

PLEDGE OF ALLEGIANCE - Commissioner Reed

INVOCATION - City Manager Flynn

PRESIDING:

Mayor Edallen York Burtner

PRESENT:

Commissioner JoEllen Reed
Commissioner Joe Chenault
Commissioner Shannon Cox
Commissioner Kitty Strode

City Manager Mike Flynn, City Attorney William A. Dykeman, Deputy City Clerk Dianna Layne, Personnel Director Tammy Shelton, and the City Clerk were present.

Upon determining that a quorum was present for the transaction of business, Mayor Burtner called the August 16, 2022 regular meeting to order at 5:30 p.m. in the Commission Chambers of City Hall.

COMMENTS FROM THE GENERAL PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

Ms. Lauren Frazer requested the closure of Depot Street on Saturday, September 10, 2022 to hold an Adventure Day and Farm to Table Event.

On motion by Commissioner Reed, seconded by Commissioner Cox, and with unanimous vote, the request to close Depot Street on September 10, 2022 was approved.

OLD BUSINESS

FY 2023 Crack Fill and Seal Program

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the Board approved the FY 2023 Crack Fill and Seal Program from the Public Works Department.

FY 2023 Paving Program - Updated List

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, the Board approved the bid of \$492,586.50.

Mayor Burtner instructed staff to prepare an order for the September 6, 2022 meeting.

**Correspondence on Jake Brakes
On Boone Avenue**

Police Chief James Hall reported his department conducted a review of Jake Brake activity on the Boone Avenue corridor. He noted officers had been assigned to monitor the area over a five-day (5) period and assigned for 2-hour blocks during the daytime and evening. He stated over this period there were a total of 20 hours in which only one (1) incident with Jake Brakes was reported.

**Request to Install Bench
On High Side of Main**

Ms. Cameron Correll with the Winchester Design Studio requested the Public Works Department assist with installing a bench on the high side of Main Street. She

requested the City approve the installation of the bench. She noted this was a project that had been started in 2020 and was halted during the pandemic.

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On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, the Board approved the installation of the bench with the assistance of the Public Works Department.

NEW BUSINESS

**Request for Out-of -State Travel
Officer Kelly Webster and K 9 Crockett**

On motion by Commissioner Reed, seconded by Commissioner Chenault, and with unanimous vote, the Board approved out-of-state travel for Officer Webster and K9 Crockett to attend a two-week training event in Monmouth, Illinois from October 12-28, 2022.

**Request to Close Depot Street
October 1, 2022 for Rocktoberfest**

On motion by Commissioner Strode, seconded by Commissioner Chenault, and with unanimous vote, the Board approved the Rocktoberfest for October 1, 2022 (back-up date October 15, 2022) from 2-8 p.m.

**City Manager’s Report
August 16, 2022**

The Board reviewed the August 16, 2022 City Manager’s Report and commended City Manager Flynn and Deputy City Clerk Dianna Layne for the monthly update.

ORDINANCE (Second Reading)

A JOINT ORDINANCE OF THE CITY OF WINCHESTER, KENTUCKY AND CLARK COUNTY, KENTUCKY AMENDING APPENDIX A, ZONING ORDINANCE, ARTICLE 12. DEFINITIONS OF THE WINCHESTER CODE OF ORDINANCES AND THE CLARK COUNTY ORDINANCES TO AMEND “ACCESSORY STRUCTURE OR USE”

On motion by Commissioner Strode, seconded by Commissioner Reed, and with unanimous vote, this ordinance passed second reading and was adopted. Ordinance No. 11-2022.

ORDERS (General)

AN ORDER ACCEPTING THE RESIGNATION OF KIMBERLY MCCLAIN FROM THE CLARK COUNTY-WINCHESTER HERITAGE COMMISSION

On motion by Mayor Burtner, seconded by Commissioner Chenault, and with unanimous vote, this order was adopted. Order No. 2022-156.

AN ORDER APPOINTING MISSY EMBRY ADAMS TO FILL THE UNEXPIRED TERM OF KIMBERLY MCCLAIN ON THE CLARK COUNTY-WINCHESTER HERITAGE COMMISSION

On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-157.

AN ORDER REAPPOINTING JOHN OMOHUNDRO TO THE WINCHESTER MUNICIPAL UTILITIES COMMISSION FOR A FOUR -YEAR TERM

On motion by Mayor Burtner, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-158.

AN ORDER REAPPOINTING WILLIAM G. BAKER TO THE WINCHESTER MUNICIPAL UTILITIES COMMISSION FOR A FOUR-YEAR TERM

On motion by Mayor Burtner, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-159.

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AN ORDER APPROVING FUNDING FROM THE DOWNTOWN DEVELOPMENT INVESTMENT FUND FOR THE DOWNTOWN REVITALIZATION OF A CERTAIN PROPERTY LOCATED AT 1 SOUTH MAIN STREET

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-160.

AN ORDER ACCEPTING A PROPOSAL FROM SUNESIS FOR THE TOWN BRANCH BOX CULVERT BASE ON EAST BROADWAY

On motion by Commissioner Cox, seconded by Commissioner Strode, and with unanimous vote, this order was adopted. Order No. 2022-161.

City Manager Flynn reported the costs for this project would be from the ARPA funds.

AN ORDER APPOINTING COMMUNITY REPRESENTATIVES TO THE WINCHESTER/CLARK COUNTY COMPREHENSIVE PLAN UPDATE COMMITTEE

On motion by Mayor Burtner, seconded by Commissioner Cox, and with unanimous vote, this order was adopted. Order No. 2022-162.

PERSONNEL ORDERS (General)

AN ORDER GRANTING EDUCATIONAL CERTIFICATION INCENTIVE SALARY INCREASES TO CERTAIN PERSONNEL

On motion by Commissioner Cox, seconded by Commissioner Reed, and with unanimous vote, this order was adopted. Order No. 2022-163.

GENERAL COMMENTS FROM MAYOR, CITY COMMISSIONERS, CITY ATTORNEY, AND CITY MANAGER

Commissioner Chenault:

- Stated he attended Rock the Block and noted the car show being presented at Robert D. Campbell on Friday to benefit Holly Rood.

Commissioner Reed:

- Stated she had lots of compliments on the Police Department's bike patrol.
- Noted in the new policy handbook, pages 79 and 81 respectively stated that registrations made by the City and hotel reservations needed to be made by the employee. She also noted the per diem is \$40 per day and she would like to see it raised to \$55 and the gratuity go from 15% to 20%.

Personnel Director Tammy Shelton noted the city does not have a credit card to give to employees to travel. She stated there were issues with regard to credit cards.

- Propose to have Halee Cunningham from Bluegrass Community Foundation to come in as a third-party counsel to do a workshop at the September 6, 2022 special meeting

Mayor Burtner stated he would like to suggest inviting the Main Street Kentucky Director Kitty Dougood to be present.

- Requested the City change the September 20th Commission meeting as three commissioners will be at the Kentucky League of Cities Conference in Owensboro.
- Commissioner Reed made the motion to allow a 15% across the board salary increase to the Winchester Police Department. Commissioner Strode made the second.

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Commissioner Reed stated the Commission was not singling any department out and they would take a look at each department for a pay raise.

Mayor Burtner noted that Police Chief Hall requested a 10% across the board salary increase and he could not approve the 15% increase.

- Commissioner Reed amended her motion to allow a 10% across the board salary increase to the Winchester Police Department. Commissioner Strode seconded the motion to amend her second, and with unanimous vote, the Board approved a 10% across the board salary increase for the employees of the Police Department.

Commissioner Strode:

- Noted Rock the Block was scheduled for this Friday. She noted this would be the last concert of the season.
- Stated the Pioneer Festival was coming up in a couple of weeks and it would again be held downtown.

Mayor Burtner

- Noted he had asked staff to provide a list of resources provided the Eastern Kentucky flood victims.
- Noted Chuck Coldiron, Arby’s owner, presented a \$250,000 to Steve Beshear for flood victims.
- Commended the community for their help with the Eastern Kentucky flood victims.

ADJOURN

With no further business, on motion by Commissioner Reed, seconded by Commissioner Strode, and with unanimous vote, the meeting was adjourned.

Edallen York Burtner, Mayor

Joy L. Curtis, City Clerk