

PLEDGE OF ALLEGIANCE - Commissioner Flynn
INVOCATION - Mayor Burtner

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Ramsey Flynn
Commissioner Kitty Strode

City Manager Mike Flynn, Deputy City Clerk Dianna Layne, Interim Finance Director Michelle Lucas, Purchasing Officer Teresa Henry, and the City Clerk were present.

City Commissioner Shannon Cox was present via telephone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the May 20, 2021 special budget work session to order at 9:00 a.m. in the Commission Chambers of City Hall.

BUDGET WORK SESSION - FY 2022

**CARES Act and
American Rescue Plan**

Mayor Burtner reported on the CARES Act and the funds the City received in the amount of \$1.7 million which reimbursed expenses the City had already incurred during the pandemic.

Mayor Burtner noted the American Rescue Plan was a different source of money in that the City would receive in two Tranches. The City had to set up accounts to receive this funding, the first Tranche of 2.4 million in 2021 and the second 2.4 million Tranche in 2022. He noted there were still questions to be answered on how the funds can be spent. There will be additional funding coming through the Kentucky Infrastructure Authority for infrastructure towards WMU projects.

BUDGET SESSION

Ms. Rachael Boyd, Main Street Winchester Director discussed the Main Street Winchester budget. Ms. Boyd reported Account #211 was increased to \$10,000. She noted the budget was increase due to more advertising for downtown events, Rock the Block, Beer Cheese, and possibly do a commercial for the Main Street/Downtown to put on the local stations and updating the website.

Ms. Boyd requested an increase in the Hardware/Software Support Account #246 from \$900. She stated she required a Main Street Program Cloud Based System which is \$50 per month.

Ms. Boyd requested \$8,000 for Promotion/Education Materials Account #322 for promotional materials to promote downtown events, like t-shirts and tote bags.

Commissioner Strode noted there is a group now called Winchester Collective that now plans downtown events that are not affiliated with Main Street Winchester. Commissioner Strode noted that some Main Street board members are also with the Winchester Collective.

Engineering Technician Daron Stephens presented his FY 2022 budget. He stated Account #220 Professional Fees consists of funds for unforeseen projects, like the follow-up study of Buffalo Trace, Fourth and Evans Street regarding the issues downstream, and the Jackson Street Bridge near the Pepsi plant. He noted Account #420 Special Projects for \$75,000 was for demolitions of dilapidated properties. He stated this would cover about 10 houses this fiscal year unless they find asbestos.

Mr. Stephens requested the purchase of a new vehicle for the Engineering Department. He stated the truck was a four-wheel drive with toolboxes to store his equipment while out in the field.

Mr. Stephens reported the 319 grant for the Vaught Road Stormwater project was awarded to the City. He stated this project was not to start until January 2022.

Fire Chief Cathy Rigney was present to discuss the Fire/EMS Fiscal Year 2022 budget.

Chief Rigney reported they had applied for a SAFER Grant for hiring of fire personnel and would be 100% funded for the first three years if the grant is awarded.

Fire Marshall Joe Wheeling requested to upgrade the Knox Box system to an electronic box system. The cost will be \$70,000. He noted if the system has to be rekeyed the cost would be \$7,600 each time and the system had to be rekeyed twice.

City Manager Flynn noted he had split the cost in two budget cycles, placing \$35,000 in the FY 2022 budget with the additional \$35,000 being placed in the FY 2023 budget.

Chief Rigney requested the replacement of the 10-Step educational incentives that were removed from the FY 2021 budget. She reported her department has over half of the employees that have completed certifications to receive the increases.

Ms. Lucas confirmed that the 100 accounts will need to be adjusted to show the new salaries for the Fire/EMS.

EMS Major Jacob Allen, BC Chris Whitely, Fire Marshal Joe Wheeling, and BC Jason Keller were also present.

Mayor Burtner excused himself from the meeting. Commissioner Reed took over as chair of the meeting.

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**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
MAY 20, 2021 BUDGET WORK SESSION 9: 00 AM 370**

ADJOURN

With no further business, on motion by Commissioner Strode, seconded by Commissioner Flynn, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy Curtis, City Clerk