

PLEDGE OF ALLEGIANCE - Commissioner Reed
INVOCATION - City Manager Mike Flynn

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, HR/Risk Manager Tammy Shelton, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the February 2, 2020 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Flynn, seconded by Commissioner Strode, and with unanimous vote, the minutes of the January 19, 2020 Special (4:30 p.m.) and Regular (5:30) p.m. meeting were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Clark County Geographic Information System Consortium Staff Report as of January 2021
- B. Clark County Geographic Information System Consortium Financial and Budget Summary December 2020
- C. Clark County Geographic Information System Consortium Accounts Payable as of December 31, 2020
- D. Clark County Geographic Information System Consortium minutes from the December 22, 2020 meeting
- E. Clark County KY-ASAP minutes from the November 2020 meeting
- F. Winchester/Clark County Parks & Recreation minutes from the December 14, 2020 meeting
- G. Winchester/Clark County Parks & Recreation Attendance Log for July to December 2020
- H. Winchester Municipal Utilities Commission Departmental Report as of January 21, 2021
- I. Winchester Municipal Utilities Financial & Budget Summary for December 2020
- J. Winchester Municipal Utilities Accounts Payable - Transaction for the Period January 4 through 15, 2021
- K. Winchester Municipal Utilities Commission minutes from the January 7, 2021 meeting
- L. Winchester Municipal Utilities Commission Balance Sheet as of December 31, 2020
- M. Winchester/Clark County Administrative Hearing Board minutes from the January 11, 2021 meeting
- N. Winchester/Clark County Planning Commission meeting agenda for February 2, 2021
- O. Kentucky Regional Cable Commission meeting agenda for the January 28, 2021 meeting

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. United States Census 2020 recognition of the City of Winchester as an invaluable member of the 2020 Census Community Partnership and Engagement Program
- B. Clark County Health Department Harm Reduction Program Report for November 2020
- C. LBAR.com Real Estate Sales Hit New Record Through the Pandemic

WORK SESSION

**Under Utilized Properties
Stan Harvey with Lord Aeck Sargent
Will Mayer, Clark Coalition**

Mr. Will Mayer introduced Mr. Stan Harvey of Lord Aeck Sargent, an architect and urban developer who would be providing the study for under-utilized properties in the City of Winchester. He noted he had spoken with Mr. Stephen Berry with CCGIS regarding the use of GIS data to assist with Mr. Harvey’s study. Mr. Mayer also stated the Clark Coalition would be totally responsible for the cost of using the GIS data.

Mr. Harvey stated with use of the GIS data provided by CCGIS, their firm could provide information on underutilized properties in the City and provide recommendations on what can be done with this information. He noted as soon as they were done with the data, it would be returned to GIS and would never be used for commercial purposes. He stated his company has done this type of program before, including in Lexington in the past.

Ms. Shanda Cecil, Stormwater Coordinator stated the National League of Cities provides cities with tools to handle these properties to get them back in use.

Mayor Burtner noted the CCGIS Board would need to be informed and make the final determination on the use of the data by Mr. Harvey.

On motion by Commissioner Reed, seconded by Commissioner Strode and with unanimous vote, the motion as follows: “would encourage GIS to support and provide the information for study and paid for by Clark Coalition and all information returned to GIS and not used for commercial purposes.”

City Manager Flynn was instructed to compose correspondence to Mr. Harvey and Mr. Mayer regarding the decision reached on this issue.

**Uncontrolled Crosswalks in Downtown Winchester
City Manager Mike Flynn and Engineering Tech Daron Stephens**

The Board reviewed the information provided on the controlled and uncontrolled sidewalks in the downtown. Mr. Flynn stated there were several crosswalks in the downtown area that the State recognized as controlled crosswalks, those being at the intersections. He noted the State does not recognize the crosswalks at Wall Alley & West Lexington Avenue, the two from Court Street and Cleveland Avenue across Main Street, and the crosswalk at on North Main Street known as the “Leeds Theater Crosswalk”.

City Manager Flynn noted he and Engineering Tech Stephens discussed this issue with the Transportation Cabinet and some recommendations were made:

US 60 at Wall Alley

- Remove markings and signs for crossings (to be done by State in Spring 2021)
- Ensure adequate nighttime lighting levels (responsibility of the City via permit)
- Extend curb on on-street parking side of street (responsibility of City via permit)

US 60 at Main Street (Court Street and Cleveland Avenue across Main Street)

- Remove Yield word markings and replace with yield signs - compliant with State standards
- Remove southern crosswalk as northern crosswalk has easier ADA access
- Parking restrictions on crosswalk approach - 20’ is required by code (responsibility of City)Ensure adequate nighttime lighting levels (responsibility of the City via permit)
- Pedestrian warning signs
- Improve curb extension on east and west side (responsibility of the City via permits)

US 60 at 27 North Main Street (Leeds Theater Crosswalk)

- Remove markings and signs for crossing
- Parking restriction on crosswalk approach - 20’ (responsibility of the City)
- Ensure adequate nighttime lighting levels (responsibility of the City via permit)
- Curb extensions on both sides of the street (responsibility of the City via permit)

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**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
FEBRUARY 2 , 2021 4:30 PM**

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No action was taken at this time.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy Curtis, City Clerk