER RECLASSIFYING RODNEY DEATON
- L. AN ORDER RECLASSIFYING ROBERT DULANEY FROM FIREFIGHTER II/EMT TO FIREFIGHTER III/EMT
- M. AN ORDER RECLASSIFYING WILLIAM BIRCH FROM FIREFIGHTER II/EMT TO FIREFIGHTER III/EMT
- N. AN ORDER RECLASSIFYING NICHOLAS HOWARD FROM FIREFIGHTER II/EMT TO FIREFIGHTER III/EMT
- O. AN ORDER RECLASSIFYING KEVIN PUCKETT FROM FIREFIGHTER II/EMT TO FIREFIGHTER III/EMT
- P. AN ORDER RECLASSIFYING CHARLES SABINO FROM FIREFIGHTER II/EMT TO FIREFIGHTER III/EMT
- Q. AN ORDER GRANTING SALARY INCREASES TO ALL PERSONNEL OF CITY HALL

13. GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

14. ADJOURN TO CLOSED SESSION

- XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)
- XX POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)
- XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)
- XX INDUSTRIAL PROSPECTS KRS CHAPTER 61.810 (g)

15. CALL MEETING BACK INTO OPEN SESSION

16. ADJOURN MEETING