

**PLEDGE OF ALLEGIANCE - Commissioner Flynn
INVOCATION - Mayor Burtner**

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, HR/Risk Manager Tammy Shelton, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the February 2, 2021 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

PROCLAMATION

**Proclamation
In Recognition of Ale-8-One
February 2, 2021**

WHEREAS, Ale-8-One Bottling Company has been a Winchester hometown employer for nearly 100 years; and

WHEREAS, Ale-8-One Bottling Company creates products enjoyed not only by the citizens of Winchester, but also the whole Commonwealth of Kentucky and around the United States of America; and

WHEREAS, there is a reciprocal dedication, care and commitment between Ale-8-One Bottling Company and their many customers; and

WHEREAS, Ale-8-One Bottling Company has provided service to the community as a good corporate citizen through product donations, volunteer hours, and other contributions; and

WHEREAS, Ale-8-One Bottling Company embodies the City of Winchester’s spirit and citizens with every product sold; and

WHEREAS, Ale-8 Zero Sugar, formerly Diet Ale-8, has now been repackaged to appeal to today’s consumer, so Ale-8 can continue its longstanding no-sugar tradition;

NOW, THEREFORE, BE IT RESOLVED, that I, Edallen York Burtner, Mayor of Winchester, Kentucky, do hereby recognize and declare that Diet Ale-8 has changed its name to Ale-8 Zero Sugar, and encourage all Winchester residents to recognize and appreciate the positive impact of Ale-8’s products and services within our city, to thank those who work at the Ale-8 facility, and to find ways to give back to the community.

Signed this 2nd day of February 2021.

Ed Burtner, Mayor

Joy Curtis, City Clerk

Ms. Sheila Vaughn was present representing the Ale 8-One Company.

PRESENTATION

**Service to Winchester Award
 Commissioner Ramsey Flynn**

On behalf of the Board of Commissioners and the citizens of Winchester, Mayor Burtner presented Commissioner Ramsey Flynn with a Service to Winchester Award for his actions on October 26, 2020 on Boonesboro Road by saving the life of Montgomery County Sheriff’s Deputy Carl “Charlie” Douglas who was in a very life-threatening situation.

NEW BUSINESS

**Fiscal Year 2020 Audit
 Tom Sparks of Summers, McCrary & Sparks**

Mr. Sparks presented the FY 2020 Audit to the Board of Commissioners. He commended Interim Finance Director Michelle Lucas and staff for their assistance. He noted the Independent Auditor’s Report and the Management Discussion and Analysis report. He reviewed the Management Discussion and Analysis - Governmental Funds Balance Sheet for FY 2020 and FY 2019 with FY 2020 increased by \$898,219 which in part was due to the CARES Act.

Mr. Sparks noted that Winchester Municipal Utilities and the Pension Trust both had increases in Net position as of June 30, 2020. He also noted there are new accounting pronouncements being implemented such as GASB 87 - Leases a city has each year.

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Board accepted the FY 2020 Audit as presented.

**Request for Out-of-State Travel to Grand Rapids, Michigan
 for IIMC Conference**

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, the request for out-of-state travel was approved.

**Request from Winchester Fire-EMS
 to Apply for Assistance to Firefighters Grant**

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, this request to apply for grants was approved.

Fire Chief Rigney stated there would be matching funds if any of the grants were approved. She noted the rates of matching funds would not be over 10%.

<u>Item</u>	<u>Price</u>	<u>Percent</u>	<u>City Match</u>
● Pumper Tanker	\$495,000	5%	\$24,750
● Rescue Jacks	\$ 46,500	5%	\$ 2,325
● Zoll Cardiac Monitors (4)	\$120,000	10%	\$12,000

ORDINANCE S (Second Reading)

AN ORDINANCE AMENDING ORDINANCE NO. 8-2020 WITH RESPECT TO CERTAIN APPROPRIATIONS IN THE CITY OF WINCHESTER, KENTUCKY FY 2021 BUDGET

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
FEBRUARY 2, 2021 5:30 PM 344**

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, this order passed second reading and was adopted. Ordinance No. 2-2021.

AN ORDINANCE ADOPTING A PAY CLASSIFICATION PLAN THAT CONFORMS WITH THE FY 2021 BUDGET

On motion by Commissioner Strode, seconded by Commissioner Flynn, and with unanimous vote, this ordinance passed second reading and was adopted. Ordinance No. 3-2021.

ORDERS (General)

AN ORDER AWARDING A BID FOR THE DEMOLITION OF 115 E LEXINGTON AVENUE TO GRANT’S EXCAVATING

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-37.

AN ORDER ACCEPTING INTO THE CITY INFRASTRUCTURE SYSTEM FOR MAINTENANCE AND REPAIR THAT PORTION OF THE MAIN STREET SIDEWALK PROJECT AS CONTAINED IN ORDER NO. 2020-185 PURSUANT TO POLICY ESTABLISHED IN ORDER NO. 2020-62 (AN ORDER ESTABLISHING POLICY CONCERNING ASSET VALUE DETERMINATION FOR PUBLIC FACILITIES CONSTRUCTED BY THE CITY AND FACILITIES SUBJECT TO ACCEPTANCE BY THE CITY FOR MAINTENANCE PURPOSES)

On motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2021-38.

AN ORDER ACCEPTING THE RESIGNATION OF MEREDITH GUY FROM THE MAIN STREET WINCHESTER BOARD

On motion by Mayor Burtner, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-39.

PERSONNEL ORDERS (General)

AN ORDER EMPLOYING HAYDEN AYERS TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2021-40.

AN ORDER PROMOTING STEPHEN CAMPBELL FROM POLICE SERGEANT TO POLICE TRAINING CAPTAIN

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2021-41.

Present for the pinning ceremony were Captain Campbell’s family members, Chief Palmer, and officers from the Police Department.

COMMENTS FROM THE MAYOR, COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Mayor Burtner:

- Noted he spoke with Transportation Secretary Jim Gray regarding the Seventh Street Project and the City was still committed to a budget of \$300,000 for the project. He stated at the January 28th meeting Secretary Gray stated the project would cost \$4,996,500 and inquired if the City could provide another \$250,000 toward the project. Mayor Burtner noted if the project ran over the allotted amount, the City would be responsible for any overrun. He stated no action needed to be taken at this time.

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
FEBRUARY 2 , 2021 5:30 PM 345**

Commissioner Flynn:

- Thanked the Board for his Service to Winchester certificate and noted that State Trooper Caudill was involved with the rescue of the Montgomery County Sheriff’s Deputy and commended all involved with saving him.
- Noted he had a conversation with Manuel Hajar regarding the Rails to Trails Project and asked the Board to consider having Mr. Hajar back at a work session to discuss this project as there were technical difficulties the last time he was present.
- Requested Interim Finance Director and Parks & Recreation Director Jeff Lewis update the Board on the finances of Parks & Recreation since the City had taken over the finances last year. He requested the County Judge Executive be invited to attend.

Commissioner Reed:

- Asked City Manager Flynn to get Public Works Department to check all the ornamental light standards on Main Street and replace bulbs and/or globes. She noted the one at 24 North Main and at Howard’s Overhead Doors.

Commissioner Cox:

- Commended Public Works for their work during the bad weather.
- Noted the Work Camp will be ramping up soon. He stated applications are still being taken for residents who needed work done on their homes during the Work Camp visit.

Commissioner Strobe:

- Commended Public Works for their work during the snow events, especially being down a couple of employees.
- Noted the lights across Main Street will be changed out for new lights and thanked Ron Tierney for his donation of the lights.

City Manager Flynn:

- Reported to the Commission that the City had received 24 Covid-19 Small Business Relief Fund applications. He noted the application process would end on Friday at 4:00 p.m.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy Curtis, City Clerk