

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
FEBRUARY 7, 2023 5:30 PM 20**

PLEDGE OF ALLEGIANCE - Claire Martin, 2023 Distinguished Young Woman

INVOCATION - Rev. Scott Ogle, Central Baptist Church

PRESIDING:

Mayor JoEllen Reed

PRESENT:

Commissioner Kenny Book
Commissioner Shannon Cox
Commissioner Hannah Toole

City Manager Mike Flynn, City Attorney William A. Dykeman, HR/RM Tammy Shelton, Deputy City Clerk Dianna Layne, and the City Clerk were present.

Commissioner Kitty Strode was absent and excused.

Upon determining that a quorum was present for the transaction of business, Mayor Reed called the January 17, 2023 regular meeting to order at 5:30 pm in the Commission Chambers of City Hall.

Mayor Reed recognized Mr. Cole Horn, a member of the George Rogers Clark High School Smoke Signals newspaper and that he would be interviewing her at the end of the meeting.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Mr. Gary Henry, 113 Fitch Avenue, requested the Board of Commissioners consider an appropriation to the George Rogers Clark High School Project Graduation Program which helps seniors on graduation night stay in and stay safe while having fun with their friends in a lock-in program.

Mayor Reed noted the City had allocated \$500 in the FY 2023 budget for this program.

PRESENTATIONS

**Claire Martin
2023 Distinguished Young Woman**

Mayor Reed and the City Commissioners presented Ms. Claire Martin with a Service to Winchester certificate and a Key to the City on her recent win as the 2023 Clark County Distinguished Young Woman.

Ms. Martin stated she had presented a piano piece titled "Winter Wind" by Chopin. She stated 25% was based on scholastics, 25% was the interview, 20% based on talent, 15% was the self-expression, and 15% was the fitness portion. She stated she won the Clark County and the Kentucky Distinguished Young Woman.

Also present were Carrie, James, and Jack Martin.

**Clark County Public Schools
Mr. Dustin Howard, Superintendent**

Mr. Dustin Howard, Clark County Public Schools Superintendent spoke regarding the 2022-2023 school year. He noted there were 5,300 students and 1,000 employees. He stated the school system receives \$4,300 per student on an attendance basis and not how many students are enrolled.

He stated they were in the process of building an Early Childhood school that will house 400+ students. He stated the County will have a Universal Pre-Kindergarten program which will recruit students to Clark County.

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
FEBRUARY 7, 2023 5:30 PM 21**

Mr. Howard noted at the February 15th School Board meeting, the new board member will take Sherry Richardson’s seat.

Mr. Howard stated there will be a 2023 Spring Class of the new Clark County Public Schools Hall of Fame with 18 initial inductees on February 11th. He also noted he was wanting to expand the schools’ relationship with the community.

NEW BUSINESS

**Pesticide Certification for Public Works
Brian Sewell, Public Works Director**

The Board reviewed the memorandum from Public Works Director Brian Sewell regarding the new requirements for employees to be certified for pesticides that are used by the department. He requested that the Public Works position descriptions be amended to include the yearly training and certification.

**House Bill 50 and Senate Bill 50
Partisan Elections**

Mayor Reed noted the Kentucky General Assembly had discussed House Bill 50 and Senate Bill 50 which if passed would make elections for city governments and school boards partisan. Mayor Reed stated she was against these bills and asked the Commission to approve a resolution at the next meeting to urge our representative and senator to oppose these bills.

On motion by Mayor Reed, seconded by Commissioner Book and with unanimous vote, this request was approved.

Winchester Strategic Plan

Mayor Reed spoke regarding the City’s past initiation of a Strategic Plan for Winchester but had been postponed due to the pandemic in 2020. She stated there is a Five-Year Strategic Plan and a Yearly Work Plan. She stated she would recommend the Yearly Work Plan so we could put down goals and take a yearly measurement on what has been accomplished. She recommended inviting Mr. Tad Long from the Kentucky League of Cities to the next meeting to begin the process.

ORDERS (General)

AN ORDER APPOINTING JOSHUA M. REED TO FILL THE UNEXPIRED THREE YEAR TERM OF HANNAH TOOLE ON THE WINCHESTER BOARD OF ETHICS

On motion by Commissioner Book, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-51.

AN ORDER AUTHORIZING THE INSTALLATION OF ONE STREETLIGHT ON AN EXISTING POLE LOCATED AT 21 LEE STREET

On motion by Commissioner Toole, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2023-52.

AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR A RETAIL KICKSTART GRANT FOR A CERTAIN PROPERTY LOCATED AT 9 WEST LEXINGTON AVENUE

On motion by Commissioner Cox, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-53.

PERSONNEL ORDERS (First Reading)

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
FEBRUARY 7, 2023 5:30 PM 22**

AN ORDER AMENDING ALL NON-ADMINISTRATIVE POSITION DESCRIPTIONS IN PUBLIC WORKS (Personnel and Pay Classification Plan)

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this order passed first reading.

AN ORDER AMENDING SECTION 8 - PAID AND UNPAID LEAVES, HOLIDAYS, OF THE PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF WINCHESTER EMPLOYEE HANDBOOK (Personnel and Pay Classification Plan)

On motion by Mayor Reed, seconded by Commissioner Toole, and with unanimous vote, this order passed first reading.

PERSONNEL ORDERS (General)

AN ORDER GRANTING EDUCATIONAL CERTIFICATION INCENTIVE SALARY INCREASES TO CERTAIN PERSONNEL

On motion by Commissioner Book, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-54.

AN ORDER GRANTING EDUCATIONAL CERTIFICATION INCENTIVE SALARY INCREASES TO CERTAIN PERSONNEL

On motion by Commissioner Cox, seconded by Commissioner Toole, and with unanimous vote, this order was adopted. Order No. 2023-55.

AN ORDER EMPLOYING BENJAMIN LAY TO FILL THE POSITION OF SINGLE ROLE PARAMEDIC

On motion by Commissioner Toole, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2023-56.

AN ORDER EMPLOYING MATTHEW CHARLES TO FILL THE POSITION OF FIREFIGHTER III/ EMT

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2023-57.

AN ORDER EMPLOYING KRISTOPHER VALLANCE TO FILL THE POSITION OF SINGLE ROLE PARAMEDIC

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2023-58.

AN ORDER RECLASSIFYING TIMOTHY KLIPPENSTEIN FROM SINGLE ROLE EMT TO SINGLE ROLE PARAMEDIC

On motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, this order was adopted. Order No. 2023-59.

AN ORDER ACCEPTING THE RESIGNATION OF CHARLES SABINO, FIREFIGHTER III/EMT

On motion by Commissioner Toole, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2023-60.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Book:

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
FEBRUARY 7, 2023 5:30 PM 23**

- Noted the groundbreaking of the Splash Park would be February 8, 2023 at Community Park.

Commissioner Toole:

- Wished the George Rogers Clark cheerleaders luck in their competition in Orlando, Florida.
- Noted the President’s State of the Union would be at 9:00 p.m. tonight.
- She noted that Robert D. Campbell Junior High School would be performing the Little Mermaid, Jr. Play.

City Manager Flynn:

- Noted favorable bids had been received for the Town Branch Project at Family Dollar.
- Stated the Operating and Maintenance Budget for the year was looking good. Revenues are at 68% and expenses are at 58%. Capital was a little over for the year but should even out as most capital items were purchased at the beginning of the fiscal year.
- Noted the demolition project on East Broadway was proceeding. The back section of the wall was poured on February 6th. Footers and piers were finished. He stated the exterior wall needs tuck pointing. He stated the plan was for substantial completion by the Beer Cheese Festival weekend in June.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Book, and with unanimous vote, the meeting was adjourned.

JoEllen Reed, Mayor

Joy L. Curtis, City Clerk