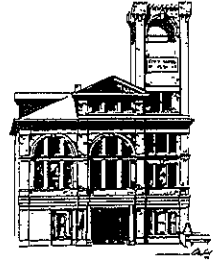


City of Winchester



Finance Department

Established 1793

MEMORANDUM

TO: Mayor and Board of Commissioners
Matt Belcher, City Manager
Department Heads

FROM: Debbie Bailey, City Treasurer

DATE: July 18, 2016

SUBJECT: Fiscal Year 2016 Budget Amendment #2

Attached are new pages for your City of Winchester FY2016 Budget. These changes were approved on June 21, 2016 by the Board of Commissioners with the passage of Ordinance No. 6-2016.

Please remove the old pages and insert the new pages in your copy of the budget.

Cc: Summers, McCrary & Sparks, PSC
The Winchester Sun
Winchester/Clark County Public Library

FY2016 Budget Amendment #2.Memo2.07-18-2016.docx

*P.O. Box 4135, Winchester, Kentucky 40392-4135
Phone 859-744-1660 Fax 859-744-7450 TDD 859-744-3430
dbailey@winchesterky.com*

CITY OF WINCHESTER, KENTUCKY
GENERAL FUND OPERATIONS
FISCAL YEAR 2016 BUDGET

REVENUE ESTIMATES	ACTUAL REVENUE FY2012	ACTUAL REVENUE FY2013	ACTUAL REVENUE FY2014	ESTIMATED REVENUE FY2015	PROPOSED REVENUE FY2016	PROJECTED REVENUE FY2017	PROJECTED REVENUE FY2018	PROJECTED REVENUE FY2019
SOURCE OF REVENUE								
INTERGOVERNMENTAL TRANSFERS (cont'd)								
Fiscal Court/911 Revenue	351,482	335,791	298,925	289,000	280,000	270,000	260,000	250,000
Fiscal Court/Communications Reimbursement	52,009	73,241	79,721	100,000	100,000	100,000	100,000	100,000
Fiscal Court/EMS Reimbursement	252,068	340,996	362,572	355,000	360,000	360,000	360,000	360,000
Other Income/County & State	16,774	16,074	11,254	10,000	8,000	8,000	8,000	8,000
Telecommunications Excise Tax	117,879	116,344	116,338	116,000	116,000	116,000	116,000	116,000
CMRS E-911 Reimbursement	162,973	158,222	178,666	158,000	160,000	160,000	160,000	160,000
Fiscal Court/Conservancy	500	0	0	0	0	0	0	0
Fiscal Court/Planning & Zoning	72,182	72,182	20,500	21,000	21,000	21,000	21,000	21,000
Federal Emergency Management Agency	0	0	0	0	0	0	0	0
Other Income/State & Federal	10,536	21,382	11,447	9,000	5,000	5,000	5,000	5,000
TOTAL INTERGOVERNMENTAL TRANS.	1,403,496	1,556,026	1,486,205	1,428,000	1,427,000	1,417,000	1,407,000	1,397,000
Total Revenues	13,633,322	14,229,845	15,025,513	15,272,000	15,555,000	15,925,000	16,247,000	16,605,000
Total Expenditures	13,144,068	13,855,759	14,369,060	15,234,000	17,492,600	17,000,000	17,500,000	18,000,000
Excess of Revenue over Expenditures	489,254	374,086	656,453	38,000	(1,937,600)	(1,075,000)	(1,253,000)	(1,395,000)
BEGINNING FUND BALANCE	3,654,035	4,143,289	4,517,375	5,173,828	5,211,828	3,774,228	2,699,228	1,446,228
Transfer In	0	0	0	0	500,000	0	0	0
ENDING FUND BALANCE	4,143,289	4,517,375	5,173,828	5,211,828	3,774,228	2,699,228	1,446,228	51,228
ESTIMATED CASH BALANCE	2,757,710	2,862,302	3,415,655	2,795,710	1,358,110	283,110	(969,890)	(2,364,890)
3% Increase in Expenditures Projected for FY2017, FY2018, FY2019								
Reconciliation to Fund Balance	FY2012	FY2013	FY2014					
Cash On Hand End of Year	2,756,810	2,824,303	3,376,913					
Cash, CMRS Adjustment	0	37,099	37,842					
Peity Cash	900	900	900					
Investments	0	0	0					
Total Cash and Investments	2,757,710	2,862,302	3,415,655					
Reserve for Inventories	0	0	0					
Prepaid Insurance & Postage	16,587	6,574	6,464					
Accounts Receivable	1,938,120	1,939,943	2,117,736					
Accounts Payable	(569,128)	(291,444)	(366,027)					
Fund Balance End of Fiscal Year	4,143,289	4,517,375	5,173,828	ok				

CITY OF WINCHESTER, KENTUCKY
 GENERAL FUND OPERATIONS
 DEPARTMENTAL EXPENSE SUMMARY
 FISCAL YEAR 2016 BUDGET

6-21-2016

APPROVED BY COMMISSION	100 PERSONNEL SERVICES	200 CONTRACTUAL SERVICES	300 MATERIALS & SUPPLIES	400 OTHER EXPENSES	TOTAL
COMMISSION	57,800	15,400	7,100	529,700	610,000
LEGAL	200	191,300	5,500	5,500	202,500
CITY MANAGER	483,500	21,800	3,700	3,500	512,500
FINANCE	267,200	127,900	4,100	800	400,000
PLANNING	287,800	36,700	5,300	51,200	381,000
MAIN STREET	52,500	21,800	9,200	10,500	94,000
ENGINEERING	71,400	16,400	1,700	42,500	132,000
CONSERVANCY	60,800	4,750	700	104,250	170,500
ADMINISTRATION	30,000	757,400	7,100	0	794,500
CENTRAL COMMUNICATIONS	846,500	165,400	7,400	700	1,020,000
POLICE	3,357,600	243,900	254,900	9,600	3,866,000
FIRE	4,442,600	339,700	199,100	2,600	4,984,000
EMS	1,793,400	315,900	235,800	900	2,346,000
PUBLIC WORKS	922,700	102,000	103,000	91,300	1,219,000
TOTAL EXPENDITURES	12,674,000	2,360,350	844,600	853,050	16,732,000
TRANSFERS					760,600
GRAND TOTAL EXPENDITURES					17,492,600

CITY OF WINCHESTER, KENTUCKY
 SPECIAL FUNDS
 FISCAL YEAR 2016 BUDGET

6-21-2016

	BEGINNING FUND BALANCE	FY2016 ESTIMATED REVENUE	FY2016 ESTIMATED EXPENSES	ENDING FUND BALANCE
Police Department Special Fund (Fund 07)	17,000	7,200	20,200	4,000
Police Department Federal Forfeiture Fund (Fund 08)	116,000	10,000	78,000	48,000
Fire Department Special Fund (Fund 10)	20,000	3,000	12,000	11,000
Main Street Project (Fund 12)	80,000	20,000	80,000	20,000
Administration Special Fund (Fund 13)	40,000	10,000	18,100	31,900
Rails to Trails Fund	13,000	100	13,000	100
TOTALS	286,000	50,300	221,300	115,000

CITY OF WINCHESTER, KENTUCKY
SMALL FUNDS
FISCAL YEAR 2016 BUDGET

6-21--2016

POLICE DEPT SPECIAL FUND (FUND 07)

ACCOUNT	ACCOUNT CLASSIFICATION	EXPLANATION OF REQUEST	AMOUNT
07.23.5.220	Professional Services	Professional services as needed	0
07.23.5.322	Promotion/Education Materials	911 Pocket Calendars	2,700
07.23.5.399	Other Materials & Supplies	Student prizes - drawings for calendars	200
07.25.5.215	Training & Travel	Training and travel (Explorers competition)	14,500
07.25.5.220	Professional Services	Professional services as needed	0
07.25.5.222	Narcotics Investigation	Drug Buy Money	0
07.25.5.299	Other Contractual Services	Other as needed	0
07.25.5.315	Police Supplies	Taser buy-back program; ballistic shield	0
07.25.5.322	Promotion/Education Materials	DARE programs supplies (shirts, trophies, certificates, etc.); Explorer trip to TN	2,800
07.25.5.399	Other Materials & Supplies	Miscellaneous	
07.25.5.615	Motor Vehicles	Motor Vehicle	0
		Total	20,200
		DARE, Auction Fund, State & Local Forfeiture Fund	

CITY OF WINCHESTER, KENTUCKY
 SMALL FUNDS
 FISCAL YEAR 2016 BUDGET

6-21-2016

MAIN STREET PROJECT (FUND 12)

ACCOUNT	ACCOUNT CLASSIFICATION	EXPLANATION OF REQUEST	AMOUNT
12.16.5.210	Postage		0
12.16.5.211	Advertising		0
12.16.5.212	Duplicating & Printing		0
12.16.5.215	Training, Travel & Lodging		0
12.16.5.220	Professional & Technical Fees		0
12.16.5.230	Communications Services		0
12.16.5.299	Other Contractual Services		0
12.16.5.310	Office Supplies		0
12.16.5.322	Promotional Materials		0
12.16.5.399	Other Materials & Supplies		0
12.16.5.405	Dues & Subscriptions		0
12.16.5.420	Special Projects		0
		1. Mural Project	10,000
		2. Winchester Image Improvement Plan (Maple Street corridor)	10,000
		3. Economic Restructuring (Master Plan)	<u>60,000</u>
			80,000
		Total	80,000
		Main Street Project	

CITY OF WINCHESTER, KENTUCKY
 GENERAL FUND OPERATIONS
 FISCAL YEAR 2016 BUDGET

6-21-2016

TRANSFERS ACCOUNT	ACTUAL EXPENSES FY2012	ACTUAL EXPENSES FY2013	ACTUAL EXPENSES FY2014	CURRENT BUDGET FY2015	ESTIMATED EXPENSES FY2015	AGENCY REQUESTS FY2016	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
43 Winchester Historic Preservation Commissi	5,200	5,200	5,200	500	500	500	500	500
54 Bluegrass Emergency Response Team	1,250	0	2,750	1,400	1,400	1,400	1,400	1,400
55 Leads Center for the Arts	0	0	0	0	0	95,000	50,000	50,000
56 Freedom Fest	0	0	0	0	0	1,000	500	500
57 YMCA	0	0	0	0	0	10,000	5,000	5,000
58 W/CC Farmer's Market	0	0	0	0	0	2,000	2,000	2,000
TOTAL TRANSFERS	629,584	672,078	673,113	686,000	684,400	818,600	760,600	760,600

CITY OF WINCHESTER, KENTUCKY
 CAPITAL EQUIPMENT FUND
 FISCAL YEAR 2016 BUDGET

REVENUE ESTIMATES	ACTUAL REVENUE FY2012	ACTUAL REVENUE FY2013	ACTUAL REVENUE FY2014	ESTIMATED REVENUE FY2015	PROPOSED REVENUE FY2016	PROJECTED REVENUE FY2017	PROJECTED REVENUE FY2018	PROJECTED REVENUE FY2019
Payroll Tax Revenue	720,721	839,975	898,976	970,000	1,000,000	1,030,000	1,060,000	1,090,000
Interest Income	14,734	14,323	13,436	14,000	13,000	13,000	13,000	13,000
Other Income	5,500	10,118	22,888	5,000	5,000	5,000	5,000	5,000
Capital Financing	0	204,784	265,589	0	150,000	0	0	0
Reimbursable Grant Income	0	0	0	0	0	0	0	0
Fiscal Court/Communications	2,563	432	1,313	12,000	14,700	15,000	15,000	15,000
Fiscal Court/EMS	22,899	37,631	43,107	119,000	147,800	50,000	50,000	50,000
EMS State Grant	10,170	10,714	10,000	10,000	10,000	10,000	10,000	10,000
Fiscal Court/Aquatic Center	34,939	34,552	34,198	36,000	36,000	36,000	36,000	36,000
Other Income/State & Local	0	20,000	0	0	0	0	0	0
Total Revenues	811,526	1,172,529	1,289,507	1,166,000	1,376,500	1,159,000	1,189,000	1,219,000
Total Expenditures	752,594	1,157,618	981,815	1,237,000	2,425,800	1,190,200	1,060,300	1,132,000
Excess of Revenue over Expenditures	58,932	14,911	307,692	(71,000)	(1,049,300)	(31,200)	128,700	87,000
Beginning Fund Balance	1,949,837	2,008,769	2,023,680	2,331,372	2,260,372	711,072	679,872	808,572
Transfer Out	0	0	0	0	(500,000)	0	0	0
Ending Fund Balance	2,008,769	2,023,680	2,331,372	2,260,372	711,072	679,872	808,572	895,572
Expenditures for FY2016-2018 Based on Five-Year Plans								
Cash on Hand End of Year	1,967,913	1,995,860	2,320,460					
Transfers	0	0	0					
Due From GF	0	0	0					
Accounts Receivable	40,856	27,820	301,623					
Accounts Payable	0	0	(290,711)					
Fund Balance End of Fiscal Year	2,008,769	2,023,680	2,331,372					

CITY OF WINCHESTER, KENTUCKY
 CAPITAL EQUIPMENT FUND
 FISCAL YEAR 2016 BUDGET

6-21-2016

DEPARTMENT	TOTAL PROJECTED EXPENDITURES
SPECIAL PROJECTS	695,500
COMMISSION DEPARTMENT	1,500
CITY MANAGER DEPARTMENT	10,900
FINANCE DEPARTMENT	20,100
PLANNING DEPARTMENT	2,000
MAIN STREET DEPARTMENT	0
ENGINEERING DEPARTMENT	10,000
CONSERVANCY DEPARTMENT	1,000
ADMINISTRATION DEPARTMENT	3,200
COMMUNICATIONS DEPARTMENT	65,800
POLICE DEPARTMENT	174,400
FIRE DEPARTMENT	871,300
EMS DEPARTMENT	375,100
PUBLIC WORKS DEPARTMENT	195,000
TOTALS	2,425,800

CITY OF WINCHESTER, KENTUCKY
 CAPITAL EQUIPMENT FUND
 FISCAL YEAR 2016 BUDGET

6-21-2016

POLICE DEPT - 25

ACCOUNT	ACTUAL EXPENSES FY2012	ACTUAL EXPENSES FY2013	ACTUAL EXPENSES FY2014	CURRENT BUDGET FY2015	ESTIMATED EXPENSES FY2015	AGENCY REQUESTS FY2016	CITY MANAGER RECOMMENDS	APPROVED BY COMMISSION
610 OFFICE EQUIP & FURNITURE	966	0	0	0	0	0	0	0
611 COMPUTER EQUIPMENT	290	2,621	20,577	42,000	42,000	22,500	22,500	22,500
615 MOTOR VEHICLES	89,579	77,095	109,069	142,000	142,000	90,000	90,000	120,000
621 RADIO EQUIPMENT	2,400	3,964	0	0	0	0	0	0
623 POLICE EQUIPMENT	2,859	5,984	1,632	30,900	30,900	30,900	30,900	30,900
630 APPLIANCES & FURNISHINGS	0	0	0	0	0	0	0	0
635 EXERCISE EQUIPMENT	0	0	0	0	0	1,000	1,000	1,000
650 BUILDING IMPROVEMENTS	0	0	0	0	0	0	0	0
690 OTHER EQUIPMENT	0	0	0	0	0	0	0	0
691 GRANT EQUIPMENT	0	397	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES	96,094	90,061	131,278	214,900	214,900	144,400	144,400	174,400

CITY OF WINCHESTER, KENTUCKY
 CAPITAL EQUIPMENT FUND
 FISCAL YEAR 2016 BUDGET

PROJECTED CAPITAL EXPENDITURES
 FIVE YEAR SUMMARY

	7/2015 TO 6/2016	7/2016 TO 6/2017	7/2017 TO 6/2018	7/2018 TO 6/2019	7/2019 TO 6/2020
SPECIAL PROJECTS	695,500	193,600	191,900	190,300	188,200
COMMISSION DEPARTMENT	1,500	800	1,500	0	0
CITY MANAGER DEPARTMENT	10,900	1,000	0	0	0
FINANCE DEPARTMENT	20,100	4,000	6,000	3,000	1,500
PLANNING DEPARTMENT	2,000	1,200	2,200	0	20,000
MAIN STREET DEPARTMENT	0	1,500	0	0	0
ENGINEERING DEPARTMENT	10,000	7,400	0	0	20,000
CONSERVANCY DEPARTMENT	1,000	0	0	0	0
ADMINISTRATION DEPARTMENT	3,200	3,000	0	0	40,000
COMMUNICATIONS DEPARTMENT	65,800	50,000	23,000	58,000	24,000
POLICE DEPARTMENT	174,400	147,500	161,000	139,000	145,400
FIRE DEPARTMENT	871,300	372,000	445,500	483,400	386,600
EMS DEPARTMENT	375,100	203,200	95,200	164,300	180,800
PUBLIC WORKS DEPARTMENT	195,000	205,000	134,000	94,000	311,000
TOTALS	2,425,800	1,190,200	1,060,300	1,132,000	1,317,500

CITY OF WINCHESTER, KENTUCKY
 CAPITAL EQUIPMENT FUND
 FISCAL YEAR 2016 BUDGET

6-26-2016

POLICE DEPT - 25
PROJECTED CAPITAL EXPENDITURES

ACCOUNT

610 OFFICE EQUIP & FURNITURE

Furniture - chairs/tables
 Desks
 Fax Machine

1,000

611 COMPUTER EQUIPMENT

Computers, Notebook
 Computers, MDT
 Printer, laser
 Work Book Tablet Smart Device
 Server
 Printers, mobile
 Monitor

3,000
 2,000
 4,500
 10,000
 15,000
 1,000
 2,000
 30,000
 4,000
 10,000

615 MOTOR VEHICLES

Police Vehicles

120,000
 118,000
 120,000
 120,000

621 RADIO EQUIPMENT

Mobile Radios
 Portable Radios

2,000
 4,000
 2,000

CITY OF WINCHESTER, KENTUCKY
 CAPITAL EQUIPMENT FUND
 FISCAL YEAR 2016 BUDGET

6-21-2016

**POLICE DEPT - 25
 PROJECTED CAPITAL EXPENDITURES**

ACCOUNT	7/2015 TO 6/2016	7/2016 TO 6/2017	7/2017 TO 6/2018	7/2018 TO 6/2019	7/2019 TO 6/2020
623 POLICE EQUIPMENT					
Handguns	900		2,000		900
Rifle Sights	9,000				
Firearms Simulator	15,000				
Taser Re-Fit Program	6,000	1,000	3,500	4,000	6,000
Bulletproof Vests		3,500	2,500	2,500	2,500
Cameras					
630 APPLIANCES & FURNISHINGS					
635 EXERCISE EQUIPMENT					
Exercise Station	1,000			3,500	
650 BUILDING IMPROVEMENTS					
		8,000		5,000	
690 OTHER EQUIPMENT					
TOTAL CAPITAL EXPENDITURES	174,400	147,500	161,000	139,000	145,400