

PLEDGE OF ALLEGIANCE - Commissioner Chenault
INVOCATION - City Manager Flynn

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Shannon Cox

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, Finance Director Michelle Lucas, Human Resources Manager Tammy Shelton, and the City Clerk were present.

City Commissioner Kitty Strode and City Attorney William A. Dykeman were present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the February 1, 2022 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Operation Happiness Update
Debbie Fatkin, Director
Clark County Community Services

Ms. Debbie Fatkin with the Clark County Community Services reported the December 2021 Operation Happiness was a success. She noted they raised \$35,000 and had a surplus in funds from 2020. They had 351 volunteers that boxed donations and had 1,200 boxes on hand, with 1,176 boxes assigned to families. There were 34 vouchers for coats with 628 coats given to households from the Community Services Office.

Ms. Fatkin commended those volunteers and the community for their generosity with giving to Operation Happiness.

Winchester/Clark County Parks & Recreation
BLOOM Community Parks Master Plan Update

Ms. Fatkin, Chair of the Winchester/Clark County Parks & Recreation reported on the BLOOM Report that was recently completed. She noted the community was very present during this project and the planning consultant was Omnes, a landscape architecture, planning, and art studio based in Easton, Pennsylvania.

She noted the Parks & Recreation Board had adopted the BLOOM 2021 Parks Master Plan. She stated there were 10 parks the committee focused on for access, walkability, the

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connection between and in the parks, maintenance and operation. She noted the Omnes Group stated they had received more input from the Winchester/Clark County citizens and other groups.

Ms. Fatkin noted the most requested item for the parks system was the Splash Pads in the parks. Another request was for more use of wild grasses to help control mowing. There was also a need for uniform signage for all the parks.

Ms. Fatkin noted the Parks & Recreation will continue to have pop-up events to gauge the community's ideas and concerns for improving the parks.

Ms. Janna Smith, Parks Board member and Jeff Lewis, Parks & Recreation Director were also present.

MINUTES

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, the minutes from the January 18, 2022 Special (4:30 pm) and Regular (5:30 p.m.) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester/Clark County Tourism Commission meeting packet for the January 18, 2022 meeting
- B. Clark County KY-ASAP Sustainability Planning Tool report updated as of December 12, 2021
- C. Clark County KY-ASAP minutes from the November 18, 2021 meeting
- D. Kentucky Regional Cable Commission meeting packet for the January 10, 2022 meeting
- E. Winchester Municipal Utilities Departmental Report for January 20, 2022
- F. Winchester Municipal Utilities Financial and Budget Summary for December 2021
- G. Winchester Municipal Utilities Accounts Payable - Transactions for the Period January 1-14, 2022
- H. Winchester Municipal Utilities Commission minutes from the January 6, 2022 meeting
- I. Winchester/Clark County Parks & Recreation Monthly Attendance Log July 2021 to December 2022
- J. Winchester/Clark County Industrial Development Authority Internal Financial Report for December 31, 2021
- K. Winchester/Clark County Industrial Development Authority minutes from the December 20, 2021 meeting
- L. Winchester/Clark County Parks & Recreation minutes from the December 13, 2021 meeting
- M. Clark County Geographic Information System Consortium Staff Report for January 2022
- N. Clark County Geographic Information System Consortium Financial and Budget Summary for December 2021
- O. Clark County Geographic Information System Consortium Accounts Payable as of December 31, 2021

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- P. Clark County Geographic Information System Consortium minutes from the December 28, 2021 meeting
- Q. Winchester Municipal Utilities Balance sheet as of December 31, 2021
- R. Main Street Winchester 2021 Annual Report

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Report from Code Enforcement on the totals of code enforcement efforts made in the City/County
- B. New Kentucky Dig Law/Columbia Gas Delivery Rates Now in Effect
- C. Memorandum from Kenneth Dryden, General Manager of Winchester Municipal Utilities - Consumer Price Index Report and Adjustment
- D. Kentucky Transportation Cabinet - Six Year Highway Plan for FY 2022 through FY 2028
- E. Report from Debbie Fatkin, Clark County Community Services Director, regarding the final numbers for the 2021 Operation Happiness
- F. Correspondence from Jessica Hill regarding the Eugene Gay Splash Pad update

WORK SESSION

**Main Street Winchester Update
On Downtown Projects**

Mr. Chad Walker, President of the Main Street Winchester Board reported on recent issues that Main Street had been working on:

1. Mr. Walker noted that he had received the permission of the Fiscal Court to have new signs installed in the City/County parking lot beside City Hall which stated the parking lot could be accessed between the hours of 5 p.m. and 7 a.m. so there was more parking downtown.
2. Mr. Walker stated the Main Street Winchester Board had investigated the possibility of converting downtown lights to LED lights. He stated that LED lights would cost less, appear brighter, and ultimately aid in the overall welfare of the downtown. He stated that Main Street Winchester had agreed to apply \$1,000 towards this.
3. Mr. Walker reported on the Linear Park that had been discussed in past years for the high side of Main Street. He stated that Palmer Engineering was contacted to resubmit their estimate for completing this project. He stated the cost would be around \$116,000 for preliminary engineering, survey, etc. He noted the final bid for the project would be about \$140,000 which the MSW Board would submit to the City for approval.

Mayor Burtner stated Palmer Engineering would need to come before the Commission to review and make the proposal before any decisions were made.

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No action was taken on the three proposals presented to the Commission at this time.

ADJOURN MEETING

With no further business, on motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk