

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MAY 17, 2022 4:30 PM**

PLEDGE OF ALLEGIANCE - Commissioner Cox

INVOCATION - City Manager Flynn

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Mike Flynn, City Attorney William A. Dykeman, Deputy City Clerk Dianna Layne, Finance Director Michelle Lucas, Benefits Coordinator Sarah Campbell, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the May 17, 2022 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, the minutes from the May 3, 2022 Special (4:30 pm) and Regular (5:30 pm) meetings and the May 9, 2022 Special Budget Work Session (9:00 a.m.) were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Clark County Geographic Information System Consortium Financial & Budget Summary
- B. Clark County Geographic Information System Consortium Staff Report for April 2022
- C. Clark County Geographic Information System Consortium Accounts Payable as of March 31, 2022
- D. Clark County Geographic Information System Consortium minutes from the March 30, 2022 special called meeting
- E. Winchester/Clark County Chamber of Commerce minutes from the March 28, 2022 meeting and related information
- F. Winchester Licensing Board minutes from the March 7, 2022 meeting
- G. Winchester Municipal Utilities Accounts Payable - Transactions for the Period April 18-29, 2022
- H. Winchester Municipal Utilities Commission minutes from the April 21, 2022 meeting
- I. Winchester/Clark County Planning Commission meeting agenda for May 10, 2022
- J. Main Street Winchester minutes from the April 12, 2022 meeting

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

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INFORMATIONAL ITEMS

- A. Perry’s Inspection Bureau LLC electrical inspection reports for the months January and February 2022
- B. Kentucky River Authority Meeting No. 203 Agenda for May 10, 2022
- C. Winchester Fire/EMS Report for April 12-May 11, 2022 from Fire Chief Chris Whiteley

WORK SESSION

**Town Branch/West Broadway Drainage Project
Palmer Engineering**

City Manager Flynn spoke regarding the proposed Town Branch project to correct and repair Town Branch at West Broadway.

He stated he and Engineering Tech Daron Stephens informed property owners that would be affected by this project by passing out project flyers. He stated this project was an emergency project due to the flooding event of October 7, 2021.

City Manager Flynn reported the City had hired Palmer Engineering to perform work on the Town Branch storm sewer system at the Family Dollar and the Wall Alley/Broadway intersection. He stated the repairs would cost approximately \$3 million which is a very significant cost to the City.

City Manager Flynn reported the representatives from the utility companies had been in the alley relocating their respective utilities. He noted the design phase has been completed. He stated it was now time to obtain permanent and temporary easements from property owners.

City Manager Flynn stated this project once started, will take between 90 and 120 days to complete and upwards of 150 days to full completion. He stated the strategy for this project would be to relocate Town Branch out from under the buildings on West Broadway and Wall Alley and have it end in the County Parking Lot on Wall Alley. It will consist of 340 feet of 48” box culvert in the area and extend from Maple Street and terminate or reconnect in the area behind the Kerr

Building. There will also be new drainage on West Broadway in the area in front of the Family Dollar and Mid-America Training which will consist of 530 feet of 42” reinforced pipe with storm water boxes.

He stated once the Town Branch Project is completed, if any property was disturbed, the City would repair or replace - gravel or pavement the way it was before the project started.

Those property owners/business entities present were:

- Ms. Brenda Salyers - Frames on Main
- Ms. Trisha Kellenberger - Mid-America Training

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Mr. Eric Hagen - Mid-America Training
Ms. Georgia Gutierrez- Family Dollar
Mr. Paul Howard - Smokin' Howard's Bar & Grill

Ms. Stephanie Blain and Mr. John Pike from Palmer Engineering were also present.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned to closed session to discuss

- XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (c)
- XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)

CALL MEETING BACK INTO OPEN SESSION

Mayor Burtner called the meeting back into open session.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk