

PLEDGE OF ALLEGIANCE - Commissioner Cox

INVOCATION - City Manager Flynn

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner Joe Chenault
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Mike Flynn, HR Director Tammy Shelton, Deputy City Clerk Dianna Layne, and the City Clerk were present.

Commissioner JoEllen Reed was absent and excused.

City Attorney William A. Dykeman was present via telephone.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the July 5, 2022 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

PRESENTATION

Mayor Burtner recognized Eric Horseman on his 30 years of service to the City. Mayor Burtner stated he had been involved with recording the City Commission, WMU, and Fiscal Court meetings. The Commission presented Mr. Horseman with a birthday card, wishing him a happy birthday on July 9th.

MINUTES

On motion by Commissioner Strode, seconded by Commissioner Cox, and with unanimous vote, the minutes of the June 21, 2022 Special (4:30 and 6:00 p.m.) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. Winchester/Clark County Tourism Commission minutes from the May 17, 2022 meeting
- B. Winchester Municipal Utilities Balance Sheet as of May 31, 2022
- C. Winchester/Clark County Parks & Recreation minutes from the May 16, 2022 meeting
- D. Winchester/Clark County Parks & Recreation Attendance Log from July 1, 2021 to June 30, 2022
- E. Winchester/Clark County Administrative Hearing Board minutes from the May 16, 2022 meeting
- F. Winchester/Clark County Board of Adjustments minutes from the May 12, 2022 meeting
- G. Winchester/Clark County Planning Commission minutes from the May 10, 2022 meeting
- H. Clark County KY-ASAP minutes from the May 19, 2022 meeting
- I. Winchester Municipal Utilities Commission minutes from the June 2, 2022 meeting
- J. Winchester Municipal Utilities Commission Accounts Payable - Transactions for the period May 30 to June 10, 2022
- K. Winchester Municipal Utilities Departmental Report for June 16, 2022
- L. Winchester/Clark County Transit Monthly Ridership Trends and Report
- M. Winchester Fire/EMS Department Monthly Memo from Fire Chief Chris Whiteley from May 12-June 13, 2022

- N. Winchester/Clark County Industrial Development Authority minutes from the May 16, 2022 meeting
- O. Winchester/Clark County Industrial Development Authority financial statements as of May 31, 2022
- P. Winchester/Clark County Parks & Recreation Statement of Cash Flows for May 2022
- Q. Winchester/Clark County Parks & Recreation Balance Sheet as of May 31, 2022

WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD

JULY 5, 2022

5:30 PM

47

- R. Winchester/Clark County Parks & Recreation Statement of Revenues and Expenses - Modified Cash Basis Period Ended May 31, 2022
- S. Winchester/Clark County Parks & Recreation Profit & Loss for May 2022
- T. Winchester/Clark County Parks & Recreation Statement of Assets, Liabilities, and Net Assets - Modified Cash Basis, May 2022
- U. Clark County Geographic Information System Consortium minutes from the May 24, 2022 meeting
- V. Clark County Geographic Information System Consortium Accounts Payable for May 31, 2022 and Financial & Budget Summary for May 2022
- W. Clark County Geographic Information System Consortium Staff Report for June 2022

INFORMATIONAL ITEMS

- A. Clark County Harm Reduction Program - Reporting Period May 2022
- B. Correspondence from Habitat for Humanities of Madison & Clark Counties regarding the Lincoln Street CDBG Closeout
- C. Correspondence from Josiah L. Keats, Executive Director of the Kentucky Office of Homeland Security announcing the awarding of a grant in the amount of \$26,100 for E-911 Phone Upgrade
- D. Correspondence from Josiah L. Keats, Executive Director of the Kentucky Office of Homeland Security announcing the awarding of a grant in the amount of \$54,208.12 for Dispatch Furniture Upgrade

OLD BUSINESS

Town Branch B uilding Demoli tion

City Manager Mike Flynn reported the initial bids that were received had some discrepancies in some of the bid items, concrete being one of the items. Palmer Engineering determined that the project should be rebid. The second bids were opened with little to no change. He stated the lowest bid was \$1.14 million for demolition of the 12-18 East Broadway building.

City Manager Flynn stated this was not a free-standing building that could have a normal demolition. He noted there were other buildings that could be impacted by demolition of this building. He stated there are adjacent structures that need to be protected during this demolition while ensuring the safety of those performing the work.

Mr. Brian Ward, Palmer Engineering spoke regarding the potential demolition of the East Broadway property. He noted there were different elevations related to the building, as there was a parking lot at the back of the building, and other buildings were above the roofline of the building. He stated the retaining wall at the back of the building would need to be shored up during the demolition so as not to damage other properties.

Mayor Burtner noted a vote would be taken at the next meeting when Commissioner Reed was present.

NEW BUSINESS

**Request to Clos e Depot Stre et
George Rogers Clark 1982 Class Reunion
October 22, 2022**

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the Board approved closing Depot Street on October 22, 2022 from 6:00 to 12:00 a.m. for the 1982 GRC Class Reunion

**Request to Close the Many Frie nds Parklet
And Court Street for an Ice Cream
Social and Vintage Car Show**

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the Board approved the request to close the Many Friends Parklet and Court Street on Thursday, July 14, 2022 from 6:00 to 8:00 p.m.

**Winchester Fire/EMS
Ambulance Purchase/Remounts**

On motion by Commissioner Chenault, seconded by Commissioner Strode, and with unanimous vote, the Board approved the purchase of ambulances over remounts for this and the next fiscal year.

ORDERS (General)

AN ORDER REAPPOINTING TIM NANCE TO THE WINCHESTER/CLARK COUNTY PLANNING COMMISSION FOR A FOUR-YEAR TERM

On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-125.

AN ORDER REAPPOINTING STACEY LISLE TO A THREE-YEAR TERM ON THE WINCHESTER/CLARK COUNTY RECREATIONAL, TOURIST, AND CONVENTION COMMISSION REPRESENTING THE RESTAURANT ASSOCIATION

On motion by Mayor Burtner, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-126.

AN ORDER AUTHORIZING THE PURCHASE OF DEICING SALT FOR FY2023

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-127.

AN ORDER AWARDING A BID FOR THE FY23 SIDEWALK REPLACEMENT PROGRAM

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-128.

PERSONNEL ORDERS (General)

AN ORDER GRANTING EDUCATIONAL CERTIFICATION INCENTIVE SALARY INCREASES TO CERTAIN PERSONNEL

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-129.

AN ORDER GRANTING LONGEVITY SALARY INCREASES TO CERTAIN PERSONNEL

On motion by Commissioner Chenault, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-130.

AN ORDER RECLASSIFYING WILLIAM BIRCH FROM FIREFIGHTER I/EMT TO FIREFIGHTER II/EMT

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-131.

AN ORDER RECLASSIFYING ROBERT DULANEY FROM FIREFIGHTER I/EMT TO FIREFIGHTER II/EMT

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-132.

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
JULY 5, 2022 5:30 PM 49**

AN ORDER RECLASSIFYING NICHOLAS HOWARD FROM FIREFIGHTER I/EMT TO FIREFIGHTER II/EMT

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-133.

AN ORDER RECLASSIFYING KEVIN PUCKETT FROM FIREFIGHTER I/EMT TO FIREFIGHTER II/EMT

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-134.

AN ORDER RECLASSIFYING CHARLES SABINO FROM FIREFIGHTER I/EMT TO FIREFIGHTER II/EMT

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-135.

AN ORDER RECLASSIFYING JULIUS SACOL FROM FIREFIGHTER I/EMT TO FIREFIGHTER II/EMT

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order N. 2022-136.

AN ORDER PROMOTING KATHERINE JOHNSON FROM ADMINISTRATIVE ASSISTANT/RECEPTIONIST TO HUMAN RESOURCES ADMINISTRATIVE ASSISTANT

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-137.

AN ORDER ACCEPTING THE RESIGNATION OF SHONDA MORGAN, COMMUNICATIONS OFFICER II

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-138.

AN ORDER ACCEPTING THE RESIGNATION OF ROBERT HARRISON, FIREFIGHTER III/EMT

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-139.

AN ORDER ACCEPTING THE RESIGNATION OF SARAH CAMPBELL, HR BENEFITS COORDINATOR

On motion by Mayor Burtner with great regret, seconded by Commissioner Strode, with regret, and with unanimous vote, this order was adopted. Order No. 2022-140.

AN ORDER TERMINATING THE EMPLOYMENT OF KENNETH BOND, ANDREA BURKHART, BRYAN DUTY, TRAVIS GILLIAM, CHARLEY HICKEY, RENEE MONTES, ROBERT MOYER, ABIGAIL PIERSELAK, AND CHANSY WISE, PATIENT TRANSFER SPECIALISTS

On motion by Commissioner Chenault, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-141.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

- Commissioner Strode:
- Commended the committee for the fireworks event at Lykins Park
 - Stated Rock the Block was July 9th with children’s area and the musical talent of Boogie G and the Titanics

**WINCHESTER BOARD OF COMMISSIONERS REGULAR MEETING HELD
JULY 5, 2022 5:30 PM 50**

Commissioner Cox:

- Noted Work Camps is in two weeks and set up would be next week (10-16th)
- Stated he would like to see the Commission revisit the idea about curbs to possibly change traffic patterns

Commissioner Chenault:

- Stated he'd met with Main Street businesses over the last couple of weeks and he consistently heard that the Winchester Sun is not involved in downtown activities.
- Noted he stopped in at Patrick's Barber Shop and had a good conversation with the owner

Mayor Burtner:

- Commended Kim Miller for her efforts in the fireworks display at Lykins Park and thanked all the volunteers that assisted with this event. Noted that Ms. Miller had been the main person leading the effort for the last three years.

ADJOURN

With no further business, on motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk