
WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD

MAY 18, 2021

5:30 PM

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**PLEDGE OF ALLEGIANCE - Commissioner Reed
INVOCATION - City Manager Mike Flynn**

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner Shannon Cox
Commissioner Ramsey Flynn
Commissioner JoEllen Reed
Commissioner Kitty Strode

City Manager Mike Flynn, Interim Finance Director Michelle Lucas, Deputy City Clerk Dianna Layne, City Attorney William A. Dykeman, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the May 18, 2021 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

**5010 Old Boonesboro Road
Michael Honaker Complaint**

Mr. Michael Honaker, 5010 Old Boonesboro Road spoke regarding an issue he has had with the Winchester Municipal Utilities Commission regarding utility lines and easements on his property. Mr. Honaker noted he had received correspondence from the WMU legal counsel requesting easements for what is already on his property.

Mayor Burtner reported he had spoken with WMU at the last Commission meeting. He noted the WMU Commission members are appointed by the mayor and approved by the Commissioners. Mayor Burtner noted that the compensation and appointment information is in the Code of Ordinances. He stated the compensation for the WMU Commission has not been increased since the late 90's and there are no term limits.

NEW BUSINESS

**City Manager's Report to the
Board of Commissioners for May 18, 2021**

Mayor Burtner commended City Manager Flynn on his monthly report to the City Commission.

Request to Close West Washington Street

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For a Graduation Party

On motion by Commissioner Reed, seconded by Commissioner Flynn, and with unanimous vote, the Board approved the request to close West Washington Street at Oliver Street and Maple Street for a graduation party on Friday, May 28, 2021.

**Request to Close Main Street
For the Rally for Recovery Walk**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Board approved the request to close Main Street on September 24, 2021 for the Rally for Recovery Walk.

**Request to Close Parklet
For "Scooped" an Ice Cream
Social Fundraiser**

On motion by Commissioner Flynn, seconded by Commissioner Reed, and with unanimous vote, the Board approved the closure of the parklet on North Main Street on May 22, 2021 for the ice cream fundraiser in support of Leeds Theater.

ORDERS (General)

**AN ORDER APPROVING THE PURCHASE OF PROPERTY LOCATED AT 162
MAGNOLIA AND 2 MONROE, WINCHESTER, KENTUCKY**

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2021-95.

**AN ORDER AMENDING ORDER NO. 2020-187 AND 2020-261 "AN ORDER AMENDING
A BID FOR THE LINCOLN STREET PUBLIC FACILITIES PROJECT PHASE I" (Change
Order No. 2)**

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2021-96.

Engineering Tech Daron Stephens stated the roadway subgrade was not suitable for the City's Street System, so material had to be removed and replaced with material that would be appropriate.

**AN ORDER AUTHORIZING A MUTUAL AID AGREEMENT BETWEEN THE CITY OF
WINCHESTER AND BREATHITT-WOLFE EMS, INC. DBA CROSS MEDICAL
RESPONSE FOR EMERGENT AND NON-EMERGENT TRANSFERS**

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On motion by Commissioner Reed, seconded by Commissioner Flynn, and with a 4-1 vote, Commissioner Cox voting no, this order was adopted. Order No. 2021-97.

Mr. Jimmy Conley from Cross Medical Response was present.

PERSONNEL ORDERS (Second Reading)

AN ORDER AMENDING THE POSITION DESCRIPTION OF FINANCE DIRECTOR (Finance Dept.) (Personnel and Pay Classification Plan)

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, this order passed second reading and was adopted. Order No. 2021-98.

AN ORDER AMENDING THE POSITION DESCRIPTION OF ASSISTANT FINANCE DIRECTOR (Finance Dept.) (Personnel and Pay Classification Plan)

On motion by Commissioner Flynn, seconded by Commissioner Strode, and with unanimous vote, this order passed second reading and was adopted. Order No. 2021-99.

PERSONNEL ORDERS (General)

AN ORDER ACCEPTING THE RETIREMENT OF CATHY RIGNEY, FIRE CHIEF

On motion by Commissioner Flynn, seconded by Commissioner Reed with deep regret, and with unanimous vote, this order was adopted. Order No. 2021-100.

AN ORDER EMPLOYING STEVIE RICE TO FILL THE POSITION OF POLICE OFFICER III

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2021-101.

COMMENTS FROM THE MAYOR, COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Strode:

- Commended Public Works for the flower boxes that they provided for the community.
- Noted the Saturday May Market at the parklet was very well attended.

Commissioner Reed:

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- Thanked Fire Chief Rigney for her years of services and especially for the last year since her mother had passed.

Commissioner Flynn:

- Commended Rebecca Power for codes enforcement and all she does.
- Commended Chief Cathy Rigney for her years of service with the Winchester Fire/EMS “we ate many meals and fought many fires”.

Mayor Burtner:

- Commended Fire Chief Rigney for her 35 years of service.

City Manager Flynn:

- Commended Fire Chief Rigney for her many years of service. Noted his gratitude to Chief Rigney for her respectful dealing with him. He noted being in a position of authority, she was a focal point of ridicule from those under her. Noted they’d had good conversations over the last year and wanted to publicly thank Chief Rigney.

City Attorney Dykeman:

- Thanked Chief Rigney for her professional and helpful service over the years.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, the meeting adjourned to closed session to discuss:

- XX POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)
- XX PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)
- XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)

CALL MEETING BACK INTO OPEN SESSION

Mayor Burtner called the meeting back into open session.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, the meeting was adjourned.

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Edallen York Burtner, Mayor

Joy Curtis, City Clerk