

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
JUNE 7, 2022 4:30 PM**

PLEDGE OF ALLEGIANCE - Commissioner Reed

INVOCATION - City Manager Flynn

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Kitty Strode

Commissioner Shannon Cox was absent and excused from the special meeting.
City Manager Mike Flynn, Deputy City Clerk Dianna Layne, and the City Clerk were present.

City Attorney William A. Dykeman was present via phone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the June 7, 2022 special meeting to order at 4:30 p.m. in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the minutes from the May 16, 2022 Special (9:00 am), May 17, 2022 Special (4:30 pm) and Regular (5:30 pm) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester Municipal Utilities Financial and Budget Summary - April 2022
- B. Winchester Municipal Utilities Accounts Payable - Transactions for the Period May 2-13, 2022
- C. Winchester Municipal Utilities Commission minutes from the May 5, 2022 meeting
- D. Winchester Municipal Utilities Departmental Report for May 19, 2022
- E. Winchester/Clark County Administrative Hearing Board minutes from the April 18, 2022 meeting
- F. Winchester Municipal Utilities Balance Sheet as of April 30, 2022
- G. Clark County Geographic Information System Consortium minutes from the April 26, 2022 meeting
- H. Clark County Geographic Information System Consortium Accounts Payable for April 30, 2022
- I. Clark County Geographic Information System Consortium Financial and Budget Summary April 2022
- J. Clark County Geographic Information System Consortium Staff Report for May 2022
- K. Generations Center Board minutes from the March 15, 2022 meeting with Profit & Loss Statement by Quarter

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- L. Clark County KY-ASAP minutes from the April 21, 2022 meeting
- M. Winchester Municipal Utilities Commission minutes from the May 19, 2022 meeting
- N. Winchester Municipal Utilities Accounts Payable - Transactions for the Period May 16-27, 2022
- O. Winchester/Clark County Parks & Recreation Balance Sheet as of April 30, 2022
- P. Winchester/Clark County Parks & Recreation Statement of Cash Flows - April 2022
- Q. Winchester/Clark County Parks & Recreation Statement of Assets, Liabilities, and Net Assets - Modified Cash Basis - April 2022
- R. Winchester/Clark County Parks & Recreation Profit & Loss - April 2022
- S. Winchester/Clark County Parks & Recreation Statement of Revenue and Expenses - Modified Cash Basis, Period Ended April 30, 2022

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Kentucky Regional Cable Commission meeting notice for Thursday, June 23, 2022
- B. Perry’s Inspection Bureau, LLC Electrical Inspection Report for March and April 2022
- C. Clark County Health Department Clark County Harm Reduction Program Report for Period April 2022
- D. BCTC Winchester Offers Associate Degree in Nursing information
- E. Winchester/Clark County Transit Monthly Ridership Trends and Report and Transit Stops
- F. Lincoln Street Project Summary - May 2022
- G. Thank you note from the GRC students for the City’s donation to the 2022 Project Graduation
- H. Bureau of Labor Statistics, US Department of Labor - Consumer Price Index for April 2022

WORK SESSION

**Main Street Winchester - A New Direction
Chad Walker**

Mr. Chad Walker presented a proposal to the Commission on making Main Street Winchester a private 501(c)(3) entity. He reported that Main Street Winchester in its present structure is not working. He stated there were multiple resignations from the Main Street Winchester Board in the last couple of years. He noted the new Main Street Program would withdraw from the Kentucky Main Street Program.

Mr. Walker stated the new Main Street Program would be funded at \$75,000 a year from the City and he recommended a 10-year contract with the City. He stated if the new structure of

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the program was not working in a couple of years, the City could take it over and join the Kentucky Main Street Program again.

Mr. Walker requested the Board of Commissioners vote on revamping the Main Street Winchester program by the following six conditions that would be applied prior to the initiation of this alteration:

1. MSW will withdraw from the Kentucky Main Street Program;
2. The City of Winchester will dissolve the Executive Director position;
3. The City of Winchester will agree to a ten (10) year period during which it will contribute \$75,000 per year to MSW, a sum that is less than the current amount allotted to the program;
4. The Bylaws and Program area will be redefined as stated above;
5. The DDIF Committee will be considered a portion of MSW, and will no long require an independent committee; and
6. MSW will become a 501(c)(3) (nonprofit) organization, which will hold and manage a separate bank account, with appropriate reporting to the City.

Commissioner Reed stated she would recommend a five-year contract instead of the suggested 10-year contract.

Mr. Kidd noted that Ms. Rachael Boyd has been phenomenal to work with during this time.

Commissioner Chenault noted since all pieces of this puzzle were not fully worked out, he stated he was concerned about making a decision tonight, especially when an employee’s job was at risk.

Those present who spoke were:

- Chad Walker
- Adam Kidd
- Peggy McCallister

- Will Richardson
- Sherry Richardson
- Demetrius Fassas
- Lisa Johns
- Perry Williams

Mayor Burtner recommended the Board hold a special meeting on June 21, 2022 at 6:00 p.m. to discuss and consider options for Main Street Winchester.

Ms. Rachael Boyd, Main Street Winchester Director, spoke regarding the Main Street Program. She noted she answers to various people that include the City Commission, City Manager Flynn, Main Street Winchester Board, and the Kentucky Main Street Director. She stated she had taken on this position part-time during a big transition and the beginning of the pandemic. She noted she had been instructed to run the program under the guidance of the Kentucky Main Street Program Coordinator Kitty Dougood??

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She noted each of the entities she reports to wants the best for the community, by growing the downtown, but have very different ideas and ways of doing things. She stated Main Street Winchester does need a new direction and the director of Main Street should be involved.

**Electric Charging Stations
EvolveKY Representative**

Mr. Will Hodgkin spoke regarding the possibility of installing an electric charging station at the back of the City parking lot on North Main Street. He stated the charge to the City would be about \$35-37 per month on the electric bill. No costs would be borne by the City for installation.

He stated those people with electric cars could charge their vehicle for a couple of hours and while charging, they could be shopping and eating downtown. He stated the proposal would be to install two charging stations and citizens needing a “top off” would use it.

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Board approved installing two electrical charging stations in the City parking lot on North Main Street.

Mr. Mike Proctor was also present.

ADJOURN MEETING

With no further business, on motion by Commissioner Chenault, seconded by Commissioner Reed, and with unanimous vote, the meeting was adjourned.