

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MAY 3, 2022 4:30 PM 368**

PLEDGE OF ALLEGIANCE - Commissioner Chenault

INVOCATION - City Manager Flynn

**THE FISCAL YEAR 2023 BUDGET WAS DISSEMINATED TO THE MAYOR,
COMMISSIONERS, AND CITY MANAGER**

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, Finance Director Michelle Lucas, Human Resources Director Tammy Shelton, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the May 3, 2022 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, the minutes from the April 19, 2022 Special (3:30 pm) and Regular (5:30 pm) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester/Clark County Parks & Recreation Statements of Revenue and Expenses - Modified Cash Basis - Period Ended March 31, 2022
- B. Winchester/Clark County Parks & Recreation Profit & Loss for March 2022
- C. Winchester/Clark County Parks & Recreation Statement of Assets, Liabilities, and Net Assets - Modified Cash Basis - March 2022
- D. Winchester/Clark County Parks & Recreation Statement of Cash Flows - march 2022
- E. Winchester/Clark County Parks & Recreation Balance Sheet as of March 31, 0222
- F. Clark County KY-ASAP minutes from the March 17, 2022 meeting

- G. Winchester/Clark County Industrial Development Authority Internal Financial Report for Period Ending 3/31/2022
- H. Winchester/Clark County Industrial Development Authority minutes from the February 28 and March 28, 2022 meetings

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MAY 3, 2022 4:30 PM**

- I. Winchester/Clark County Parks & Recreation Attendance Log - July 2021 to March 2022
- J. Winchester/Clark County Parks & Recreation minutes from the March 21, 2022 meeting
- K. Winchester/Clark County Administrative Hearing Board minutes from the March 14, 2022 meeting
- L. Winchester Municipal Utilities Departmental Report for April 21, 2022
- M. Winchester Municipal Utilities Commission minutes from the April 7 and April 18, 2022 meetings
- N. Winchester Municipal Utilities Financial and Budget Summary - March 2022
- O. Winchester Municipal Utilities Accounts Payable - Transaction for the Period April 4-15, 2022

- P. Winchester Municipal Utilities Balance Sheet as of March 31, 2022

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Clark County Harm Reduction Program Report for February 2022
- B. Clark County Harm Reduction Program Report for March 2022
- C. Winchester/Clark County Planning Commission Notice of Review development Plan allowing an additional building and its accessory buildings to be located at 1205 Fortune Drive Public Hearing May 10, 2022
- D. Correspondence from Public Works Director Pat Clark regarding the Estimate FY 2023 Paving Program (Based on FY 2022 Unit Pricing)
- E. Correspondence from Public Works Director Pat Clark regarding the Paving and Milling Four Year Out Program
- F. Information from Public Works Director Pat Clark regarding Paving Conditions of Unnamed, Improved Alleys

WORK SESSION

Fireworks Ordinance Update

Fire Marshal Joe Wheeling was present to discuss the update of the City’s Fireworks Ordinance. He stated the National Fire Prevention Association (NFPA) had guidelines that he followed with regard to the sale and discharge of fireworks, along

with the City’s fireworks ordinance. He stated he was using the 2006 NFPA Regulations.

Fire Marshal Wheeling explained the NFPA recently adopted the 2018 Regulations, which had taken the Fireworks Regulations (Chapter 7) out and there were no other regulations with regard to fireworks. He reported since he had been using these regulations along with the City’s ordinance, this was the way he had authority to shut down illegal or dangerous fireworks stands.

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**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MAY 3, 2022 4:30 PM 370**

Fire Marshal Wheeling requested the City review and adopt the draft ordinance to bolster the authority of the Fire Marshal/Department to ensure the safety of fireworks stands for the citizens purchasing fireworks.

Fire Marshal Wheeling noted nothing had changed with regard to what the City’s ordinance stated with regard to the dates and times of sales and discharge of fireworks.

Mayor Burtner noted the ordinance was not up for a vote at this time to give the Commission time to review the document.

Fire Chief Chris Whiteley was also present.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, the meeting was adjourned to closed session to discuss

XX INDUSTRIAL PROSPECTS KRS CHAPTER 61.810 (g)

CALL MEETING BACK INTO OPEN SESSION

Mayor Burtner called the meeting back into open session.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk