

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD  
MAY 19, 2022 9:00 A.M.**

**PLEDGE OF ALLEGIANCE - Commissioner Cox**

**INVOCATION - City Manager Flynn**

**PRESIDING:**

Mayor Edallen York Burtner

**PRESENT:**

Commissioner JoEllen Reed  
Commissioner Shannon Cox  
Commissioner Kitty Strode  
Commissioner Joe Chenault

City Manager Mike Flynn, Finance Director Michelle Lucas, Deputy City Clerk Dianna Layne, Human Resources Director Tammy Shelton, Purchasing Officer Teresa Henry, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the May 19, 2022 special budget work session to order at 9:00 a.m. in the Commission Chambers of City Hall.

**ORDERS**

**AN ORDER APPROVING THE FILING OF AN OFFICE OF HOMELAND SECURITY GRANT APPLICATION TO REPLACE THE BERT TRUCK/TRAILER FOR THE FIRE/EMS DEPARTMENT**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-102.

**AN ORDER APPROVING THE FILING OF AN OFFICE OF HOMELAND SECURITY GRANT APPLICATION FOR A DRONE FOR THE FIRE/EMS DEPARTMENT**

On motion by Commission Strode, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-103.

**AN ORDER APPROVING THE FILING OF AN OFFICE OF HOMELAND SECURITY GRANT APPLICATION FOR A STRUCTURAL COLLAPSE SEARCH CAMERA FOR THE FIRE/EMS DEPARTMENT**

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-104

**BUDGET WORK SESSION**

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The Board of Commissioners reviewed the transfers for non-profit organizations:

- Emergency Management: Mr. Steve Asbury, Director of EMS/CSEPP requested \$11,900.
- Holly Rood: Ms. Sue Anderson, Heritage Commission Board member requested \$18,000. These funds would be split between Holly Rood and the Clark County/Winchester Heritage Commission.
- Clark County Animal Shelter: Ms. Addie Wills requested \$30,000. She noted the funds received from the City in the past year for the spay and neuter program was well-used. She requested \$17,000 for animal control services and \$13,000 for the low-cost spay and neuter program for cats within the city.
- Generations Center: Ms. Brandy Reed requested \$32,600.
- Bluegrass Heritage Museum: Ms. Sandy Stults requested \$48,000 for operating expenses and \$10,000 for building repair/maintenance. Mr. Gardner Wagers was also present.

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, the Board approved \$48,000 for operations and \$5,000 for building repair/maintenance totaling \$53,000.

- Solid Waste - Mr. Allan Curtis, Clark County Road Department requested \$3,000 for Operation Pride.
- W/CC Parks & Recreation: Mr. Jeff Lewis requested \$842,550 for operating expenses, capital expenses, and recreation expenses.

Mr. Gary Wiseman, Ms. Debbie Fatkin, Ms. Janna Smith, April Stanfield, and Holly Shaver were also present.

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Board approved \$835,546 to the W/CC Parks & Recreation:

- \$498,996 Operating Expenses
- \$279,550 Capital Projects
- \$ 57,000 Recreation

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the Board approved a 4% raise for Parks Workers instead of the requested 6.4% raise.

- Nursing Home Ombudsman Agency: Ms. Denise Wells requested \$7,500 to assist with the Ombudsman Program in nursing homes. She reported there were 133 residents at Fountain Circle.

Mr. Gene Layne was present. The Board commended Mr. Layne for his work with the patients in nursing homes and transitional care units in the community.

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- Industrial Development Authority/Chamber of Commerce/Tourism: Ms. Nancy Turner requested funds for the Industrial Development Authority, Chamber of Commerce Beautification Program, the Daniel Boone Pioneer Festival, and Tourism:
 

1. Industrial Development Authority	\$165,000
2. Beautification Program	\$ 7,000
3. Daniel Boone Pioneer Festival	\$ 5,000
4. Tourism	\$ 10,000
- Labor Day Committee: Ms. Sherry Hampton requested \$16,225 for the Labor Day festivities and the 118<sup>th</sup> year of the Labor Day Parade.

Ms. Flora Shelby was present.

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the Board approved \$12,000 for the Labor Day Committee.

- Leeds Center for the Arts: Ms. Cicely Dore and Mr. Zachary Combs requested \$50,000.
- Geographic Information System Consortium requested \$87,000.
- The Unity Committee requested \$2,500.
- The Farmers’ Market: Ms. Julie Staton requested \$5,000 for operating expenses and the market manager’s salary.
- Planning Commission requested \$9,500.
- Bluegrass Area Development District requested \$3,635.46.
- Board of Adjustments requested \$3,000.
- Winchester Tree Board requested \$500.
- Kentucky Regional Cable Commission requested \$2,500.
- Winchester Historic Preservation requested \$500.
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- BERT requested \$1,375 for yearly dues to the Bluegrass Emergency Response Team.
- Winchester Community Work Group requested \$10,000 for the 2023 Group Work Camp yearly work visit to Winchester.

On motion by Mayor Burtner, seconded by Commissioner Reed, with Commissioner Cox abstaining, the Board approved \$10,000 for the Group Work Camp.

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- Bluegrass Community & Technical College Winchester Campus: Mr. Bruce Manley requested \$100,000 to provide scholarships to the students of Winchester/Clark County. This would fund 750 dual credit classes.

On motion by Mayor Burtner, seconded by Commissioner Chenault, and with Commissioner Reed abstaining, the Board approved \$50,000 for dual credit scholarships with the stipulation it be a reimbursable scholarship for low-income students in the technical as well as academic fields and the City and BCTC sign an agreement for this program.

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, the Board approved to make the Winchester/Clark County Transit Service a line item in the Transfers with the Board approving \$28,500.

On motion by Mayor Burtner, seconded by Commissioner Chenault, and with a 4-1 vote, Commissioner Cox voting no, the Board approved the EMS service split from the Fire service, with the EMS under the umbrella of the Fire Department. The Board approved four additional fire positions and one additional EMS position.

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, the Board approved a 4% Cost of Living Raise for employees.

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the Board approved the purchase of a Mainline Sewer CCTV trailer for the Engineering Department.

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the Board approved the FY2023 Budget as amended.

**ADJOURN TO CLOSED SESSION**

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the Board adjourned to closed session to discuss

XX POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)

**CALL MEETING BA CK INTO OPEN SESSION**

Mayor Burtner called the meeting back into open session.

**ADJOURN**

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With no further business, on motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the meeting was adjourned.

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Edallen York Burtner, Mayor

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Joy L. Curtis, City Clerk