

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MAY 9, 2022 9:00 A.M.**

PLEDGE OF ALLEGIANCE - Commissioner Reed

INVOCATION - City Manager Flynn

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Kitty Strode

Commissioner Joe Chenault was absent and excused.

City Manager Mike Flynn, Finance Director Michelle Lucas, Deputy City Clerk Dianna Layne, Human Resources Director Tammy Shelton, Purchasing Officer Teresa Henry, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the May 9, 2022 special budget work session to order at 9:00 a.m. in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Ms. Linda Rector inquired about the timeline for the splash park and if there would be a time when a pool could also be constructed.

Mr. James Robinson, Seventh Street inquired when the completion of the splash park would take place.

Mayor Burtner stated the City was waiting on the Federal Government to complete their assessment of the project and it could be in the next couple of months the City would receive funding for the splash park project.

ORDINANCES (First Reading)

AN ORDINANCE AMENDING SECTION 11-4 OF THE CODE OF ORDINANCES OF THE CITY OF WINCHESTER, KENTUCKY DELETING THE USE AND SALE OF FIREWORKS AND CREATING SECTION 11-10 "REGULATING THE SALE, USE, AND DISCHARGE OF FIREWORKS IN THE CITY LIMITS "

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this ordinance passed first reading.

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BUDGET WORK SESSION

Finance Director Michelle Lucas reported she calculated the 4% for ad valorem taxes on property. This tax rate had not changed in the last few years and is not the full rate that could be charged.

City Manager Mike Flynn reported the City should be receiving the second ARPA tranche in the next couple of months.

The Board reviewed the budget for the following Departments:

General Fund Expenditures requested for FY 2022:

Commission -	\$931,281
Legal	\$ 71,600
City Manager	\$756,398
Finance	\$591,560
Planning	\$601,954
Main Street	\$119,612
Engineering	\$375,875
Administration	\$1,020,300
Public Works	\$1,793,552

City Manager Mike Flynn spoke regarding the recommended 4% Cost of Living raise for all employees. He noted the educational incentives and longevity salary increases through the fiscal year were also calculated in each department’s budget.

Finance Director Lucas noted in the Administration budget, there were necessary repairs to City Hall including replacing windows, installing a sprinkler system, and remodeling the restrooms.

Public Works Director Pat Clark reported his budget requests included purchasing vehicles that did not require CDL licenses as the requirements for obtaining CDL licenses had changed. He stated when the salt building was completed, it could hold up to 1,200 tons of salt.

Engineering Tech Daron Stephens requested a mainline sewer CCTV trailer to conduct stormwater inspections. He noted he and personnel from the Public Works Department could be trained on this equipment. He stated it could be a cost savings for the City to have their own equipment instead of spending \$1,200 per day for a specialized company to inspect the storm sewers as currently is the methodology.

City Manager Flynn noted he would request expanding the Engineering Department in the coming years as there are so many projects that need to be kept up with. He

stated he and Engineering Tech Stephens were involved with keeping the projects going.

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Planning Director Robert Jeffries reviewed his budget and reported he had not requested funding for the Comprehensive Plan as he stated the Planning Commission would be paying for the cost of the update. He noted he had received three RFP's for the Comprehensive Plan update, the two lowest bids being \$43,000 and the other \$30,000.

It was recommended that \$21,500 be transferred to the Planning Commission account to cover the City's half of the cost of the Comprehensive Plan Update.

No action was taken at this time.

Commissioner Cox requested \$10,000 for the Community Work Camps for the FY 2023 budget, stating the program had been a success in the last few years.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk