



**WINCHESTER BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
TUESDAY, JULY 6, 2021  
5:30 P.M.**

**PLEDGE OF ALLEGIANCE  
INVOCATION**

**1. CALL TO ORDER**

**2. COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA**

**3. PUBLIC HEARING**

A public hearing regarding the FY2022 Budget for Local Government Economic Assistance Funds

**4. MINUTES**

Minutes from the June 15, 2021 Regular (5:30 p.m.) meeting

**5. DEPARTMENTAL AND AGENCY REPORTS**

- A. Winchester Municipal Utilities Departmental Report for June 17, 2021
- B. Winchester Municipal Utilities Balance Sheet as of May 31, 2021
- C. Winchester Municipal Utilities Commission Financial and Budget Summary for May 2021
- D. Winchester Municipal Utilities Commission Accounts Payable - Transactions for the Period June 1-11, 2021
- E. Winchester Municipal Utilities Commission minutes from the June 3, 2021 meeting
- F. Winchester Public Works Committee minutes from the May 3, 2021 and June 14, 2021
- G. Winchester/Clark County Administrative Hearing Board minutes from the May 17, 2021 meeting
- H. Winchester/Clark County EMA/CSEPP agenda for the June 14, 2021 meeting and minutes from the May 10, 2021 meeting
- I. Winchester/Clark County Parks & Recreation Attendance Log for July 2020 to June 2021
- J. Winchester/Clark County Parks & Recreation minutes from the May 17, 2021 meeting
- K. Winchester/Clark County Tourism Commission minutes from the May 18, 2021 meeting
- L. Winchester/Clark County Tourism Commission financial statements for May 2021
- M. Clark County Geographic Information System Consortium minutes from the May 25, 2021 meeting
  
- N. Clark County Geographic Information System Consortium Staff Report for the month of June 2021
- O. Clark County Geographic Information System Consortium Financial and Budget Summary for May 2021
- P. Clark County Geographic Information System Consortium Accounts Payable for May 31, 2021

## **6. INFORMATIONAL ITEMS**

- A. Memorandum from Human Resources Director Tammy Shelton to the Fire Department for Training Officer (Major) Promotion
- B. Clark County Health Department - Harm Reduction Program for May 2021
- C. Clark County Health Department ASAP Meeting Report for June 17, 2021
- D. Clark County Health Department - Harm Reduction Program Annual Report for 2020
- E. Clark County Health Department - Harm Reduction Program Annual Report for 2019
- F. Bureau of Labor Statistics, US Department of Labor, Consumer Price Index for May 2021
- G. Email from Deatra Newell regarding Covid-19 Relief Monies
- H. Correspondence from Collins & Company regarding damage to property at 310 West Hickman Street
- I. Unemployment Rate as of April 2021 by KY WDA
- J. Meeting notice and agenda for the Winchester Policemen's and Firemen's Pension Board
- K. Information on Revenue Sharing between the City of Winchester and Clark County Fiscal Court

## **7. OLD BUSINESS**

- A. Correspondence from Chad Walker regarding the installation of the sculpture at the North Main Street parklet and the City's interest in contributing to the program
- B. Review updated Paving Program for FY 2022
- C. Review updated Paving and Milling Four Year Out Program

## **8. NEW BUSINESS**

- A. Request for street closing on July 31, 2021 from 4:00 to 11:00 p.m. for an ABC Night Market
- B. Request from William "Bo" Harris for street closure on North Main Street between Washington Street and Broadway for a Summer Jam Sports Fest
- C. Request from Aleisa Combs for a street closure on South Main Street between Broadway and Lexington Avenue on July 24, 2021 for a 2020 Prom
- D. Request to close Washington Street from Maple Expressway to First & Burns and Oliver for Labor Day Festivities
- E. Request for designated street parking for Kentucky Supreme Court Justice VanMeter
- F. Request for out-of-state travel to Brandon, South Dakota for pre-construction meeting of the new fire engine - Dates July 13-15, 2021

## **9. ORDINANCE (Second Reading)**

AN ORDINANCE ADOPTING A PAY CLASSIFICATION PLAN THAT CONFORMS WITH THE FY2022 BUDGET

## **10. ORDERS**

- A. AN ORDER APPROVING AN AGREEMENT FOR MEDICAL DIRECTOR SERVICES FOR FY2022
- B. AN ORDER ACCEPTING A PROPOSAL FROM PALMER ENGINEERING FOR ENGINEERING SERVICES FOR THE FRONTIER WAY INTERSECTION IMPROVEMENTS
- C. AN ORDER ACCEPTING A PROPOSAL FROM PALMER ENGINEERING FOR ENGINEERING SERVICES FOR THE JACKSON STREET BRIDGE IMPROVEMENTS

**11. PERSONNEL ORDERS (First Reading)**

- A. AN ORDER AMENDING THE POSITION DESCRIPTION OF PATIENT TRANSFER SPECIALIST (Fire/EMS Dept.) (Personnel and Pay Classification Plan)
- B. AN ORDER AMENDING THE POSITION DESCRIPTION OF SINGLE ROLE PARAMEDIC (Fire Dept.) (Personnel and Pay Classification Plan)
- C. AN ORDER AMENDING THE POSITION DESCRIPTION OF FIREFIGHTER I/EMT/PARAMEDIC (Fire Department) (Personnel and Pay Classification Plan)
- D. AN ORDER AMENDING THE POSITION DESCRIPTION OF FIREFIGHTER II/EMT/PARAMEDIC (Fire Department) (Personnel and Pay Classification Plan)
- E. AN ORDER AMENDING THE POSITION OF FIREFIGHTER III/EMT/PARAMEDIC (Fire Department) (Personnel and Pay Classification Plan)
- F. AN ORDER AMENDING THE POSITION DESCRIPTION OF FINANCE DIRECTOR (Finance Dept.) (Personnel and Pay Classification Plan)

**12. PERSONNEL ORDERS (General)**

- A. AN ORDER EMPLOYING LEON HUNT TO FILL THE POSITION OF PATROLMAN I
- B. AN ORDER EMPLOYING ELIZABETH BEGLEY TO FILL THE POSITION OF PATROLMAN I
- C. AN ORDER EMPLOYING BRYCE HARRISON TO FILL THE POSITION OF PATROLMAN I
- D. AN ORDER EMPLOYING APRIL AMBURGEY TO FILL THE POSITION OF MAINTENANCE WORKER I (City Hall)
- E. AN ORDER EMPLOYING MARKUS JONES TO FILL THE POSITION OF MAINTENANCE WORKER I (Winchester Public Works Department)
- F. AN ORDER EMPLOYING RODNEY BROWN TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST - PARAMEDIC
- G. AN ORDER RECLASSIFYING WILLIAM BIRCH FROM PTS/EMT TO SINGLE ROLE EMT
- H. AN ORDER RECLASSIFYING JACOB ALLEN
- I. AN ORDER RECLASSIFYING MICHAEL ANDERSON

- J. AN ORDER RECLASSIFYING STEVEN BELLOT
- K. AN ORDER RECLASSIFYING JAMES BROWN
- L. AN ORDER RECLASSIFYING COURTNEY HARRISON
- M. AN ORDER RECLASSIFYING MELISSA PARKER
- N. AN ORDER RECLASSIFYING PATRICK ROBERTS
- O. AN ORDER RECLASSIFYING PETER WESTHOFF
- P. AN ORDER TRANSFERRING JANSEN THOMAS FROM COMMUNICATIONS OFFICER II TO PATROLMAN I
- Q. AN ORDER TRANSFERRING TRAVIS ASHCRAFT FROM COMMUNICATIONS OFFICER II TO PATROLMAN I
- R. AN ORDER GRANTING LONGEVITY SALARY INCREASES TO CERTAIN PERSONNEL
- S. AN ORDER TERMINATING THE EMPLOYMENT OF DEANA HOWARD, DISPATCHER
- T. AN ORDER ACCEPTING THE RESIGNATION OF ALYSSA KARSNER-MCFARLAND, PTS/EMT
- U. AN ORDER ACCEPTING THE RESIGNATION OF AUSTIN LANCASTER, FIREFIGHTER/EMT
- V. AN ORDER RECLASSIFYING NOAH HALL FROM FIREFIGHTER I/EMT TO FIREFIGHTER II/EMT
- W. AN ORDER EMPLOYING DIANE REESE TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST-EMT
- X. AN ORDER EMPLOYING ANDREA BURKHART TO FILL THE POSITION OF PATIENT TRANSFER SPECIALIST/EMT
- Y. AN ORDER EMPLOYING KEVIN PUCKETT TO TILL THE POSITION OF PATIENT TRANSFER SPECIALIST - EMT

**13. GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER**

**14. ADJOURN TO CLOSED SESSION**

- XX   POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)
- XX   PROPERTY ACQUISITION KRS CHAPTER 61.810 (b)
- XX   PERSONNEL MATTERS KRS CHAPTER 61.810 (f)
- XX   INDUSTRIAL PROSPECTS KRS CHAPTER 61.810 (g)

**15. CALL MEETING BACK INTO OPEN SESSION**

## 16. ADJOURN MEETING