

**PLEDGE OF ALLEGIANCE - Commissioner Cox**  
**INVOCATION - City Manager Mike Flynn**

**PRESIDING :**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner JoEllen Reed  
Commissioner Shannon Cox  
Commissioner Ramsey Flynn  
Commissioner Kitty Strode

City Manager Mike Flynn, City Attorney William A. Dykeman, Deputy City Clerk Dianna Layne, Interim Finance Director Michelle Lucas, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the May 18, 2021 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

**MINUTES**

On motion by Commissioner Flynn, seconded by Commissioner Strode, and with unanimous vote, the minutes from the May 4, 2021 regular (5:30 pm) meeting was approved.

**DEPARTMENTAL AND AGENCY REPORTS**

- A. Public Works Committee agenda and minutes from the May 3, 2021 meeting
- B. Minutes from the Property Disposition/Management meeting from the May 7, 2021 meeting
- C. Winchester Municipal Utilities Commission minutes from the April 15, 2021 meeting
- D. Winchester Municipal Utilities Commission Accounts Payable - Transactions for the Period April 12-30, 2021
- E. Winchester Municipal Utilities Commission Departmental Report April 15, 2021
- F. Main Street Winchester Board meeting agenda for May 11, 2021 and minutes from the April 13, 2021
- G. Main Street Winchester Treasurer's Report for May 11, 2021
- H. Main Street Winchester - Blue Grass Community Foundation Fund Statement
- I. Main street Winchester Director's Report for May 2021
- J. Main Street Winchester 2021 Calendar of Events
- K. Winchester/Clark County EMA/CSEPP May 10, 2021 agenda and minutes from the April 12, 2021 meeting

**INFORMATIONAL ITEMS**

- A. Consumer Price Index for March 2021 from the Bureau of Labor Statistics, US Department of Labor

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- B. W/CC Parks & Recreation 2021 Parks Maintenance Inventory
- C. Winchester/Clark County Chamber of Commerce Beer Cheese Food Week - June 7-13, 2021
- D. Kentucky River Authority Meeting No. 199 - May 11, 2021 agenda
- E. 2020 Statewide Transportation Improvement Program - Project Listing by County FY 2021 through FY 2024
- F. City of Winchester, Kentucky Request Proposal for FY22 Sidewalk Replacement Program

**WORK SESSION**

**Update on the Seventh Street  
And Fulton Road Projects  
Brian Ward, Palmer Engineering**

Mayor Burtner stated he had received information from Gate Precast regarding the closing of the plant, with layoffs starting in June 2021 with relocation of their operations to Ashland City, Tennessee. He noted that Gate Precast is in the Seventh Street Alternate Truck Route Project.

Mr. Brian Ward, Palmer Engineering spoke on the progress of the Seventh Street project. He noted the roadway design and right-of-way plans are complete and the utility relocation plans are nearly complete. He stated they are currently negotiating with the railroad to relocate the crossing in front of the Freeman Corporation to be moved to a single point for both the Freeman Corporation and Gate Precast. He stated the railroad policy is for any one new crossing, they will request to eliminate three crossings. He noted since this crossing is so close, they want to consider it a possible relocation instead of a new crossing.

He stated in terms of the environmental issues, the State is in the process of performing archaeological studies on the Freeman Corporation property and some flora studies will need to be completed on the south property, but can be done after acquisition of the rights-of-way. They have posted public notices in the paper regarding the stream crossings and stream analysis has been completed.

Eugene and Joyce Morton, and James Robinson were present.

Mr. Ward updated the Commission on the Fulton Road project. He stated the environmental permit has been approved verbally. He stated for the water quality certification and floodplain construction permit, the river model for the box culvert

has been completed and will be submitted soon. The designs and rights-of-way have been completed. He stated they will need final inspections soon.

**Economic Impact with Paramedic Pay Increase  
Full and Part Time Paramedic/EMT Pay Increase**

The Commission reviewed and discussed the potential pay increase for the Paramedic/EMT's for full and part-time.

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City Manager Flynn reported the increase for Paramedics and EMT's. He stated the current paramedic pay increase, the City would have to do an across the board increase for all paramedics and EMT's. He noted the current yearly pay cost is \$401,953.76, and if the rate was raised to \$20/hour, the increase would total \$640,848. Mr. Flynn noted the yearly increase for part-time paramedic/EMT would be \$10,800 per individual paramedic and \$3,600 per individual EMT. He stated these new costs were not in the draft budget being reviewed and discussed.

Interim Finance Director Michelle Lucas reported the figures for current and \$20 pay increase does not include any Hazardous, Non-hazardous, or social security. She also stated that the part-time employees at the fire department worked up to 100 hours a month.

On motion by Mayor Burtner, seconded by Commission Reed, and with unanimous vote, the Board approved staff to prepare orders for review and adoption at the next regular meeting.

Fire Chief Cathy Rigney, EMS Major Jacob Allen, BC Jason Keller, and BC Chris Whitely were present.

**ADJOURN TO CLOSED SESSION**

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned to closed session to discuss:

XX POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)

Mayor Burtner called the meeting back into open session.

**ADJOURN**

With no further business, on motion by Commissioner Flynn, seconded by Commissioner Cox, and with unanimous vote, the meeting was adjourned.

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Edallen York Burtner, Mayor

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Joy Curtis, City Clerk