

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
MARCH 1, 2022 5:30 PM**

**PLEDGE OF ALLEGIANCE - Commissioner Cox
INVOCATION - City Manager Flynn**

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Mike Flynn, Finance Director Michelle Lucas, Deputy City Clerk Dianna Layne, Human Resources Director Tammy Shelton, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the March 1, 2022 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Ms. Shirley Morton-Williams, 613 Glenwall Road, Lexington, executor of her father’s estate requested assistance with a piece of land-locked property on Spring Street her father owned. She stated the attorney for her father’s estate informed her she had to get a clear deed to the property. She is requesting the City investigate this property and contact her with regard to the situation.

Ms. Cynthia Carr, 19 Magnolia Street spoke before the Commission regarding the concerns she and her husband Jeff have with the drug activity in her neighborhood. She stated there are people in the area that are rambling about and trying to break into homes, even with the owners at home. She stated these people have torn down her privacy fence several times and now they are having to expend funds to install cameras and get their fence repaired.

Mayor Burtner requested Sgt. Thompson and Detective Matt Reed, Winchester Police contact the Carrs and step-up foot and vehicle patrol in the area.

Detective Matt Reed provided an update on police activity and patrols in the area.

Mr. Anthony Grisby, 135 Fifth Street requested an update on the planned cul-de-sac on Fifth Street. He stated he still had concerns regarding his neighborhood and the parking situation. He also noted his concerns about dogs running up and down the neighborhood.

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Mr. Gary Crowe, 25 South Highland stated he was informed by his insurance company that he could not get flood insurance since his property was not in a flood zone. He reported he had been a victim of the October 7-8, 2021 flooding. He requested assistance from the City with regard to his situation.

NEW BUSINESS

**Request to Close Depot Street
For a Night Market**

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Board approved the request from Abettor Brewing to hold a Night Market on Saturday, April 16, 2022 from 4-10 p.m.

Mr. John Howard and Mr. Tyler Montgomery were present.

Mr. John P. Rompf was present representing the Farmers Market with concerns regarding the Night Market and the lease between the Farmers Market and the City. He noted the lease agreement, paragraph #5 states, "The City or its designated agent shall be responsible for the scheduling of any other events at the Canopy, whether sponsored by the WCCFM or any other user. No activities may be scheduled at the Canopy that would conflict or compete with operation of the Farmers Market."

Mayor Burtner stated the Board of Commissioners take up street closings and have taken into consideration when requests for Depot Street are before the Board. As such, they instruct those entities that there are stipulations on when they can use the Canopy or Depot Street due to the Farmers Market having priority.

**Request to Close Streets
For 2022 Beer Cheese Festival**

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, the Board approved the Main Street Winchester's request to close streets for the 2022 Beer Cheese Festival on June 11, 2022.

Mr. Chad Walker, Main Street Winchester President was present.

**Request for Out -of-State Travel
Fire Department**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Board approved the request for out-of-state travel for FF/EMT Jonathan Beam to travel to the National Fire Academy in Emmitsburg, Maryland April 13-15, 2022

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**Request for Out-of-State Travel
Finance Department**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Board approved out-of-state travel to Austin, Texas June 4-8, 2022 to attend the Annual GFOA Conference.

**Request to Close Streets
For Relay for Life Event**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, the Board approved closing Main Street from Lexington Avenue to Broadway and Cleveland Avenue and Court Street for the October 8, 2022 Relay for Life.

Project Graduation Request

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, the Board approved the appropriation of \$500 for the 2022 Project Graduation at George Rogers Clark High School.

**Request to Apply for
Kentucky 911 Services Board Grants**

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the Board approved the request from Captain Dennis Briscoe to apply for two grants with a 10% match from the Kentucky 911 Services Board for communications equipment.

**Request for Funding
Fourth of July Event**

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the Board approved funding of up to \$5,000 for fireworks and to schedule the event for Sunday, July 3, 2022.

**Request to Apply for
VPLI Scholarship Application**

On motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, the Board approved applying for the Vacant Property Local Implementation Scholarship.

RESOLUTION

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A RESOLUTION APPROVED JOINTLY BY THE CLARK COUNTY FISCAL COURT AND THE CITY OF WINCHESTER REQUESTING THE COMPLETION OF THE WINCHESTER EASTERN BYPASS SOUTHEAST CORRIDOR

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this resolution was adopted. Resolution No. R2022-2.

County Magistrates Greg Elkins and Travis Thompson were present.

ORDERS

AN ORDER AUTHORIZING THE UPGRADE OF ONE STREETLIGHT AT THE INTERSECTION OF COOK AVENUE AND PENDLETON STREET

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote this order was adopted. Order No. 2022-49.

PERSONNEL ORDERS (First Reading)

AN ORDER AMENDING THE POSITION DESCRIPTION OF LABORER (Public Works) (Personnel and Pay Classification Plan)

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, this order passed first reading.

PERSONNEL ORDER (General)

AN ORDER GRANTING EDUCATIONAL CERTIFICATION INCENTIVE SALARY INCREASES TO CERTAIN PERSONNEL (Police Department)

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-50.

AN ORDER EMPLOYING ANTHONY EPPERSON TO FILL THE POSITION OF PART-TIME LABORER

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-51.

AN ORDER EMPLOYING METIA KNOX TO FILL THE POSITION OF LICENSE CLERK

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-52.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

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Commissioner Chenault:

- Noted on First Street there was water streaming across the street and asked Public Works to investigate.
- Asked about banners being installed for the GRC Girls and Boys basketball teams for their winning season.

Commissioner Reed:

- Stated BCTC will hold a job fair on May 10, 2022 from 12-5 p.m. and requested that the Police and Fire Departments set up booths for the event.
- Noted April 23, 2022 will be the annual Joe F. Reed Heart Walk at Clark Regional Medical Center.
- Stated BCTC will have their Moonlight Movie Nights on campus July 15, 22, and 29, 2022.

Commissioner Strobe:

- Noted she was glad to be back and thanked the Mayor for letting her call in during the February Commission meetings.
- Stated the boxes downtown will be planted with pansies this year.

ADJOURN

With no further business, on motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk