

WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD

AUGUST 16, 2022

4:30 PM

433

PLEDGE OF ALLEGIANCE - Commissioner Cox

INVOCATION - City Manager Flynn

PRESIDING :

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Shannon Cox
Commissioner Joe Chenault
Commissioner Kitty Strode

City Manager Mike Flynn, City Attorney William A. Dykeman, Deputy City Clerk Dianna Layne, Personnel Director Tammy Shelton, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the August 2, 2022 special meeting to order at 4:30 pm in the Commission Chambers of City Hall.

MINUTES

On motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the minutes from the August 2, 2022 Special (4:30 pm) and Regular (5:30 pm) meetings were approved as presented.

DEPARTMENTAL AND AGENCY REPORTS

- A. EMA/CSEPP DES minutes from the July 11, 2022 meeting
- B. Winchester Municipal Utilities Commission minutes from the July 21, 2022 meeting
- C. Winchester Municipal Utilities Accounts Payable - Transactions for the Period July 18-July 29, 2022
- D. City of Winchester Police and Fire Pension Board minutes from the July 10, 2021 meeting
- E. City of Winchester Policemen’s and Firemen’s Pension Fund Fiscal Year 2023 Budget
- F. Fire Department Monthly Memorandum from Fire Chief Chris Whiteley for July 13-August 11, 2022

On motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the Departmental and Agency Reports were approved as presented.

INFORMATIONAL ITEMS

- A. Downtown TIF Report and Instructions
- B. Downtown TIF Payroll Taxes Report 2017-2021
- C. Ordinance No. 1-2019 Downtown Tax Increment Financing Ordinance
- D. Development Plan for the Downtown Winchester Development Area dated December 1, 2018
- E. Clark County Community Blood Drive, August 17, 2022 Notice
- F. City of Winchester Planning & Community Development Notice of the American with Disabilities Act (ADA) Compliance - Outdoor Seating & Dining
- G. 2022 Response to Eastern Kentucky Flooding - Winchester/Clark County Fire Departments

Mr. Chad Walker, 9 West Lexington Avenue, present to discuss the Downtown TIF District, stated there were some issues with the reporting. He stated there were 14 properties in the TIF District and asked where the funds were.

Mayor Burtner noted Mr. Dykeman, Ms. Layne, and Ms. Butler, and he met in a conference call with Mr. Jim Parsons, the attorney that established the Downtown TIF District.

**WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD
AUGUST 16, 2022 4:30 PM 434**

City Attorney Dykeman spoke regarding the TIF District and stated there were no applications that were taken during this time for any TIF Funds which were deposited in a separate account which will probably be used by the City to fund downtown projects.

Mr. Walker questioned the accounting of the TIF Funds and stated there was about \$23,000 missing.

Mayor Burtner noted the City would contact the City’s auditors to review the funds for the Downtown TIF District.

WORK SESSION

**Winchester Police Department
Recruitment and Retention**

Police Chief James Hall updated the Commission on the Police Department’s payroll and requested the City consider increasing the Department’s pay raises to assist with recruiting and retention of personnel.

He stated he had investigated other comparable cities from Newport to Georgetown, with the across the board raises received by employees, some receiving up to 10%. He stated there are other cities paying higher salaries and we lose officers to these

cities. He stated the City of Winchester police to citizen ratio is 580 citizens per one officer, with the City having 36 officer positions with only 33 filled.

Chief Hall stated the new hires would not be street ready until May of 2023 due to having them in training at the DOCJT (22-23 weeks) and another eight weeks of field training. He noted there were times when officers are on vacation or in mandatory training, and community events when officers are mandated for overtime.

City Manager Flynn noted he had reviewed the budget and the cost of the new pay increase would cost \$150-160,000 annual increase, for base salary for dispatch, officers, and administration with just the 10% increase and no overtime. He stated that calculating in overtime would cost about \$318,000 for the Department.

ADJOURN TO CLOSED SESSION

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Board adjourned to closed session to discuss the following:

- XX POTENTIAL LITIGATION KRS CHAPTER 61.810 (c)
- XX PERSONNEL MATTERS KRS CHAPTER 61.810 (f)

CALL MEETING BACK INTO OPEN SESSION

Mayor Burtner called the meeting back into open session.

ADJOURN MEETING

With no further business, on motion by Commissioner Cox, seconded by Commissioner Chenault, and with unanimous vote, the meeting was adjourned.

WINCHESTER BOARD OF COMMISSIONERS SPECIAL MEETING HELD

AUGUST 16, 2022

4:30 PM

435

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk