

**PLEDGE OF ALLEGIANCE - Commissioner Reed
INVOCATION - City Manager Flynn**

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Shannon Cox

City Manager Mike Flynn, Finance Director Michelle Lucas, Deputy City Clerk Dianna Layne, Human Resources Manager Tammy Shelton, and the City Clerk were present.

City Commissioner Kitty Strode and City Attorney William A. Dykeman were present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the February 1, 2022 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Mr. Wes Cartwright reported his concerns on his building on East Broadway. He noted the City had negotiated a sale price for purchase of the building with intentions to be able to reconstruct and repair the Town Branch beneath East Broadway.

He noted he had lost revenue due to the October 7-8 flooding event. His concern was regarding the cost of the sale of the building and the demolition of the building.

PRESENTATION

**In Honor of Kenneth A. Dryden
February 1, 2022
Proclamation**

Whereas, Kenneth A. Dryden has served as the General Manager of Winchester Municipal Utilities since April 2019; and,

Whereas, Kenneth A. Dryden has worked at Winchester Municipal Utilities since July 15, 1996, when he started as a crewman in the Operations Department; and,

Whereas, Kenneth A. Dryden has overseen over \$91 million dollars of upgrades in water and sewer infrastructure, including the Consent Decree compliance projects,

the new Lower Howard’s Creek Wastewater Treatment Plant, as well as upgrades to the existing Strodes Creek Wastewater Treatment Plant and the construction of the new \$28 million dollars Lower Howard’s Creek Water Treatment Plant; and,

Whereas, Kenneth A. Dryden has overseen the Bond Refunding Series 2020 resulting in a savings to the rate payers of over a million dollars; and,

Whereas, Kenneth A. Dryden has overseen the process to receive all available grants including the Flanagan/Madison grant of \$5 million and ensured the operational integrity of an annual \$18 million revenue budget; and,

Whereas, Kenneth A. Dryden has overseen Main Replacement Programs to improve water quality to Winchester’s customers; and,

Whereas, Kenneth A. Dryden has ensured that the City of Winchester did not have any interruption to essential services for the water and wastewater needs during the nationwide COVID-19 pandemic; and,

Whereas, Kenneth A. Dryden began his public service with the United States Marine Corp from 1989 -1991;

Now, therefore, I, Ed Burtner, Mayor of the City of Winchester, do hereby recognize and commend Kenneth A. Dryden for his many outstanding accomplishments and his self-sacrificing spirit in serving the citizens of Winchester and I do encourage all citizens to join me in honoring and celebrating Kenneth A. Dryden.

Signed this 1st day of February 2022.

Ed Burtner, Mayor

Attest

Ms. Becky Dryden was present for her husband’s proclamation signing.

NEW BUSINESS

Transfer of Lot 5

Lincoln Street

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Commission approved the recommendation of Kriss Lowry of Kriss Lowry & Associates to transfer Lot 5, Lincoln Street to Habitat for Humanity to build a Habitat home for the community.

**Transfer of Tract 10
Lincoln Street/Hickman Street**

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the request from Kriss Lowry of Kriss Lowry & Associates was approved. This would transfer Tract 10 to Sabrina and Greg Griffett, 215 East Hickman Street as part of their property as this lot is not a buildable lot.

**Request for Out-of-State Travel
Lt. Jacob Allen
National Fire Academy**

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, the request for out-of-state travel to Emmitsburg, Maryland was approved. Travel would be February 14-26, 2022.

**Recognition of Ashley Reed
Communications Supervisor**

Mayor Burtner read the following from the K 92.9 WVLK FM Radio Station in Lexington, Kentucky:

“Put your hands together for this week’s First Responder of the Week: 911 Dispatch Supervisor Ashley Reed!! Ashley began in 2011 as a 911 Dispatcher and was promoted to Supervisor in January of 2020. Ashley’s team dispatches for Police, Fire, EMS & County Fire. They answer all 911 & Admin (non emergency) lines for

all of Winchester/Clark County, all while keeping all EPO (Emergency Protection Orders), DVO (Domestic Violence Orders), Wanted, Violent, Missing person files. It is evident that Ashley truly loves her job and takes pride in her career. Being a Dispatcher is a thankless position at times, but they are the true definition of First Responders. Dispatchers will always be the calm voice in the chaos. She works the

extra shifts when employees are unable to come in due to illness or holiday time and has sacrificed many family events to protect the community.

Along with her professional career, Ashley is a wife to a loving husband and mother to two wonderfully smart and independent children.”

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Ashley Reed was present with her husband Police Officer Matt Reed, and her two children Kaitlyn and Trevor.

**Winchester Municipal Utilities
Water, Sewer, and Solid Waste Charges**

The Commission reviewed the notice from the Winchester Municipal Utilities amending Chapter 14, Division 2, Section 14-81 regarding water, sewer, and solid waste charges.

There was no action needed.

ORDERS

AN ORDER APPOINTING COMMISSIONER JOE CHENAULT TO THE GENERATIONS CENTER BOARD TO FILL THE UNEXPIRED TERM OF RAMSEY FLYNN

On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-28.

AN ORDER ACCEPTING A PROPOSAL FROM PALMER ENGINEERING FOR THE TOWN BRANCH CULVERT RECONSTRUCTION AND REPAIR

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-29.

AN ORDER OF THE CITY OF WINCHESTER WITH THE CLARK COUNTY FISCAL COURT ENTERING INTO A LEASE AGREEMENT WITH THE BERRYMAN FAMILY FOR THE USE OF THE IRVINE ROAD COMMUNICATIONS TOWER FACILITIES

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-30.

AN ORDER AUTHORIZING THE MAYOR OF THE CITY OF WINCHESTER, KENTUCKY TO EXECUTE AN AGREEMENT WITH CENTRAL KENTUCKY FLOAT FLYERS FOR USE OF CERTAIN PROPERTY LOCATED AT 2033 VAN METER ROAD, STRODES CREEK WASTEWATER TREATMENT PLANT, WINCHESTER, KENTUCKY BY AND BETWEEN THE CITY OF WINCHESTER, WINCHESTER

MUNICIPAL UTILITIES COMMISSION, AND CENTRAL KENTUCKY FLOAT FLYERS, INC.

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-31.

AN ORDER AWARDING A BID FOR THE INSTALLATION OF CHAIN LINK FENCING LOCATED AT 222 COOK AVENUE TO INTERSTATE FENCE SUPPLY, INC.

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On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-32.

AN ORDER DECLARING CERTAIN CITY OF WINCHESTER PROPERTY TO BE OBSOLETE AND SURPLUS

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-33.

AN ORDER ACCEPTING AND APPROVING A BID FOR THE PURCHASE OF A MULTI-PURPOSE RESCUE STRUT FOR THE WINCHESTER FIRE/EMS DEPARTMENT

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-34.

PERSONNEL ORDERS (Second Reading)

AN ORDER AMENDING THE POSITION DESCRIPTION POSITION OF CITY CLERK (Administration) (Personnel and Pay Classification Plan)

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, this order passed second reading and was adopted. Order No. 2022-35.

AN ORDER AMENDING THE POSITION DESCRIPTION OF ADMINISTRATIVE ASSISTANT/DEPUTY CITY CLERK (Administration) (Personnel and Pay Classification Plan)

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order passed second reading and was adopted. Order No. 2022-36.

AN ORDER ADOPTING THE POSITION DESCRIPTION OF HUMAN RESOURCES BENEFITS COORDINATOR (Administration) (Personnel and Pay Classification Plan)

On motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, this order passed second reading and was adopted. Order No. 2022-37.

PERSONNEL ORDERS (First Reading)

AN ORDER ADOPTING A NEW CITY OF WINCHESTER PERSONNEL POLICIES AND PROCEDURES

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this order passed first reading.

PERSONNEL ORDER (General)

AN ORDER RECLASSIFYING SHONDA MORGAN

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-38.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Cox:

- Applications for Work Camps have been distributed.

Commissioner Reed:

- Thanked Public Works and first responders for their work during the last snow event.

Commissioner Chenault:

- Thanked all those that had a hand in the work on Lincoln Street.

Commissioner Strobe:

- Congratulated Duke Dryden on his retirement from Winchester Municipal Utilities.

Mayor Burtner:

- Thanked City employees for the work they do, Fire, Police, and Public Works.
- Mike Rogers and Steve Anderson honored Guy Strong January 28th for his years of service to high school basketball. He stated Mr. Strong was also inducted into the Veterans Hall of Fame recently.

City Attorney Dykeman:

- Congratulated Duke Dryden on his retirement from Winchester Municipal Utilities.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

City Clerk